

Town of West Bend Town Board Minutes
December 9th, 2025

Chairman Zagel called the Town of West Bend Town Board **meeting to order at 6:30 P.M.** at the town hall.

Chairman Zagel read the **Call of the Meeting**.

Roll Call was taken. Present: Chairman Troy Zagel, Supervisor Mark Wagor, Supervisor Steve Lindley, Clerk Julie Ihlenfeld, and Treasurer Kerry Brandner.

The **Pledge of Allegiance** was recited.

Approval of Minutes of the October 29 and November 11, 2025 meetings. Motion by Wagor to approve the meeting minutes. Seconded by Lindley. Motion carried unanimously.

Treasurer's Report. Motion by Wagor to approve the Treasurer's Report for the month of November as presented. Seconded by Lindley. Motion carried unanimously.

Review of Bills and Authorization of Payment. Motion by Wagor to approve the bills and authorize payments. Seconded by Lindley. Motion carried unanimously.

Presentation/Discussion re: Washington County Sheriff Department monthly call review. The Incidents Summary List contained 217 items, and the Monthly Case Overview Report contained 5 items for the month of November 2025.

Presentation/Discussion re: Town PRD Representative Reports from Big Cedar Lake, Little Cedar Lake, and Silver Lake. Town Representative Linda Bott stated the Big Cedar Lake PRD is working on the Boat Launch Operations Agreement and will meet next week. Little Cedar Lake PRD Town Representative Jaimee Minney Maples stated the Tri-Lakes meeting is next month. Wake boats will be discussed at the Tri-Lakes meeting. The Little Cedar Lake PRD will not meet again until April 2026. Town Supervisor and Silver Lake PRD Town Representative Steve Lindley stated there were 123 patrol hours, 12 citations and 4 ordinance violations, discussed algae in the kettle and Bauers Drive drainage issues.

Discussion/Action re: Concerned Citizen Committee. No updates.

Conditional Use Permit to install a ground-mounted solar energy system in the R-1R Rural Residential District for property located at 3800 Paradise Drive (Parcel: T13_0360500); Gregory Blommel, owner/applicant; (application 2025-12) per Plan Commission Recommendation. Per Plan Commission Recommendation includes complete conditions approved at the Plan Commission meeting. Motion by Zagel to approve Conditional Use Permit to install a ground-mounted solar energy system in the R-1R Rural Residential District for property located at 3800 Paradise Drive (Parcel: T13_0360500); Gregory Blommel, owner/applicant; (application 2025-12) per Plan Commission Recommendation. Seconded by Wagor. Motion carried unanimously.

Conditional Use Permit to allow the existing cottage to remain on the property as a secondary principal building during the reconstruction of the primary principal building for property located at 4995 Birchwood Dr, (T13_1890500); Paul and Janet Boemer, owner; Dave Moore, applicant; (application 2025-13) per Plan Commission Recommendation. Motion by Zagel to approve Conditional Use Permit to allow the existing cottage to remain on the property as a secondary principal building during the reconstruction of the primary principal building for property located at 4995 Birchwood Dr, (T13_1890500); Paul and Janet Boemer, owner; Dave Moore, applicant; (application 2025-13) per Plan Commission Recommendation. Seconded by Wagor. Motion carried unanimously.

One lot Certified Survey Map (CSM) for property located at 4995 Birchwood Dr, (T13_1560500); Paul and Janet Boemer, owner; Dave Moore, applicant; (application 2025-16) per Plan Commission Recommendation. Motion by Zagel to approve One lot Certified Survey Map (CSM) for property located at 4995 Birchwood Dr, (T13_1560500); Paul and Janet Boemer, owner; Dave Moore, applicant; (application 2025-16) per Plan Commission Recommendation. Seconded by Wagor. Motion carried unanimously.

Conditional Use Permit Amendment to allow an increase in the maximum number of children allowed at the daycare located at 5190 S 18th Ave, (T13_0890400); Ogres and Onions LLC, owner; Fields and Flowers LLC, applicant; (application 2025-14) per Plan Commission Recommendation. Motion by Zagel to table the Conditional Use Permit Amendment to allow an increase in the maximum number of children allowed at the daycare located at 5190 S 18th Ave, (T13_0890400); Ogres and Onions LLC, owner; Fields and Flowers LLC, applicant; (application 2025-14) per Plan Commission Recommendation. Seconded by Wagor. Motion carried unanimously.

Adopt Resolution 2025-10 Budget Amendment. Motion by Zagel to adopt Resolution 2025-10 Budget Amendment. Seconded by Wagor. Motion carried unanimously.

Discussion/Action re: Invasive Species Coordinator. Invasive Species Coordinator takes care of weeds in the town and will continue in 2026.

Appointment of Election Inspectors for a 2-year term. Zagel appointed the list of Election Inspectors for a 2-year term.

Appointment of Special Voting Deputies for a 2-year term. Zagel appointed the list of Special Voting Deputies for a 2-year term.

Discussion/Action re: Obtain Quotes and Authorize Town Road Surveys for Tree Cutting. Motion by Wagor to approve surveys of right-of-way on Boettcher Dr. Lindley stated that we discussed other roads also and suggested having a survey completed for Bauers Dr. Motion was amended to approve surveys for Boettcher Dr. and Bauers Dr. Seconded by Lindley. Motion carried unanimously.

Discussion re: Bauers Drive. Dave Anderson stated an algae bloom developed in the kettle on Silver Lake from drainage on Bauers Dr. Bauers Dr. drains to lake without mitigation – needs diversion to slow down water. Jason Valerius worked with Washington County on drainage issues on Paradise Dr. and stated there are Surface Water Grants that cover design and construction.

Granting Bartender Licenses. None.

Other correspondence received by the Clerk and/or Town Board to be discussed at next month's meeting. Allenton Fire Department had 3 EMS calls and are getting a new ambulance in December 2025. Slinger had 20 calls for the month of November and 344 calls for the year. Supervisor Wagor asked about response time. Slinger response time begins when equipment comes out of the station. Request received to cut trees by daycare at the town park on 18th Ave for better site line. Discussed working with We Energies regarding tree cutting. Doug Gallun asked that Stealth Stat Data be made available to public and would like a year-end citations count.

Motion by Wagor to adjourn, seconded by Lindley. Motion carried unanimously to adjourn the meeting at 7:30 P.M.

Respectfully Submitted this 10 day of December 2025.

Julie Ihlenfeld, Clerk