

Town of Whitefield
Select Board Meeting Minutes
August 26, 2025

Present: Seth Bolduc (Chair), Brent Hallowell (Vice-Chair), Erin Anderson, James Torbert, Brian O'Mahoney, and Yolanda Violette

1. Mr. Bolduc called the meeting to order.
2. Motion and second to approve and sign the minutes of August 12 carried 3-0-2.
3. Approved and Signed Accounts Payable/Payroll Warrants
4. Mary Ellen Barnes of the Lincoln County Regional Planning Commission attended to thank the Board for their cooperation on the broadband expansion and presented them with a framed certificate commemorating the project's completion.
5. Citizen Concern – Charles Jacques expressed concern about a potential violation of the Town of Whitefield Automobile Graveyard, Automobile Recycling Business, and Junkyard Ordinance at 10 Hunts Meadow Road. Mr. Jacques' concerns included environmental hazards, rodent infestations and impacts on property values. Arthur Strout, the Town of Whitefield Code Enforcement Officer, had visited the property on multiple occasions but had not made contact with the residents at the time of this meeting. The Board will follow up at their next meeting on September 9th.
6. Junkyard Permit – Supreme Core Recycling provided the requested letter from Maine DEP. Motion and second to approve the permit for Supreme Core Recycling carries 5-0.
7. Quitclaim Deeds
 - a. Motion and second to sign a quitclaim deed for Michael Fairservice carried 5-0.
 - b. Motion and second to sign a quitclaim deed for Steven McDonald carried 5-0.
8. Lien Report – Liens were delivered to the Registry of Deeds on Monday August 18th. Forty-five liens were filed. Forty-three remain unpaid for 2025 and 21 for 2024, as of close of business today.
9. Parking Lot Streetlight – The streetlight in the municipal parking lot had not been appearing on the invoices from CMP since January. CMP had erroneously put the light on an account being paid by RSU #12. The error has since been corrected, and the light will be on the Central Fire Station account going forward to take advantage of solar credits.
10. Tax Acquired Property Policy – A section was drafted addressing payment plans and the timelines involved in said payment plans. The additions will be reviewed by the Town's attorney before being adopted by the Board.
11. Junkyard Ordinance Amendments – Language regarding the delegation of authority in the ordinance needs to be changed to be consistent with state law.

12. Correspondence

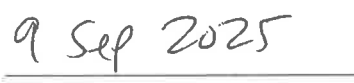
- a. Letters of thanks were received from Healthy Kids and Midcoast Conservancy.
- b. Hatch Hill Solid Waste Disposal Facility is hosting a household hazardous waste disposal event. After discussing issues with this event in the past, the Board decided not to participate.
- c. Maine Municipal Association has a risk management grant opportunity available. The grant could go toward the installation of protective barriers at the office. After aesthetic considerations are discussed, the Board decides to investigate the opportunity and revisit at the next meeting.

- 13. Electronic Signs – The Baptist church on Grand Army Rd has installed a new electronic sign with changing graphics. The law states that programmable signs may only change every 20 minutes unless the town has adopted an ordinance establishing an alternative interval. With no such ordinance, the town questioned who enforces the rule; it is a low priority for DOT.
- 14. Auditors will be at the office on September 11th and 12th working on the fiscal year 2025 audit.
- 15. Holes in the pavement on Somerville Road and South Hunts Meadow Road have been repaired.
- 16. Road work will resume soon. The pavement plant has been shut down and they are working to re-open. A discussion was had regarding aprons along Townhouse Rd south of Chase Farm. Aprons at driveways will be added with the final coat as per the contract.
- 17. The Whitefield Library July report was provided to the Board.
- 18. Mr. O'Mahoney met with Charles Mahaleris from Senator Susan Collins' office to discuss challenges facing the community.
- 19. Motion and second to enter executive session pursuant to Title 1 M.R.S. §405(6)(C) carried 5-0. Executive session begins at 7:21. Executive session adjourned 7:57.
- 20. Motion and second to accept an offer for the sale of 480 Vigue Rd pending a modification to the conditions of sale and to designate Yolanda Violette to sign on the Boards behalf if accepted by September 2nd. Motion carried 5-0.
- 21. The Roads Committee will be meeting to discuss installation of a new beaver deceiver on Hollywood Boulevard.
- 22. Ms. Anderson reported there had been a wildfire in Whitefield on August 26 and requested information be posted on the website regarding the high fire danger in the State of Maine.
- 23. The Town of Whitefield's Notice to Build for the new recycling building has been approved by the Planning Board.

24. Code Enforcement Officer/Licensed Plumbing Inspector Job Description – A potential job description has been drafted. After the Board has had time to review it, they will look to adopt the job description at the next Select Board meeting. There is currently no job description for the position.
25. Mr. Bolduc has continued conversation with the Town's attorney about an easement on property belonging to the Wiscasset, Waterville and Farmington Railway Museum for new town trail. Deliberations are ongoing between the trail committee and the landowner.
26. The Cemetery Committee is working to finalize a petition for the court to alter the William Turner Coopers Mills Cemetery Trust to be able to support other cemeteries in town. Once the draft is finalized, the board will review before the submission to the court by the attorney.
27. Lincoln County Regional Planning Commission grant covering training for EVs, heat pumps, additional solar arrays, updating the hazard mitigation plan, developing a communications plan, a heating and cooling center plan and funds for the EMA director is to be submitted by the end of the week.
28. Purchasing Policy updates – The board will be looking to update language to reflect the change from an elected to an appointed Road Commissioner and to codify past practices into written policy.
29. Painting of the Central Fire Station will commence on September 6th.
30. Mr. O'Mahoney discussed methods of getting acquainted with local businesses so the board has a better understanding of economic needs and can support them in the future.
31. Motion and second to adjourn carried 5-0.



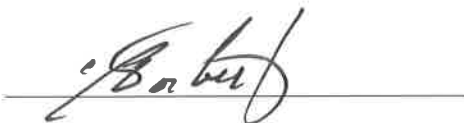
Seth A. Bolduc



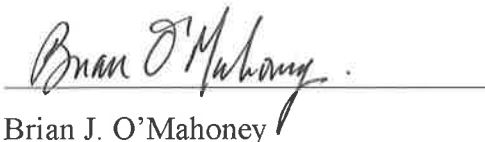
Date



Brent W. Hallowell



James R. Torbert



Brian J. O'Mahoney



Erin E. Anderson