

Town of West Bend Town Board Minutes
September 8th, 2026

Chairman Zagel called the Town of West Bend Town Board **meeting to order at 6:30 P.M.** at the town hall.

Chairman Zagel read the **Call of the Meeting**.

Roll Call was taken. Present: Chairman Troy Zagel, Supervisor Mark Wagor, Supervisor Steve Lindley, Clerk Julie Ihlenfeld, and Treasurer Jacquelyn Haas.

The **Pledge of Allegiance** was recited.

Approval of Minutes of the August 12, 17, and 27, 2026 meetings. Motion by Lindley to approve the meeting minutes. Seconded by Wagor. Motion carried unanimously.

Treasurer's Report. Motion by Wagor to approve the Treasurer's Report for the month of August. Seconded by Lindley. Motion carried unanimously.

Review of Bills and Authorization of Payment. Road construction payments are going out in September and October to Payne and Dolan and Scott Construction. Motion by Wagor to approve the bills and authorize payments. Seconded by Lindley. Motion carried unanimously.

Presentation/Discussion re: Washington County Sheriff Department monthly call review. The Incidents Summary List contained 235 items, and the Monthly Case Overview Report contained 16 items for the month of August 2026. Washington County Deputy Graper was excused.

Presentation/Discussion re: Town PRD Representative Reports from Big Cedar Lake, Little Cedar Lake, and Silver Lake. Town Representative Linda Bott presented for Big Cedar Lake PRD. For the month of August there were 26 citations and 75 warnings. Year to date there were 109 citations, 254 warnings, and 232 launch violations. Supervisor Wagor read update from Little Cedar Lake PRD Commissioner Jaimee Minney Maples. Little Cedar Lake PRD had their annual meeting. Jamie Minney Maples was elected to the LCLPRD Board. Lake health is good, putting Little Cedar Lake on par with a northern Wisconsin lake. County Supervisor Pam Konrath attended, and they spoke about safety concerns on Hwy Z due to trailer parking and overfill of the parking lot. Town Supervisor and Silver Lake PRD Town Representative Steve Lindley stated the SLPRD passed a budget and levy of \$35,000 at their annual meeting, discussed dead deer in lake, and there will be no meeting in September. Next meeting is in October.

Discussion/Action re: Concerned Citizen Committee. Concerns have been verified. Motion by Zagel to send concern regarding boats parked at shoreline to the Zoning Administrator with the ability to contact the town attorney. Seconded by Lindley. Motion carried unanimously. Another complaint was received regarding garbage bins and will go to the committee tomorrow.

Discussion/Action: BMO Credit Card. Treasurer Haas explained that canceling the credit card will prevent fraud and eliminate Microsoft charges. She presented different credit card options. Chase Ink Cash was the best option based on no fee, good customer service, cash back on gas, internet, phone and office supplies, which is mainly what the town purchases on the credit card. Motion by Zagel to cancel the BMO credit card and replace with Chase Ink Cash Card. Seconded by Lindley. Motion carried unanimously.

Discussion/Action: Review of Mid-Year Financials. Revenues in most categories are within the expected range. Expenditures in most categories are under budget, but within reason. Debt Service payments were made as required by the loan agreement for town roads.

Discussion/Action: Schedule Budget Meeting. Budget meetings are scheduled for September 23 and September 30, 2026.

Discussion/Action: Special Outdoor & Entertainment Event Permit Application. Motion by Wagor to approve cancer charity event at House of Heileman's on October 3, 2026. Seconded by Lindley. Motion carried unanimously.

Conditional Use Permit to allow modifications to an existing residence which does not meet permitted dimensional standards of the R-1S Shoreland Residential District. Subject property located at 5560 West Lake Drive (T13_1280300); Russel and Diane Sobotta, owner, applicant (application 2026-09) per Plan Commission Recommendation. Motion by Wagor to approve the conditional use per Plan Commission recommendation. Seconded by Lindley. Motion carried unanimously.

Minor Land Division (Certified Survey Map) Review to authorize a two (2) lot, single-family, Land Division at 3623 & 3615 Paradise Drive (T13_1870401 & T13_1870402); (application 2026-08) per Plan Commission Recommendation. Motion by Wagor to conditionally approve the minor land division per Plan Commission recommendation and item 4. Accessory Garage Inspection from the Plan Commission Decision sheet, and to review what was or may not have been previously approved by board when built and follow up with the town attorney. Seconded by Lindley. Motion carried unanimously.

Discussion: Washington County Countywide EMS System Update. Chairman Zagel attended another meeting and the Public Safety Committee met again last week. Countywide EMS will be discussed at the Washington County Board meeting tomorrow and go back again to the Public Safety Committee.

Discussion/Action re: MS4 Permit. No updates.

Other correspondence received by the Clerk and/or Town Board to be discussed at next month's meeting. Absentee Ballots will go out September 17, 2026 to electors with valid requests for the General Election. Town newsletter should be in mailboxes Thursday, September 10, 2026. Slinger Fire Department had 1 fire call, and several EMS calls on Wickert Drive. Electronic Waste event is on Saturday, October 3, 2026, at the town. See town website for more information or contact Legacy Recycling at 262-930-4228 or ewaste@legacy-recycling.com with any questions.

Motion by Wagor to adjourn, seconded by Lindley. Motion carried unanimously to adjourn the meeting at 7:32 P.M.

Respectfully Submitted this 9 day of September 2026.

Julie Ihlenfeld, Clerk