Town of Trenton
Official Minutes from the Town Board Meeting
Town of Trenton Town Hall, 1071 Highway 33 East, West Bend, WI 53095
September 21, 2026, at 7:00 p.m.

Present: Chairman Mike Lipscomb, Supervisor Barb Davies, Administrator/Clerk Cindy Komro, Deputy Clerk Cass Walker. Excused: Tony Thoma.

Members of the Public: 11

Chairperson Lipscomb called the meeting to order at 7:00 p.m.

Lipscomb asked those in attendance to stand and recite the Pledge of Allegiance.

Affidavit of posting: Lipscomb read the affidavit of posting, stating that the Town Board meeting agenda was properly posted on the Town Hall bulletin board and the Town's official website.

Approve August 17, 2026 Town Board regular meeting minutes: **Davies moved to approve the August 17 Town Board regular meeting minutes, seconded by Lipscomb. Motion carried 2-0.**

Public Comments: None.

Brandon Schneiberg, 1828 Cloverview Street, requested another public hearing regarding the solar project.

George Spaeth, 1791 Wallace Lake Rd, emphasized that the subdivision should consider the farmers' concerns, noting that the farmer had no input when the subdivision was developed.

Review and accept agenda: **Davies moved to accept the agenda as presented, seconded by Lipscomb. Motion carried 2-0.**

August bank statement reconciliations: **Davies moved to approve the August bank statement reconciliations, seconded by Lipscomb. Motion carried 2-0.**

Presentation of Flag-Burning site concept plan:

Grant Young, a member of Troop 762 in the West Bend area, presented his Eagle Scout project concept to construct a flag retirement pavilion. The 20-by-20-foot pavilion would include memorial stones that represent each branch of the military and the VFW, as well as two areas for flag-retirement incinerators. The total estimated cost of the project is $2,300.

Young explained that the concrete will be donated by Jackson Concrete Company, with assistance in concrete pouring and project oversight from BCMI Construction. Troop members and volunteers would assist with excavation and gravel work. Grant plans to seek additional funding from local VFW organizations and the Town of Trenton. Project costs would include concrete areas for collapsible burn crates, stamped military, veterans, U.S., Boy Scout, and troop insignias. Much of the labor, excavation, and fill would be donated. He proposed beginning construction in early October but indicated that the timeline could be adjusted to accommodate the Town and volunteers.

Davies moved to approve participation in the flag-burning site using park funds; Lipscomb seconded. Motion carried 2-0.

Resolution to amend 2026 Town Budget:

Davies moved to amend the 2026 Town Budget, seconded by Lipscomb. Motion carried 2-0.

Towns Association Conference attendance, October 4-6: Chairman Mike Lipscomb, Town Administrator Cindy Komro, Deputy Clerk Cass Walker:

Davies moved to approve Mike Lipscomb, Cindy Komro, and Cass Walker to attend the Wisconsin Towns Association Conference; Lipscomb approved. 2-0.

Zoning Ordinance to amend the text of Town Zoning Code §380-107, Accessory uses and structures, creating legacy structure guidelines:

Komro explained the revisions made based on the Plan Commission's recommendations.

Davies moved to amend the text of Town Zoning Code §380-107, Accessory uses and structures, fees, creating legacy structure guidelines, including the application form to be submitted to the Plan Commission, seconded by Lipscomb. Motion carried 2-0.

Zoning Ordinance: Rent Rite LLC, 6492 Municipal Drive (1.0 acre):

a. Amendment to Comprehensive Plan Land Use Map, from Commercial to Low-Density Residential
b. Amendment to Town Zoning Map, from B-1 Local Business District to R-1 Single-Family Residential (unsewered) District

Davies explained the history.

Davies moved to approve the zoning ordinance amending the Comprehensive Plan and zoning map, seconded by Lipscomb. Motion carried 2-0.

Donald & Bridget Poetzl, 1291 Paradise Drive (10.03 acres):

a. Amendment to Comprehensive Plan Land Use Map, from Prime Agricultural to Country Estates
b. Amendment to Town Zoning Map, from EA Exclusive Agricultural District to CES-10 Country Estates District

Davies moved to approve the zoning ordinance amending the Comprehensive Plan and zoning map, seconded by Lipscomb. Motion carried 2-0.

Consider ditching costs as a special assessment

The Board discussed completing the ditching along the affected area as one project and assessing the costs to the benefiting properties. It was mentioned that individuals completing the work separately could result in isolated ditches that do not result in an effective drainage system. The group agreed to evaluate the overall drainage situation before determining the appropriate solution. GRAEF will be contacted to provide input, review the existing drainage concerns, and provide an estimate of what would be involved in completing the ditching project.

Updated Washington County Fire/EMS proposal

Davies explained that the Town of Trenton would receive $64,899 in 2027 under the proposed county funding arrangement. The Newburg Fire Department would receive grants tied to SMART goals. If the Newburg Fire Department meets those goals, it would receive approximately $24,989 in 2027, with that amount increasing in future years. In this instance, the town's funding must be used for fire/EMS services, while Newburg would have more flexibility in how it uses its grant. A resolution is expected to return in October.

Group discussion followed.

Previous Month Correspondence and Department Reports:

Police Department January Activity: 130 service calls, 25 traffic stops, 14 traffic citations.

Town Administrator Komro: Reported that she completed the Fall Town Crier newsletter and is currently working on the town budget. She provided updates on several ongoing zoning matters, including the solar project, legacy structure ordinance, and two comprehensive plan/zoning map amendments. The town also received a subdivision application, and Komro spoke with the engineer about moving the project forward; however, she does not expect the first phase to be completed by the end of the year.

Deputy Clerk Cass Walker: Reported that all absentee ballot requests received by September 17 were mailed out and noted that preparations are underway for the November Election. She also completed her notary class and passed the exam with a 93%. Walker also reported preparing for the upcoming Wisconsin Towns Association Convention.

Building Inspector Walt Grotelueschen: One new home and one commercial build. Grotelueschen completed 32 inspections in the month of August with an evaluation of about 7 million dollars.

Department of Public Works: None.

Supervisor Davies: None

Supervisor Thoma: None.

Treasurer Cozzuli-Meer: None.

Chairman Lipscomb: None.

Approve vendor bill payments: **Davies moved to approve payment of vendor bills presented in the amount of $119, 892.11, seconded by Lipscomb. Motion carried 2-0.**

Lipscomb adjourned the Town Board meeting at 7:37 p.m.

Respectfully submitted,

Cindy A Komro

Cindy Komro, Town Clerk

Affidavit of Posting: These minutes were approved at the October 19, 2026 Town Board meeting and were posted on the town's official website on November 10, 2026.