

Town of West Bend Town Board Minutes
August 12th, 2025

Chairman Zagel called the Town of West Bend Town Board **meeting to order at 6:30 P.M.** at the town hall.

Chairman Zagel read the **Call of the Meeting**.

Roll Call was taken. Present: Chairman Troy Zagel, Supervisor Mark Wagor, Supervisor Steve Lindley, Clerk Julie Ihlenfeld, and Treasurer Kerry Brandner.

The **Pledge of Allegiance** was recited.

Approval of Minutes of the July 8 and 10, 2025 meetings. Motion by Lindley to approve the meeting minutes. Seconded by Wagor. Motion carried unanimously.

Treasurer's Report. Motion by Zagel to approve the Treasurer's Report for the month of July as presented. Seconded by Wagor. Motion carried unanimously.

Review of Bills and Authorization of Payment. Motion by Zagel to approve the bills and authorize payments. Seconded by Wagor. Motion carried unanimously.

Presentation/Discussion re: Washington County Sheriff Department monthly call review. The Incidents Summary List contained 359 items, and the Monthly Case Overview Report contained 17 items for the month of July 2025.

Presentation/Discussion re: Town PRD Representative Reports from Big Cedar Lake, Little Cedar Lake, and Silver Lake. Big Cedar Lake PRD Town Representative Linda Bott presented. Last month there were 51 citations, and 97 verbal warnings. Annual meeting is August 20, 2025. There is one commissioner position open. The Intergovernmental Agreement with the Town of West Bend is ongoing.

Supervisor Wagor presented for the Little Cedar Lake PRD. The lake is 18 ½" above OHWM. Slow no wake will probably be through August. Ackerman's Launch is closed. Piers are underwater and there is flooding in basements. All the boards are out of the dam. There has been good cooperation with the Big Cedar Lake PRD. There is one commissioner position open. Annual meeting is September 2, 2025.

Town Supervisor and Silver Lake PRD Town Representative Steve Lindley stated there was a weed pull a couple of weeks ago. Annual meeting is August 26, 2025.

Discussion/Action re: Concerned Citizen Committee. Discussed anonymous complaints. Motion by Zagel to keep status quo and not review anonymous complaints at the Concerned Citizen Committee meetings. Seconded by Wagor. Motion carried unanimously.

Discussion/Action re: Address Signs. Staff will get updated quote from Lange Enterprises and email Supervisor Lindley.

Discussion/Action re: Borrow Funds and Levy Tax for New Snowplow Truck. Motion by Zagel to take a 3-year term loan of \$123,093 when rates go down. Seconded by Wagor. Motion carried unanimously.

Discussion/Action re: Notice of Discontinuance and Abandonment of the Fifth Road of the Town of West Bend. Motion by Lindley to table this item and write an ordinance or resolution regarding town land with the intent of complying with the comprehensive plan and that the town does not sell land and maintain open space. Seconded by Wagor. Motion carried unanimously.

Discussion/Action re: 3-Year Agreement from 1/1/2026 – 12/31/2028 between Catalis Tax & CAMA, Inc. and Town of West Bend for Maintenance of Assessment Records. Motion by Zagel to put the assessor contract out for bid. Seconded by Wagor. Motion carried unanimously.

Discussion/Action re: Temporary Special Event Permit. Supervisor Wagor read the proposed Temporary Special Event Permit. Item is tabled for further review.

Discussion/Action re: Sign Slinger Fire Department Contract. Contract was signed.

Discussion/Action re: Division Rd Construction. Motion by Zagel to allocate \$284,000 for Division Rd construction. Seconded by Wagor. Motion carried unanimously.

Discussion/Action re: Short-term Rental Licenses. Motion by Zagel to send another letter with fines to property owners who are operating a short-term rental without a license. Seconded by Wagor. Motion carried unanimously.

Discussion/Action re: 2026 Leaf and Yard Waste Permits. Motion by Lindley to change permit from a 1-year permit to a 2-year permit with cost of \$8.00 beginning in 2026. Permit cost will be \$5.00 for a 1-year permit purchased in 2027. Seconded by Zagel. Motion carried unanimously.

Discussion re: Private Roads. Supervisor Wagor read Resolution 2025-06. Motion by Wagor approve Resolution 2025-06. Seconded by Zagel. Motion carried unanimously.

Discussion re: MS4 Permit. Town sponsors education held by Cedar Lakes Conservation Foundation and Washington County at the town hall; and participated in the MS4 Educational Water Quality Booth at the Washington County Fair July 22 – 27, 2025.

Granting Bartender Licenses. None.

Other correspondence received by the Clerk and/or Town Board to be discussed at next month's meeting. The Slinger Fire Department reported 1 fire alarm in the town. Allenton Fire Department reported 1 EMS call in July and stated they were having their picnic and parade on the weekend. Chairman Zagel stated he will be contacting the DNR about gravel blown out at the Hacker Drive Boat Launch. Gonring Drive Lease will be put on the September town board meeting.

Motion by Zagel to adjourn, seconded by Lindley. Motion carried unanimously to adjourn the meeting at 8:34 P.M.

Respectfully Submitted this 13 day of August 2025.

Julie Ihlenfeld, Clerk