Town of Trenton
Official Minutes from the Town Board Meeting
Town of Trenton Town Hall, 1071 Highway 33 East, West Bend, WI 53095
October 19, 2026, at 7:00 p.m.

Town Board Members Present: Chairman Mike Lipscomb, Supervisor Barb Davies, Supervisor Thoma

Others Present: Town Administrator/Zoning Administrator/Clerk Cindy Komro, Treasurer Nicole Couzzli-Meer, and Deputy Clerk Cass Walker.

Members of the public: 11

1. Call to order: Lipscomb called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance: Lipscomb invited those in attendance to stand and recite the Pledge of Allegiance.
3. Affidavit of Posting: Lipscomb confirmed that the meeting notice was posted correctly.
4. Approve September 21, 2026 public hearing minutes:
   a. Amendment to Town of Trenton Zoning Code, creating legacy structure guidelines
   b. Amendments to Comprehensive Plan and Zoning Map: Rent Rite LLC (6492 Municipal Drive)
   c. Amendments to Comprehensive Plan and Zoning Map: Don & Bridget Poetzl (1291 Paradise Drive)

   Davies moved to approve the September 21, 2026 Public Hearing Minutes, seconded by Thoma. Motion carried 3-0.
5. Approve September 21, 2026 Town Board regular meeting minutes: **Davies moved to approve the September 21, 2026 Town Board regular meeting minutes, seconded by Thoma. Motion carried 3-0.**
6. Public comments:

   William Rahoy, 720 Newark Drive E, West Bend (Town of Farmington), asked if the Town plans to pass another resolution opposing the proposed transmission line route, noting that the Town had previously passed an opposition resolution for the first application, which was later rescinded before ATC submitted a second application.

   Chairman Lipscomb explained that the Town had been working for about a year to address the proposed transmission corridors. Lipscomb noted that a request for another opposition resolution is before the Town Board.
7. Review and Accept Agenda: **Davies moved to approve the agenda, seconded by Thoma. The motion carried 3-0.**
8. September bank statement reconciliations: **Davies moved to accept and approve the September bank statement reconciliations, seconded by Thoma. Motion carried 3-0.**
9. Zoning Ordinance amending the Town of Trenton Comprehensive Plan and the Town of Trenton Zoning Map: Cream Street LLC (Brian Feucht, member), 1214 Highway 33 (parcel T11_024100A, 38.41 acres)

   Davies moved to approve Ordinance Z2026.10.01, amending the Town of Trenton Comprehensive Plan and the Town of Trenton Zoning Map: Cream Street LLC (Brian Feucht, member), 1214 Highway 33 (parcel T11_024100A, 38.41 acres), seconded by Thoma. Motion carried 3-0.
10. Zoning Ordinance amending Zoning Code to add bus shelter structure guidelines

    Town Administrator Komro reported that the Plan Commission requested two changes, both of which have been added to the ordinance draft.

Davies moved to approve Ordinance Z2026.10.02, to add bus shelter structure guidelines as amended, seconded by Thoma. Motion carried 3-0.

11. Resolution amending the 2026 Town fee schedule

    Komro explained that the subdivision escrow fee was originally set at an amount that was too low, which was spent within the first few weeks of GRAEF's preliminary review. Additional funds will continue to be requested as needed. The fee schedule is being adjusted to establish a more appropriate escrow amount. There is also a review of the fee schedule planned for next year.

    Davies moved to approve Resolution 2026.10.01, amending the 2026 Town fee schedule, specifically for preliminary plat review, and the refundable escrow payment for $1,200 seconded by Thoma. Motion carried 3-0.

12. Resolution requesting participation in and assistance through the Washington County shared services grant program for countywide fire/emergency medical services (EMS)

    Supervisor Thoma explained that the final fire and EMS funding formula will not be available until November, after each municipality submits their participation decisions by November 5th, 2026. It was noted that municipalities who choose to opt out would reduce the overall funding pool. The grant program will apply to the 13 fire departments that must meet SMART goals, with opportunities for departments to lower their costs through shared equipment purchases. The Board also discussed if the new tax would appear as a separate line item on residents' tax bills and how it would be offset by sales tax to remain revenue neutral. Support was expressed, reiterating that fire protection is the Town's largest levy expense and that Newburg Fire Department provides valuable services to Trenton and surrounding communities.

    Davies moved to approve Resolution 2026.10.02 requesting participation in and county assistance through the Washington County shared services grant program for countywide fire/emergency medical services (EMS), seconded by Thoma. Motion carried 3-0.

13. Resolution opposing new high-voltage transmission lines along the southwest route and urging selection of the southeast route

    Lipscomb explained that this resolution is in support of residents on this particular corridor, which includes people from Washington Drive, Paradise Drive, Knollwood Road, up through Highway M. Lipscomb also requested copies of the resolution to be sent to ATC, PSCW, Vantage, Oracle, OpenAI, the Washington County Board of Supervisors, and to our State Representative.

    Davies moved to approve Resolution 2026.10.03 opposing new high-voltage transmission lines along the southwest route and urging selection of the southeast route, seconded by Thoma. Motion carried 3-0.

14. Washington Drive reconstruction:

    The Board discussed possible funding opportunities, financing options, and the timeline for the proposed road improvement project. Members considered available grants, possible engineering updates, and if the work should be completed all at once or in phases. Komro emphasized the importance of preparing a strong grant application and noted that funding could help offset project costs. The Board was asked to consider its willingness to commit to the project and determine an appropriate timeline. No final decisions were made.

15. Reports and Correspondence:

    Supervisor Davies expressed interest in contributing financially to the Eagle Scout's flag burning project, but requested clarification on how the funds would be used and what specific expenses the contribution would cover before making a donation. The Chairman was able to speak to this.

    Supervisor Thoma reported the passing of Tracy Ann Meyer, wife of Fredrick Meyer. Thoma also mentioned that the Fire & EMS Shared Services Grant Program was approved by Washington County.

Treasurer Couzzli-Meer presented her quarterly report, reviewed profit and loss comparisons with the previous year, and provided an update on tax preparation work.

Chairman Lipscomb reported that the grade was surveyed at Wallace Lake and River Road to determine how much the dip could be corrected by lowering the crossroad and/or raising the road. The goal is to complete the work without affecting residents' properties, using south-side ditching and potentially closing the previously reopened culvert. The Town is also determining whether a contractor can be secured to complete the work before the end of the year.

Discussion followed.

Mike also noted that the ball fields and related facilities were closed for the season on November 1st. Discussions have begun with the clubs regarding next year's fees, and after reviewing costs, a modest fee increase will be recommended.

Administrator Komro spoke about a potential option to place Fire & EMS costs on property tax bills as a separate special charge, similar to the Town's garbage fee. Unlike garbage fees, the charge could not be the same for every property or be based solely on assessed value. Instead, the assessor would help develop a formula considering factors such as building square footage, property characteristics, and surrounding land. Implementing this approach would require reducing the Town's levy by the amount of fire expenses included in the 2013 levy, allowing the levy limit to reset and grow again through net new construction. The fire protection costs would then be recalculated annually and billed separately from property taxes. Komro noted that the change would affect properties differently, although the overall distribution would likely remain somewhat similar to assessed-value-based costs. She plans to gather additional information on the calculation, assessor fees, and how EMS shared services would factor into the arrangement before presenting a formal proposal. She also mentioned that the new website is live.

Deputy Clerk Walker reported on attending the 2026 Wisconsin Towns Association Convention. She highlighted the valuable Wisconsin Elections Commission training and the opportunity to network with fellow clerks. Walker reiterated that in-person absentee voting would begin Tuesday, October 20. She also attended Washington County Board meeting last week.

Building Inspector Walt Groteleschen reported one new home in Trenton, with an evaluation of $1.264 million dollars. 25 inspections were also completed along with some erosion work on Paradise Hills Drive.

Police Department Report 153 calls for service, 27 traffic stops, 16 traffic citations.

16. Approve vendor bill payments: **Davies moved to approve payment of vendor bills presented in the amount of $119, 387.62, seconded by Thoma. Motion carried 3-0.**

17. Adjourn

Lipscomb adjourned the October Town Board meeting at 8:16 p.m.

Respectfully submitted,

Cindy A Komro

Cindy Komro, Town Clerk

Affidavit of Posting: These minutes were approved at the November 16, 2026 Town Board meeting and were posted on the town's official website on November 17, 2026.

Town of Trenton
Washington County, Wisconsin

TownofTrenton.wi.gov
1071 Highway 33
West Bend, WI 53095
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Administrator Report October 2026 — September 2026 Activity

Administrator Activity

- Website:
  - Posted approved minutes, resolutions, notices
  - Removed outdated forms and notices
  - Met with Town Web for updated website
- Filed monthly payroll reports and payments:
  - Wisconsin retirement contributions
  - Health insurance payment
- Prepared Fall Town Crier newsletter
- Attended County Fire/EMS meeting
- Ongoing: updated Town 2027 budget draft
- Responded to County Land Use water flow complaint on Wallace Lake Road
- Research: process for special assessments for North River Road ditching

Zoning Administrator Activity

- Zoning action income received YTD through September 30: $13,262
- Zoning Permits issued in September: 3 (46 YTD through September 30)
- Excavation Permits processed in September: 1 (20 YTD through September 30)
- Drafted amendments to town zoning ordinances:
  - Added “security” fence category
  - Allowing building of shelters for children waiting for the bus
  - Revised height guidelines for accessory structures
- Responded to resident complaints
  - Non-conforming accessory structures
  - Debris, weeds and overgrown lawns
- Zoning Actions APPROVED, sent ordinance to General Code:
  - Amendments to Comprehensive Plan, zoning map, zoning text
    - 6492 Municipal Drive
    - 1291 Paradise Drive
    - Legacy structure ordinance
- Zoning Actions in process or being researched:
  - Large-scale solar conditional use permit
  - Subdivision on Maple and Paradise Roads
- Prepared Zoning special assessment supplemental comments for properties being sold
  - Recommended new fire number address signs on properties with outdated signs
  - Advised buyer and seller regarding zoning and code violation issues
- Responded to Zoning Requests and Questions
  - Accessory structure guidelines
  - Livestock guidelines
- Responded to public records request: Large-scale solar conditional use permit

Clerk Activity

- Submitted annual recycling grant application with Department of Natural Resources
- General Election November 3, 2026 election preparation and continued training