

Town of Wheaton Parks Commission Meeting Minutes

Tuesday, February 25, 2025
Wheaton Town Hall at 7 p.m.
4975 County Hwy T
Chippewa Falls, WI 54729

1. **Affidavit of Notice of Meeting** per Wisconsin Statute 19.84
2. Ken Books called the meeting to order at 7 P.M. with the Pledge of Allegiance and a moment of silence.
3. **Roll Call:** Jenny Schutte, Ken Books, Mark Kohls, and Jan Dole
Public present: None
4. **Consent Agenda:** Approval of Agenda, Approval of January Meeting Minutes, and next Wheaton Parks Commission Meeting Date: March 25, 2025. Jenny moved to approve the consent agenda and minutes; Seconded by Mark. Motion passed.
5. **Public Comments:**
None
6. **Old Business**
 - A. Review/Discuss/Act on Park Donations
 - No new brick donations since the last meeting.
 - B. Review/Discuss/Act on Park Maintenance
 - Longview field needs dirt added to the edge of the dugout/bleacher sidewalk. Ken added this to the maintenance to-do list.
 - C. Review/Discuss/Act on Adding Frisbee Disc Golf Course to Wheaton Park
 - Cesar adding dimensions to the course hole layouts to assist with course planning efforts and cost estimates. No new information to discuss. Deferred to March meeting.
7. **New Business**
 - A. Review/Discuss/Act on Park Tree Planting Event for Earth Day
 - Ken has spoken with his Elk Mound teacher contact regarding 4th graders doing tree planting this spring.
 - We discussed where to put new seedlings and replacing ones that did not make it from last year. It was determined that we would put some more around the ice-

skating rink to help make a wind block and then in the woods in different areas along the trails. The planting would probably be in the later part of April.

- Jan made a motion to do the park tree planting event; Seconded by Jenny. Motion passed.

B. Review/Discuss on Upper Pavilion/Building Project Update

- Ken met with Balts Construction and had the project kickoff meeting. Balts Construction has offered to wrap the posts of the pavilion at no cost to the Town of Wheaton. Start date of the project is slated for around mid-March with completion by the end of April if all goes well. Ken will let Balts Construction know to use brown color for post wraps, so it matches pavilion roof, gable, soffit, and fascia.
- Ken will submit a request to Digger's Hotline.
- Ken will make sure 2025 park budget adjustments are made to reflect payments that were expected to be paid out in 2024 being moved to 2025.
- We discussed making a website and Facebook post after completion to highlight the project and push to pull in some more 2025 upper pavilion rentals.

8. Set Potential Agenda Items for Next Meeting

- Park Donations, Park Maintenance, Park Rentals, Adding Frisbee Disc Golf Course to Wheaton Park, Park Tree Planting Event for Earth Day, and Upper Pavilion/Building Project Update.

9. Adjournment - Jenny moved to adjourn the meeting; Seconded by Jan. Motion passed.

Meeting adjourned at 7:49 P.M.

Respectfully submitted,

Jan Dole, Secretary/Treasurer