

Special Board Meeting of 8/27/2026

Meeting was called to order by Chairman O'Connell at 6:30pm.

ATTENDEES: Chairman O'Connell, Supervisors Devens and McNamee, C/T Brazee, and Deputy C/T Starr along with 3 members in the audience.

DISCUSSION/TAKE ACTION:

1. Discuss and plan GIS project: In June, Cedar Corp gave a presentation on the GIS system and how it could benefit the town with making cemetery record keeping more efficient and accurate. The program can also include keeping track of town roads and their conditions/repairs. Having the roads would be beneficial to the town when applying for local road improvement grants. Dr. Joan Steiner was in the audience and invited to speak. She, along with Julie Maxwell (not present), has been volunteering in the office organizing town records. Steiner explained that there is a lot of work yet to be completed before adding the cemetery to any cloud-based system. She has been working closely with UWO-Archivist Josh Range with digitizing records and learning about what systems work well and what formats should be used. Ranger said he would be happy to meet with the board to answer questions and guide them before they buy into a system. Steiner and Maxwell are both members of DAR (Daughters of the American Revolution). They donate their volunteer hours to the DAR-Appleton Chapter. Steiner will ask some members of DAR if they are willing to assist with doing cemetery research. She expressed the amount of work that needs to be done before any records are digitized. Things need to be filed, papers sorted into stacks, stacks verified and put in order. The goal is to have 1 file with all of the info and then scanned. The DAR would also take maps and verify onsite. Steiner is asking the board how they want to handle a discrepancy. Steiner stressed the importance of confidentiality and liability. She does like to use a site called Find A Grave. It is free and a universal program. You can download an app and take a picture at a headstone and it will pull up coordinates, plot location, obituary, pictures, and family relation and their grave sites and info. O'Connell agreed that accuracy is a number 1 priority. The town can reach out to Atty Koehler for advice on how to handle a discrepancy. O'Connell asked Brazee her thoughts on having the DAR assisting. She commented if they are willing to do the legwork and find missing info she will be delighted to have them. **McNamee made a motion to move forward with the DAR to assist with cemetery research/filing/seconded by Devens. Motion carried.**
2. Cedar Corp Contract: At the last board meeting the board decided they were interested in signing a contract with Cedar Corp's GIS system. The software they use is Arc GIS. It is one software package that includes programs to assist with keeping road inventory and mapping, zoning capabilities and cemetery records/mapping. The software will assist the board when filling out the WISLR and future road planning. **McNamee made a motion to approve GIS Road Mapping System with Cedar Corp/seconded by Devens. Motion carried.**
3. Review proposals – curbside garbage & recycling: The town's contract with Harter's end 12/31/26. New pricing from Harter's was received along with pricing from GFL. A price on just bins was received by wholesaler Sierra. To order new bins from Sierra the minimum order is 351 carts which leads to the questions of where would the town store them, who would deliver them, who would take the old bins away and dispose of them. The town does not have a street department. Bins can be costly; in comparison, Uline is \$155/bin. Going with a new provider would require the town to give them an address list and the route day may change. Brazee mentioned that no matter the

provider the drivers are rough on the cans. The board crunched some numbers and after discussion decided to stay with Harter's and if residents need new cans the process will remain the same. The resident will call Harter's directly to order and pay for their can/s. **Devens made a motion to continue the contract with Harter's Fox Valley with residents purchasing their own cans as needed/seconded by McNamee. Motion carried**

4. A1 and A2 zoning classifications/ Chapter 410-29 & 30: Town Atty Koehler provided some feedback on the town's A-2 zoning ordinance. According to O'Connell it took our atty a few times to read the A1-A2 zoning chapter to make sense of it. The chapter needs to be addressed and updated. The verbiage is confusing and out of date. McNamee suggested the ZA and Plan Commission work on the re-write and then present it to the board. The ZA would like input from the board to present to the PC. The code should reflect what the town needs. The confusion really lies on parcels zoned A2 that are not used as agriculture but their primary use is residential. People that want a hobby farm that don't generate income need a CUP (condition use permit) that probably would have no conditions. Brazee suggested getting examples of A1-A2 zoning ordinances from other towns to present to the PC for comparison. There is a section that mentions the number of animals cannot exceed 3-combined in A2. O'Connell said Atty Koehler suggested removing that sentence. Brazee suggested adding a sentence that states the number of animals needs to be approved by Co Land and Water. O'Connell agreed that is a good recommendation.
5. Resolution# 006-2026 Adoption of Future Land Use Map and Resolution# 007-2026 Adoption of updated Town Zoning Map: **Motion to adopt the Future Land Use Map Resolution #006-2026 and Town Zoning Map Resolution #007-2026 made by Devens/seconded by McNamee . Motion carried.**

Motion to adjourn made by Devens/seconded by McNamee.

Meeting adjourned at 8:03pm.

Respectfully submitted,

Maggie Starr

Deputy Clerk/Treasurer



Don O'Connell/ Chairman