

Town of Whitefield
Select Board Meeting Minutes
November 18, 2025

Present: Seth Bolduc (Chair), Brent Hallowell (Vice-Chair), Erin Anderson, Brian O'Mahoney, James Torbert, and Yolanda Violette.

1. At 5:40 the Select Board began a site visit of Fuzzy Udder Creamery at 35 Townhouse Road, concluding the visit at 6:00.
2. Mr. Bolduc called the meeting to order at the Central Fire Station.
3. Motion and second to approve and sign the minutes of November 4, 2025 carried 5-0.
4. Approved and Signed Accounts Payable/Payroll Warrants.
5. At 6:15 the Public Hearing for the Community Development Block Grant (CDBG) began. According to Alex Zipparo, of the Lincoln County Regional Planning Commission, the \$30,000 grant is meant to free up capital to allow Fuzzy Udder Creamery to hire a Production Assistant. The Public Hearing adjourned at 6:23.
6. Motion and second to sign the warrant for a Special Town Meeting to be held on December 2, 2025 at 5:45 carried 5-0. Glenn Angell agreed to serve as moderator.
7. Policies for CDBG Grant - To accept the grant, the town will need to adopt policies imposed by the federal government. Said policies will be prepared for the next meeting.
8. MMA Risk Reduction Grant - The town received a grant in the amount of \$2,600 for the purchase of protective barriers to be installed at the town office. Yolanda has placed the order, it will take 2-3 months before delivery.
9. Animal Control Contract 2026 – The contract for 2026 remains similar to the contract for 2025 with an increased hourly rate. Lincoln County offers animal control services through the Lincoln County Sheriff's office, paid for by the towns that opt in to receive the service. Motion and second to approve the Animal Control Contract for 2026 carried 5-0. Seth signed two copies.
10. Internal Control Policy – The Town of Whitefield Internal Control Policy was updated to reflect current practices, particularly regarding cash collection and receipting processes. Motion and second to adopt the amended Town of Whitefield Internal Control Policy carried 5-0.
11. The board reviewed a policy to codify the process for control of motor vehicle inventory. Motion and second to adopt the Town of Whitefield Motor Vehicle Inventory Policy carried 5-0.
12. A policy for proving residency in the Town of Whitefield was circulated and reviewed. The purpose of the proposed policy is to establish, in writing, the acceptable forms of proof of residency for

the purposes of issuing licenses and registrations for the Bureau of Motor Vehicles and Inland Fisheries & Wildlife. Motion and second to adopt the Town of Whitefield Proof of Residency Policy carried 5-0.

13. A pole permit application was received from CMP for Devine Road. Motion and second to approve the permit carried 5-0.
14. Results from the November 4, 2025 election were posted on the website.
15. There have been problems with the bay doors at the Central Fire Station being blocked during events in the meeting room. Placing signs and painting the pavement were suggested as potential remedies to the problem.
16. The person hired for shoveling has yet to complete the required paperwork, while the gentleman hired to plow Fox Farm Lane has not responded to any attempts to contact them.
17. The Solid Waste Committee has struggled to get trash haulers to share reports required by the state for recycling reimbursements. To address this, the committee has begun considering an ordinance to compel trash haulers to share the reports.
18. A citizen has contacted the members of the board regarding an issue at the town office. The resident has not followed up since making their initial complaints.
19. Motion and second to adjourn carried 5-0.



Seth A. Bolduc



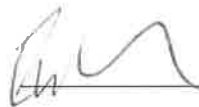
Date



Brent W. Hallowell

James R. Torbert

Brian J. O'Mahoney



Erin E. Anderson