

Town of Whitefield
Select Board Meeting Minutes
December 9, 2025

Present: Seth Bolduc (Chair), Brent Hallowell (Vice-Chair), Erin Anderson, Brian O'Mahoney (Arriving late), and Yolanda Violette. Not present: James Torbert.

1. Mr. Bolduc called the meeting to order.
2. Motion and second to approve the minutes of November 18 carried 3-0. BMV warrant was signed.
3. Community Development Block Grant (CDBG) Special Town Meeting – Due to the cancellation of the December 2 Special Town Meeting, a new meeting will be held. Motion and second to sign the warrant for a Special Town Meeting on December 16, 2025, at 5:45 pm at the Central Fire Station carried 3-0.
4. CDBG policies – The CDBG program requires towns to adopt several policies to receive the grant money. Motion and second to adopt the following policies carried 3-0.
 - a. Selectboard Resolution
 - b. Americans with Disability Act (ADA) Certification
 - c. ADA Self-Assessment and Transition Plan
 - d. Anti-Displacement Relocation Assistance Plan
 - e. Equal Employment Opportunity Policy Statement
 - f. Fair Housing Resolution
 - g. Standards of Conduct
 - h. Fair Housing Self-Assessment
 - i. Employment Profile
 - j. Community Development Advisory Committee
 - i. Members appointed to the committee were Erin Anderson, Seth Bolduc, Michael Johnson and Jacqueline Segura.
5. A letter from the Planning Board stating Fuzzy Udder Creamery's compliance with the town ordinances is needed. The town's attorney will be consulted and the task will be passed to the Planning Board chair.
6. Notice of Payment of Excess Proceeds – The notice must be signed and filed with the Registry of Deeds as part of the tax foreclosure sale process. Motion and second to sign the Notice of Payment of Excess Proceeds carried 3-0.
7. New Lane Name Request – A new land owner submitted a road name request for the Right of Way on Heath Road. Motion and second to name the Right of Way "Buffalo Pasture Lane" carried 3-0.
8. Tax Collector Report – 2026 Tax payments have been coming in, due date was December 1. Current balance is \$1,934,085.65, that represents almost half.

9. Treasurer Report – For the 2025 tax year, 32 accounts remain outstanding while 10 remain outstanding for the 2024 tax year. Outstanding 2024 accounts will foreclose February 13, 2026. The 45-30 day notices certified mail are projected to be sent on December 30, 2025.

The auditors recommended a change to future warrant articles to better document the movement of excess funds from a finished project to surplus.

The CMP Road funds, interest earned from the Certificate of Deposit (CD) totals \$41,268. A discussion was had on whether this amount should remain with the roads reserve or move to surplus. Motion and second to move the interest from the CD to surplus carried 2-1.

10. Motion and second to enter executive session pursuant to Title 1 M.R.S. §405(6)(A) at 7:10 pm carried 3-0. Executive session adjourned at 7:31 pm.

11. Budget Review FY 26-27

- a. Selectboard wages included no change for the selectboard but did include a 3% increase for the secretary position. Motion and second to recommend \$22,313.00 for Selectboard wages carried 4-0.
- b. Admin/Personnel includes a 3% increase in wages. Motion and second to recommend \$172,673.62 for Admin/Personnel wages carried 4-0.
- c. Motion and second to recommend \$145,726.00 for General Administration carried 4-0.
- d. Motion and second to recommend \$3,950.00 for Elections carried 4-0.
- e. Facilities – Motion and second to recommend \$37,670.00 for Facilities carried 4-0.
- f. Motion and second to recommend \$13,000 for Animal Control carried 4-0.
- g. Motion and second to recommend \$7,248.38 for Recycling carried 4-0.

Budget Review will continue next meeting.

12. The Facilities Committee recommended the floor in the Central Fire Station needs to be stripped and waxed. Seth will seek an estimate for this.

13. Nomination papers will be available Thursday, December 11 for the following positions: two Selectboard, two Planning Board and one School Board seat. These positions are up for reelection in March.

14. Motion and second to adjourn carried 4-0.

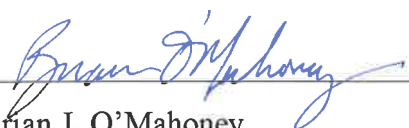


Seth A. Bolduc



Date

Brent W. Hallowell


Brian J. O'Mahoney

James R. Torbert


Erin E. Anderson