

TOWN OF WAUTOMA BOARD OF REVIEW  
FRIDAY, MAY 15, 2026  
10:00 AM TO 12:00 PM  
WAUTOMA TOWN HALL, W8241 BROWN DEER DRIVE

AGENDA

- 1- Call the Board of Review to order & Meeting Recording Announcement.
- 2- Roll Call – Confirmation of appropriate BOR and Open Meeting notices.
- 3- Select a Chairperson for BOR.
- 4- Select a BOR Vice Chairperson.
- 5- Verify that at least one BOR member has met the mandatory training requirements.
- 6- Verify that the Town has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law ( Wis. Stat. SS70.47(7)(aqf)).
- 7- Review of new laws.
- 8- Adoption of amendment to policy regarding the procedure for sworn telephone testimony and sworn written testimony.
- 9- Adoption of policy regarding the procedure for waiver of BOR hearing requests.
- 10- Review the Assessor's level of assessment
- 11- Receipt of the assessment roll by the Clerk from the Assessor.
- 12- Receive the Assessment Roll and sworn statements from the Clerk.
- 13- Review the Assessment Roll and perform statutory duties:
  - a. Examine the roll
  - b. Correct description or calculation errors
  - c. Add omitted property
  - d. Eliminate double-assessed property.
- 14-Discussion/ Action- Certify all corrections of any errors under state law (Wis. Stat ss70.43)
- 15-Discussion/ Action; Verify with the Assessor that open-book changes are included in the assessment roll.
- 16- Allow taxpayers to examine assessment data.
- 17-10:30 AM Appearance by taxpayer.
- 18- During the first two hours, consideration of:
  - a-Waivers of the required 48 hour notice of intent to file objection when there is good cause,
  - b- Request for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court,
  - c- Requests to testify by telephone or submit a sworn written statement,
  - d- Subpoena requests, and
  - e- Act on any other legally allowed or required BOR matters.
- 19-Review Notices of Intent to File Objection.
- 20-Proceed to hear objections, if any, and if proper notice/ waivers are given unless scheduled for another date.
- 21- Consider/ act on scheduling additional BOR dates.
- 22 Adjourn.

Patty Nett, Town Clerk, Town of Wautoma  
Posted on May 14, 2026

