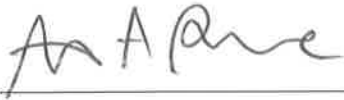


Town of Whitefield
Select Board Meeting Minutes
October 21, 2025

Present: Seth Bolduc (Chair), Brent Hallowell (Vice-Chair), Erin Anderson, Brian O'Mahoney, and Yolanda Violette. Not present: James Torbert.

1. Mr. Bolduc called the meeting to order.
2. Motion and second to approve and sign the minutes of October 7 carried 4-0.
3. Approved and Signed Accounts Payable/Payroll Warrants.
4. Winter Road Contractor – Ryan Spicer attended to discuss areas of concern prior to the upcoming snow season. Poor conditions at the transitions between dirt and paved roads were noted as a problem area. Conditions could be due to an operator issue as different trucks and drivers handle paved and dirt roads. Complaints are often not being made directly to Mr. Spicer. Ice has been another common complaint. When ice events can be anticipated, crews are usually out in advance though ice events can occasionally occur without warning. On soft dirt roads, plows need to be kept slightly raised to prevent damage to the roadbed. Additional trips over dirt roads risk damaging the road surface. The specific issue of a house on East River Road being allegedly splashed with slush every year was raised. Mr. Spicer and his crew are aware of the issue and attempt to avoid splashing any homes by driving slowly. Nilsen Lane is noted as being particularly icy. Complaints about mailboxes being hit are investigated on a case-by-case basis. When mailboxes are installed according to the USPS guidelines they rarely interfere with plowing. In general, the first and last loads on any given paved road are “hot” loads except during an ice event when every load would be a “hot” load.
5. Paving – Recent weather has delayed paving with at least two days of work remaining. The Road Commissioner continues working on shoulders after a brief pause to attend to other duties.
6. Ms. Anderson received a complaint about the flaggers for the paving work. Yolanda reports the town office received a few complaints of the same matter.
7. WW&F Easement Deed – The changes discussed at the last meeting were implemented and WW&F have agreed. A Motion and second to sign the easement carried 4-0. Easement Deed signed.
8. CDBG – The grant has been awarded. Additional public hearings and meetings will be required to accept the money. A public hearing will be held November 18 and the special town meeting is tentatively planned for December 2nd and a site visit by the Select Board will be scheduled for the November 18 meeting.
9. Abatement – A motion and second to approve and sign the abatement for Alan and Linda Russo in the amount of \$152.43 carried 4-0.

10. Automobile Recycling Permit – The state is satisfied with the documents provided by Supreme Core Recycling as an automobile graveyard. Upon the expiry of their current permit, the applicants will transition to an automobile recycling permit.
11. Road Commissioner Job Description – is being reviewed. It appears no agreement had been signed between the Road Commissioner and the Select Board relating to their work as an independent contractor. A letter had been created at the time of the road commissioner's appointment in 2023. It will also be reviewed and updated for March. Road Commissioner term is a 3 year term to expire March 2026.
12. Investment Policy – The draft policy is being reviewed by the town's attorney.
13. Correspondence: RJD Appraisal shared their updated rates for the next year. Their current contract runs until September 2026.
14. Snow Shoveling – One proposal has been submitted with references. The job is being advertised.
15. The recycling shed has been delivered and moved into place. The Solid Waste Committee will prepare the shed for use.
16. The Whitefield Library submitted their September report.
17. A call log was created for the Code Enforcement Officer to use.
18. Cleanup at 10 Hunts Meadow Road is progressing.
19. Yolanda is assembling the Budget Committee
20. There will be a trunk or treat event at the Central Fire Station on October 31st, 4-6 pm
21. The November 4 Select Board meeting will be held at the town office, zoom will not be available
22. Yolanda received a request from an attorney's office for a quit claim deed to be signed for a release of a 1990 tax lien, M/L 026-005, that has not been discharged. Yolanda researched the files, all taxes are current. A motion and second to approve and sign the QC Deed, carried 4-0. QC Deed signed by board.
23. Motion and second to adjourn carried 4-0.



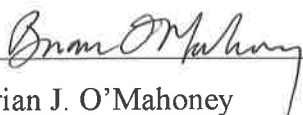
Seth A. Bolduc



Date



Brent W. Hallowell



Brian J. O'Mahoney



James R. Torbert



Erin E. Anderson