

**TOWN OF WHEELOCK  
SELECTBOARD MEETING  
June 16th 2026  
MINUTES**

Present: Selectboard members Ann Lawless, Mike Richardson and Chuck Dill, Erin Swigart (Clerk-Treasurer), Teresa Stimpson (Delinquent tax collector), Senator Scott Beck. Marty Thieret and Paul Hayes from Caledonian-Record via Zoom.

6:00 pm Call to Order

Any changes to agenda: Add loan agreement to Clerk/Treasurer Report.

**ADOPT MINUTES OF PRIOR MEETING(S)**

Chuck motions, seconded by Mike to adopt minutes of 6/2/26. All in favor, so voted.

**NEW BUSINESS**

**Teresa Stimpson, Delinquent taxes & tax sale**

Teresa submitted the delinquent tax report and requests the Selectboard authorize engaging an attorney to move forward with 3 properties to tax sale. The properties have all been delinquent for over a year with no payments or agreements made and no contact after multiple efforts to contact the property owners. Some other delinquent tax payments have been coming in and payment plans made.

Chuck motions, seconded by Mike to proceed with Teresa's request. All in favor, so voted.

**OLD BUSINESS**

**Update: bid process for construction**, embankments at S Wheelock & Boulay Roads  
Pre-bid site meetings 6/17 10am Boulay, 11:30 S Wheelock. Questions due noon 6/18.  
Answers to be posted noon 6/19. Bids due noon 6/25.  
Ann requested a Special Selectboard meeting 6/30 to select bidder(s).

**Solid Waste Management ordinance**

The Solid Waste Ordinance was discussed along with a possible burn ordinance and making sure the Town is compliant with State Law. Ann had consulted VLCT and Fire Chief Shane Lanpher and Fire Warden Marc Brown. Selectboard consensus was to put a mention about no open burning into the proposed SWO Open burning is against state law except certain natural wood and woody debris. Permission from Fire Warden is required in certain circumstances. The issue was tabled for further review.

### **Class 4 Road Policy**

Current policy was reviewed and confirmed that a written (email is OK) to the selectboard must be first made before any work on roads other than by town crew. The proposed work needs to be approved by the selectboard or designee before it begins. Utilizing the driveway permit process was discussed. The board agreed a simplified process could be created by creating a 1 page form for those wishing to do road work.

### **Driveway permits**

There will be 2 completed permits for Mike to look at.

### **Update: Town Hall projects –**

- A local plumber might be coming to look at sump pump and drain.
- Marc Brown will be working on assessments of garage and town hall
- The basement ceiling will be started on 7/24 and Town Hall might have to close for that day. Staff and helpers will begin prep 7/23. Goal is to complete the project before the next clerk work day, Tuesday. The contract will be going out.
- Sally Fishburn came to measure windows today. She will start with the storms, then the attic window in front. To note - once the window in the attic is complete the only access point is the very small hatch through the ceiling. This could affect building the dam at the hatch, which has not been planned yet.

### **Update: Hazard Mitigation Plan**

The Hazard Mitigation plan process is moving right along, on track; a draft will be available in a couple weeks. Completion deadline is in August.

## **CLERK/TREASURER'S REPORT**

### **RHR Smith Audit 2024**

Erin would like to get in contact with Carol and Enid to go over some things as she was not here when it was completed. Would like to put out to bid next time

### **Capital planning**

Erin has decided that vehicles be the first item up for review; might have a draft by July.

### **Loan Agreement**

Loan of \$150,000 for 5 years was approved by the State Treasury office at a rate of 2%. it will not cover the full loan for grader but a large chunk. The Bond Bank loan is pending, rate approximately 3.3% depending on signing date. Erin will request a change to cover the remaining balance after the State loan, from John Deere financing when that exact amount can be confirmed.

Ann motions, seconded by Mike to sign promissory note for State Treasury. All in favor, so voted.

Mike motions, seconded by Chuck to apply for balance as noted from Bond Bank and approve Erin to produce final numbers. All in favor, so voted.

Erin also noted that the auction check for the sale of the Galion grader was received.

## **ROADS**

### **Roads update**

Winter sand hauling is happening.

Bob Gallant has been working a couple days a week.

Roads will be graded tomorrow; S Wheelock and Peak.

Last Wednesday maintenance was completed on all machinery.

Ditching on Vertical Mile and culvert installation were completed.

Brainstorming a solution for the culvert there with stone foundation, stone deck, and nearby telephone pole.

There was no major damage from recent heavy rains.

Picnic table at Town Hall has been moved into shade beside Little Library.

Maintenance on Minister Hill was discussed.

### **Grant updates**

No word yet on 3 pending grants, for guardrails, Minister Hill bridge and Hydrology and Resilience project.

### **FEMA updates**

No recent meetings, no updates and no future meetings until a bidder is chosen.

## **CORRESPONDENCE \VISITOR COMMENTS**

None

## **ADMINISTRATIVE & ADJOURNMENT**

Chuck motions, seconded by Mike to sign administrative work and adjourn. All in favor, so voted. Meeting adjourned at 7:27.

Submitted by Meaghan Rinehart

Ann Lawless

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Mike Richardson

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Chuck Dill

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