

Town of Whitefield
Select Board Meeting Minutes
October 7, 2025

Present: Seth Bolduc (Chair), Brent Hallowell (Vice-Chair) (arrived at 6:18), Erin Anderson, James Torbert, Brian O'Mahoney, and Yolanda Violette.

1. Mr. Bolduc called the meeting to order.
2. Motion and second to approve and sign the minutes of September 23 carried 4-0.
3. Approved and Signed Accounts Payable/Payroll Warrants.
4. Fox Farm Lane – Tim Mitchell expressed interest in plowing the town's portion of Fox Farm Lane at a rate of \$800 for the season. The previous plowing contractor is not renewing their contract. Mr. Mitchell will write up a contract for consideration at the next Select Board meeting.
5. WW&F Easement Deed – The Trails Committee has been exploring the possibility of establishing a trail on the Wiscasset, Waterville & Farmington (WW&F) Railway Museum's property in Kings Mills. The WW&F Railway Museum requested the parcel be exempted from property taxes and be named additional insured under the town's insurance policy. There's a desire for the proposed trail to be made ADA accessible in the future. An agreement is to be drafted with a requirement for 12 months' notice to terminate the agreement to be signed at the October 21 Select Board meeting pending final review.
6. Citizen Inquiry – Peter Chase did not attend. Mr. Chase had inquired about his paperwork at the office. His paperwork has been signed and sent to the relevant parties.
7. CDARS – One of the town's CDs had matured and was subsequently renewed for six months. The CD earned \$2,547.30 over three months. Another CD is set to mature in January. The Select Board would like to invest in another CD or increase the amount in the two existing CDs to bring the total amount invested to \$750,000.
8. The Will Turner Cemetery Fund CD matures in November. Motion and second to renew the Will Turner Cemetery Fund CD another 6 months, carried 5-0.
9. Abatements – The assessor for the Town of Whitefield submitted three abatements. One abatement for Alan and Linda Russo contained an error and will be corrected for next meeting.
 - a. Ernest and Jennifer Baron had the acreage corrected on their account resulting in an abatement of \$528.89. Motion and second to approve the abatement carried 5-0.
 - b. Proknee Inc. submitted a form that was mistakenly omitted in the calculation of their taxes, resulting in an abatement of \$2440.88 in personal property taxes. Motion and second to approve the abatement carried 5-0.
10. Treasurer Report – The board reviewed the current budget expenditures and revenues.

11. Roads – Paving continues on Townhouse then on to the others while the Road Commissioner works on driveway entrances. The board questioned if some granite on South Hunts Meadow Road may be stored too close to the road. No action was taken.
12. Budget FY 26-27 – An additional meeting on December 9th will be added to work on the budget. The Budget Committee is predicted to begin meeting on December 30th. Wages need to be predicted for worker's compensation reporting.
13. Correspondence –
 - a. Two letters were sent to the Select Board by a member of the Planning Board expressing concerns regarding their ongoing changes to the Building and Development Ordinance and road frontage requirements.
14. Ryan Spicer will be asked to attend the next regularly scheduled Select Board meeting to discuss plowing concerns that have been brought forward, in an attempt to get ahead of problems this year.
15. The recycling shed is ready to be delivered. Some work will need to be done to prepare the shed for use.
16. Supreme Core Recycling needs an automobile recycling permit not an automobile graveyard / junkyard permit which was permitted at the previous meeting. Requiring another public hearing to complete the requested documents to be signed A public hearing will be schedule next meeting.
17. Budget preparation: Quote for hosted email accounts for town officials and employees would cost \$4.00 per account per month, research will continue. The town's server is reaching the end of its lifespan. A replacement will cost between \$5,000 and \$7,000 with \$1,000 in labor costs to migrate the data to the new server.
18. The Town's audit is progressing. draft to be ready by the end of October.
19. A party has expressed interest in the snow shoveling job for the town. The interested individual would ask for \$90 for 5" or less and \$150 for anything over 5". Yolanda will request referrals and a more formal proposal.
20. Delta Ambulance is interested in reducing their license level to allow them more flexibility.
21. The Lincoln County budget increased 9%.
22. Motion and second to adjourn carried 5-0.



Seth A. Bolduc



Date



Brent W. Hallowell

James R. Torbert



Brian J. O'Mahoney



Erin E. Anderson