

Town of Wheaton Board Meeting

Tuesday, April 8, 2025

Wheaton Town Hall at 7:00 pm

4975 County Hwy. "T"

Chippewa Falls, WI 54729

1. **Affidavit of Notice of Meeting** per Wisconsin Statute 19.84
2. **Call the Meeting to Order; Pledge of Allegiance and Moment of Silence**
3. **Roll Call** _____ Jan Dole _____ Scott Deutscher _____ Carolyn Kaiser
_____ Alice Droske _____ Ken Books _____ Vacant _____ Mary Rudd
4. **Approval of Agenda**
5. **Clerks Report: Previous minutes from March 11, 2025 Town Board Meeting. Check register presented for approval.**
6. **SPECIAL PRESENTATION:** Prochnow Assessing is here to present on Town of Wheaton 2025 property assessment per Wisconsin State Statutes Section 70.365
7. **Special Board Action:**
 - a. **Review/Discuss/Act:** On appointment of a Plan Commission member for a 3-year term currently held by Jessi Jones. The current commissioner may request reappointment. This term runs from April 2025 to April 2028.
 - b. **Review/Discuss/Act:** On appointment of a Plan Commission member for a 3-year term currently held by Sara Holte. The current commissioner may request reappointment. This term runs from April 2025 to April 2028.
 - c. **Review/Discuss/Act:** On appointment of a Fire Commission member for a 3-year term currently held by Taylor Quinell. The current commissioner may request reappointment. This term runs from April 2025 to April 2028.
8. **Public Comments**
 - a. The Town Board desires to hear the viewpoints of Town of Wheaton residents.
 - b. Each speaker shall provide their full name and address for the record.
 - c. Each speaker is allotted 5 minutes to speak on a non-agenda item or an agenda item when it is discussed. The Town Board reserves the right to allow the public to speak more than once, but only after all attendees have been allowed to speak. Multiple speakers on the same topic will only be allowed if they are presenting new information as determined by the Chair. All comments must relate to a single topic.
The Town Board members cannot discuss/act on public comment items if not included on the approved agenda.

REMINDERS:
Annual Meeting for the Town of Wheaton will be held on Tuesday, April 15, 2025 at 7:00 PM at the Town Hall.
Open Book will be held on Wednesday, April 16, 2025 from 3:00 PM to 5:00 PM at the Town Hall
Board of Review will be held on Tuesday, May 20, 2025 from 6:00 PM to 8:00 PM at the Town Hall.
9. **Committees and Reports**
 - a. Treasurer's Report: Review / Board Comments / File with the Clerk
 - b. Fire Chief Report: Budget, equipment, runs, training. Board questions.

- c. Fire Commission Report: March 27, 2025 meeting was cancelled
- d. Groundwater Update(s):
- e. Website/Facebook Update(s): New postings, Contact Us changes, Website upgrade
- f. Visit Eau Claire Updates (As needed)
- g. Chippewa-Eau Claire Technical Advisory Committee (TAC): March 3, 2025 meeting
- h. West Central Wisconsin Regional Planning Commission: April 8, 2025 regional outdoor recreation plan open house meeting

10. Old Business

- a. **Review/Discuss:** Update board/public on latest work regarding the Hwy. T Project meeting on March 27, 2025
- b. **Review/Discuss/Act:** Bylaws & Constitution, Ordinance #39. Review provided comments to the Bylaws & Constitution, Ordinance.
- c. **Review/Discuss/Act:** Appoint a new dog catcher
- d. **Review/Discuss/Act:** Discussion on dog license fees. Resolution to increase fees.
- e. **Review/Discuss/Act:** Town Building Access Policy
- f. **Review/Discuss/Act:** Job descriptions for clerk and treasurer if there would be an unexpected vacancy – update
- g. **Review/Discuss/Act:** Road Work for 2025
- h. **Review/Discuss/Act:** Appointment of a new Town Board Vice Chair

11. New Business

- a. **Review/Discuss/Act:** Midwest Coin Concepts Site Plan – Parcel #22810-2431-69100006
- b. **Review/Discuss/Act:** Town Board Areas of Focus Listing
- c. **Review/Discuss/Act:** Updates to the 2025 Budget
- d. **Review/Discuss/Act:** Plan Commission auditing all ordinances with no updates in the last 5 years (Audit to include ordinance still relevant, ordinance updates needed)
- e. **Review/Discuss:** American Trails - Trails Capacity Grant Application Update
- f. **Review/Discuss/Act:** Approve Bartender License Applications
- g. **Review/Discuss/Act:** Appoint a new cemetery sexton and set compensation
- h. **Review/Discuss:** Village/City requirements for the Town of Wheaton to include Town of Wheaton research and information collected, property annexation process, and an alternative of utilizing a Cooperative Boundary Plan agreement

12. Set potential agenda items (Board discussion)

13. Set next meeting date – Tuesday, May 13, 2025

14. Adjournment

Note: Members of the Wheaton Plan Commission, Wheaton Parks Commission or other appointed committees who are not members of this Town Board are entitled to attend this meeting. It is possible that the attendance of one or more such nonmembers may create a quorum. Such a quorum is unintended, and the nonmembers are not meeting for the purpose of exercising the responsibility, authority, power, or duties of any other committee, board, or commission.

Posting locations:

Town of Wheaton Town Hall/Shop

Town of Wheaton Fire Station

Town of Wheaton Recycling Center

Town of Wheaton Website = <https://townofwheaton.com>

Town of Wheaton Facebook = Town of Wheaton - Chippewa County, Wisconsin