

**Town of Wheelock Selectboard Meeting
Wheelock Town Hall and via Zoom
November 19th, 2024**

Present: Selectboard members Ann Lawless (chair), Scott Lang and Mike Richardson; Clerk/treasurer Carol Rossi. Members of the public: Enid Ellis, Theresa Stimpson, Kai Pradel (on Zoom) and recorder Meaghan Rinehart

6:01 PM Ann called meeting to order

6:02 PM Selectboard votes to enter executive session to discuss hiring

6:12 PM Selectboard exits executive session. Mike motions, seconded by Scott, to offer road position to candidate. All in favor, motion carries.

Changes to Agenda

Date correction from Oct to November regarding minutes

Emergency management plan tabled

OLD BUSINESS

Security Cameras

Mike got more information from Jonathan Potter, was pleased with the plan. It included everything needed and requested by employees, selectboard at a good price. Mike motions, seconded by Scott to accept Jon's proposal to purchase and install them. All in favor, motion carries.

TOWN HALL Electrical Work

Scott informs the Selectboard that the St. Johnsbury Academy program director will be trying to get us on the schedule, hopefully in January (2025). The electrical work will show up on each selectboard agenda until contracts are prepared. The upgrades and repairs will be funded from insurance payout from flooding.

MERP GRANT

The Town of Wheelock was awarded the MERP Implementation Grant of \$62,750.60. The work includes improving lighting, windows/thermal envelope, accessibility and provides soft costs. Signing of contract was tabled until December 2nd meeting. Ann will gather more information and reach out to the Division for Historic Preservation. We have until the end of 2026 to spend.

MERP MINI GRANT

Scott Motions, seconded by Mike, to come up with date, time and budget for energy fair. All in favor, motion carries.

ARPA OBLIGATION

The Town of Wheelock was notified ARPA funds need to be obligated by end of 2024. The Town of Wheelock previously voted to transfer funds to general fund and that those funds need to be obligated by year end.

Ann morions, seconded by Mike, to expend \$168,065.03 to fund several Highway Expenses according to the table below, which will be included in minutes. All in favor, motion carries.

PROPOSED 2023 EXPENDITURES
TO OBLIGATE ARPA FUNDS TO

		Verification
ARPA FUNDS TO EXPEND		
Balance transferred to Gen Fund	130,065.03	NEMRC
reduce Welch/Kenniston expense by FEMA reimbursement	38,000.00	\$48,071 obligated ARPA file ? \$10,071 town share remains ARPA
TOTAL TO OBLIGATE	168,065.03	
GENERAL FUND SALARIES 2023	58,756.00	NEMRC
COUNTY TAX 2023	6,153.00	NEMRC
COUNTY TAX 2024	8,685.00	NEMRC
HIGHWAY FUND SALARIES	94,471.03	(calculation) NEMRC
TOTAL OBLIGATED	168,065.03	

Ann motions, seconded by Mike, to discuss moving \$130,065 from general fund to Town Hall Project. No action was taken on this motion other than brief discussion.

Mike motions, seconded by Scott, to discuss Kenniston Hill/Welch Rd project amendment. Amend use of ARPA funds from \$48,071 to \$10,071 according to the chart above. The reason this is necessary is that \$38,000 was paid for by FEMA. All in favor, motion carries.

NEW BUSINESS

Scott motions, seconded by Mike, to put out to bid **the draft bid proposal for cemetery sexton and mowing**. All in favor, motion carries.

Mike motions, seconded by Scott, to accept the **resignation from Marc Brown as Emergency Management Officer**. All in favor, motion carries.

Scott motions, seconded by Mike to **appoint Shane Lanpher as interim Emergency Management Officer**. All in favor, motion carries.

Health Insurance options were shown and decision was tabled for next meeting.

ROAD REPORT

- Nothing new to report
- Preparing for winter
- Sandscreen is being repaired tomorrow
- Town placed road whips continue to go missing

FEMA

No new news on FEMA, 2024. Ann and Scott to work on preparing draft Damage Inventory soon in advance of meeting TBD with FEMA reps.

ADMINISTRATIVE

Ann motions, seconded by Scott, to sign warrants. All in favor, motion carries.

Ann motions, seconded by Scott, to sign contract with AKA Plowing. All in favor, motion carries.

Ann motioned, Scott seconded motion to append letter from Kim Hathaway to the minutes.

Scott motions to correct the name of Wayne Moreau to Wyatt Moreau in the 11/7 minutes. All in favor, motion carries.

Mike motions, seconded by Scott, to adopt corrected minutes from 11/7 and minutes from 11/12. All in favor, motion carries.

8:33 PM Scott motions, seconded by Mike, **to adjourn**. All in favor motion carries.

Submitted by Meaghan Rinehart

Ann Lawless, chair

Mike Richardson

Scott Lange