

Town of Wheaton Parks Commission Meeting Minutes

Tuesday, November 25, 2025
Wheaton Town Hall
4975 County Highway T
Chippewa Falls, WI 54729

1. **Affidavit of Notice of Meeting** per Wisconsin Statute 19.84
2. Ken Books called the meeting to order at 7:00 p.m. with the Pledge of Allegiance and a moment of silence.
3. **Roll Call:** Ken Books, Jan Dole, Becky McInnis, Brandon Thatcher
4. **Consent Agenda:** Approval of Agenda, Approval of October Meeting Minutes, and next Wheaton Parks Commission Meeting Date: January 27, 2026. Becky moved to approve the consent agenda and minutes; Seconded by Ken. Motion passed.
5. **Public Comments:** None
6. **Welcome Brandon Thatcher to the Parks Commission** – Brandon Thatcher was introduced to the Parks Commission members.
7. **Old Business**
 - a. Review/Discuss/Act on Park Donations
 - No new brick or park donations.
 - b. Review/Discuss/Act on Park Rentals
 - 2026: 2 lower pavilion, 0 upper pavilion, and 1 special events.
 - Reviewed Wheaton Ball League rental for 2026 which is proposing to utilize the same park labor exchange as past rentals. The rental agreement as a special event would be updated with additional terms. Becky moved to approve Wheaton Ball League rental for 2026 in exchange for park labor; Seconded by Jan. Motion passed.
 - c. Review/Discuss/Act on Park Maintenance
 - Field banners and batting cages were put away.
 - Pickleball nets were put away.
 - Picnic tables with no roofs were put away.
 - Butterfly garden woodchips were spread on the walking paths.
 - Butterfly garden water source was cleaned up and put away.
 - Tennis court and boat landing porta potties were pumped out and locked up for winter.
 - Sleds were put in sledding hill sled borrowing station.
 - All park winterization tasks were completed.
 - d. Review/Discuss/Act on Adding Frisbee Disc Golf Course to Wheaton Park
 - No updates.
 - e. Review/Discuss/Act on Wheaton Winter Newsletter Park Information
 - Reviewed parks information draft with feedback provided.
 - Ken will update parks information with requested changes.
 - f. Review/Discuss/Act on Post Rental Feedback Survey
 - Discussed post rental feedback survey items to include such as: amenities, availability, cleanliness, cost, parking, registration, and suggestions.
8. **New Business**
 - a. None
9. **Set Potential Agenda Items for Next Meeting**
 - Park Donations, Park Rentals, Park Maintenance, Adding Frisbee Disc Golf Course to Wheaton Park, Post Rental Feedback Survey

10. **Adjournment** - Becky moved to adjourn the meeting; Seconded by Jan. Motioned passed.
Meeting adjourned at 8:45 pm.

Respectfully Submitted,

Jan Dole, Secretary/Treasurer