

**(Draft Proceedings, not approved by Board)**

**REGULAR BOARD MEETING**

TOWN OF UNDERHILL

UNDERHILL COMMUNITY CENTER ~ 5597 CARDINAL ROAD

GILLETT, WI 54124

**November 4, 2025**

**Call to order and roll call:**

Town Chair Mark Winkler called the Regular Board meeting to order at 7:30 p.m.

Present: Chair Winkler, Supervisor McCarthy, Supervisor Nelson, Treasurer Winkler, and Clerk Winkler.

**Approval of Agenda:**

McCarthy moved; Nelson seconded to approve the agenda as presented. Motion carried unanimously.

**October 7, 2025, Regular Board Meeting Minutes:**

Nelson moved; McCarthy seconded to approve the October 7, 2025; Regular Board Meeting Minutes as presented. Motion carried unanimously.

**Approval of Bills.**

Nelson moved; McCarthy seconded to approve bills as presented. Motion carried unanimously.

**Treasurer's Report**

McCarthy moved; Nelson seconded to approve the treasurer report as presented, with \$137,980.06 on hand.

Motion carried unanimously.

**Appointment of Deputy Treasurer**

Miles Winkler, Treasurer appointed Kimberly Schroeder as the Deputy Treasurer.

**Intergovernmental Maintenance Agreement with Oconto County Highway Department**

McCarthy moved; Nelson seconded to approve the Intergovernmental Maintenance Agreement with Oconto Highway Department for the calendar years of 2026 and 2027. Motion carried unanimously.

**2026 Road Projects**

Nelson moved; McCarthy seconded to approve the 2026 Road project to be Cardinal Road. Motion carried unanimously.

**Oconto County RV/Camping Ordinance**

McCarthy moved; Nelson seconded to approve the recommendation of the Oconto County RV/Camping Ordinance. Motion carried unanimously.

**Set Next Regular Meeting**

The next town board meeting was set for Tuesday, December 2, 2025, at 7:30 p.m. at the Underhill Community Center.

**Adjournment**

The Regular Board meeting was adjourned at 8:21 p.m.

Tracy A. Winkler  
Town of Underhill Clerk