

Town of Trenton
Official Minutes of the Regular Meeting of the Town
Town of Trenton Town Hall, 1071 Highway 33 East, West Bend, WI 53095
April 20, 2026 at 7:00 p.m.

Present: Chairman Mike Lipscomb, Supervisor Barb Davies, Supervisor Tony Thoma, Administrator/Clerk Cindy Komro, Deputy Clerk Cass Walker. Excused: Treasurer Nicole Cozzuli-Meer.

Members of the Public: 12

Chairperson Lipscomb called the meeting to order at 7:00 p.m.

Lipscomb asked those in attendance to stand and recite the Pledge of Allegiance.

Affidavit of posting: Lipscomb read the affidavit of posting, stating that the April 20, 2026, Town Board meeting agenda was properly posted on the Town Hall bulletin board and the Town's official website.

Approve March 16, 2026 public hearing minutes: zoning text amendments: Davies moved to approve the March 16, 2026 Public Hearing minutes, seconded by Thoma. Motion carried 3-0.

Approve March 16, 2026 Town Board meeting minutes: Davies moved to approve the March 16, 2026 Town Board meeting minutes, seconded by Thoma. Motion carried 3-0.

Approve March 23, 2026 Town Board meeting minutes: Davies moved to approve the March 23, 2026 Town Board Special meeting minutes as adjusted to reflect accurate totals for the road bid awards, seconded by Thoma. Motion carried 3-0.

Review and accept agenda: Davies moved to accept the agenda as presented, seconded by Thoma. Motion carried 3-0.

March bank statement reconciliations: Davies moved to approve the March bank statement reconciliations, seconded by Thoma. Motion carried 3-0.

Award 2026 road work bids: chipsealing, crack filling and reconstruction work: Thoma moved to award the chipsealing work for Westwood Trail, Birch Terrace, Cecelia Drive, Bernadine Circle and Rusco Road to Fahrner Asphalt Sealers LLC in the amount of \$52,854, seconded by Davies. Motion carried 3-0. Thoma moved to award the crack filling work for Knollwood Road and Trading Post Trail to Fahrner Asphalt Sealers LLC in the amount of \$11,720, seconded by Davies. Motion carried 3-0. Davies moved to award the reconstruction work for all items listed in the proposal using the commercial grade 58-28 S mix to Payne & Dolan in the amount of \$308,181.75, seconded by Lipscomb. Motion carried 3-0. Discussion followed regarding a sealing option to extend the health and life of new roads.

Ordinance Z2026.____ approving Comprehensive Plan Amendment from/to Prime Agricultural from/to Low-Density Residential and Zoning Map Amendments from/to R-1 Single-Family Residential from/to EA Exclusive Agricultural: Mary L. Praefke 2015 Revocable Trust (parcel T11_082300A, 0.92 acres at 1125 Paradise Drive) and Susanne Praefke (portion of parcel T11_082300Z, 38.99 acres at 1145 Paradise Drive): Per Komro, Plan Commission recommends approval. Davies moved to approve Ordinance Z2026.04.01 amending the Town of Trenton Comprehensive Plan and Town Zoning Map as described, seconded by Thoma. Motion carried 3-0.

Certified Survey Map relocating parcel boundary lines: Mary L. Praefke 2015 Revocable Trust (parcel T11_082300A, 0.92 acres at 1125 Paradise Drive) and Susanne Praefke (parcel T11_082300Z, 38.99 acres at 1145 Paradise Drive): Per Komro, all engineer comments have been addressed, and Plan Commission recommends approval. **Davies moved to approve the Certified Survey Map for Praefke as presented, seconded by Thoma. Motion carried 3-0.**

Ordinance Z2026. . . . approving Zoning Map Amendment from CES-5 Country Estates to R-3 Rural Residential: Geoffrey Littrel (0.59-acre portion of parcel T11_0597 at 6101 Wausaukee Rd): Per Komro, Plan Commission recommends approval. **Davies moved to approve Ordinance Z2026.04.02 amending the Town Zoning Map as described, seconded by Thoma. Motion carried 3-0.**

Certified Survey Map adding 0.59 acre to parcel T11_042400B from adjacent parcel T11_0597: Geoffrey Littrel (6101 and 6065 Wausaukee Rd): Per Komro, all engineer comments have been addressed except for the recommendations to provide contours and home square footage, which the applicant asked to be waived. Plan Commission recommends approval, granting the request for waivers. **Davies moved to approve the Certified Survey Map for Littrel as adjusted in response to the engineer's comments, seconded by Thoma. Motion carried 3-0.**

Conditional Use Permit: Rob n Cin Farms livestock facility of 2,500 animal units (5545 Cty Hwy Y, parcels T11_065200C and T11_064200E, totaling 141.37 acres): Per Komro, Plan Commission recommends approval. **Davies:** Summarized the history of the farm in question, highlighting the applicant's integrity and his efforts in restoring the land. Further, the Wisconsin Pollutant Discharge Elimination System (WPDES) permit is under the jurisdiction of the Wisconsin Department of Natural Resources. The town requires a Conditional Use Permit (CUP) for this activity to protect the town from problems that may arise from the operations. A CUP must be granted if the application is complete and the qualifications are met. The CUP is limited to five years, at which time a renewal application is required and may be revoked at that time if necessary. **Davies moved to approve the Conditional Use Permit for Rob n Cin Farms as presented, seconded by Thoma. Motion carried 3-0.**

Operator license application through 06/30/2027: David Allen Renick, West Bend Lakes Golf Club: Per Komro, the applicant passed the record check. **Davies moved to approve the Operator's License for David Renick, seconded by Thoma. Motion carried 3-0.**

Resolution 2026. . . . designating an authorized representative to sign and submit recycling grant applications and annual reports of recycling activities and actual expenditures: Per Komro, the Town must change the authorized representative from Heather. **Davies moved to approve Resolution 2026.04.01 designating Cindy Komro as the Responsible Unit representative for recycling with the Department of Natural Resources, seconded by Thoma. Motion carried 3-0.**

Resolution supporting a comprehensive and sustainable transportation funding solution: Per Lipscomb, this resolution is advisory to direct the state legislators to work toward a solution for better local roads. **Davies moved to approve Resolution 2026.04.02 supporting a sustainable transportation funding solution, seconded by Thoma. Motion carried 3-0.**

Resolution for inclusion under the State of Wisconsin Deferred Compensation Program: Per Komro, there is no cost to the town beyond minimal administrative time, and it is optional for employees. **Davies moved to approve Resolution 2026.04.03 for inclusion under the State of Wisconsin Deferred Compensation Program, seconded by Thoma. Motion carried 3-0.**

Conference Attendance: Wisconsin Towns Association 2026 Road School and University of Wisconsin-Madison Division of Extension Alcoholic Beverage Licensing Two-Part Webinar Series, April 30 & May 1: Per Lipscomb, attendance at the road school will be beneficial to learn more. Per Komro, the webinar will highlight new alcoholic beverage licensing laws.

Davies moved to approve attendance at the Wisconsin Towns Association 2026 Road School for Chairman Mike Lipscomb and the alcoholic beverage licensing webinar for Cass Walker, seconded by Thoma. Motion carried 3-0.

Wallace Lake Sanitary District Commissioner: Per Komro, changing the structure of the Wallace Lake Sanitary District Board will be necessary when Commissioners are not available. Discussion followed.

Previous Month Correspondence and Department Reports:

Police Department March Activity: 266 service calls, 90 traffic stops, 58 traffic citations

Treasurer Cozzuli-Meer: Provided a packet that summarized the March tasks that were completed.

Town Administrator Komro: Spoke about how the Spring Election went well for the Town. Mentioned that new procedures were implemented this year. Provided a monthly summary of tasks in Administration, Zoning and Clerk departments.

Supervisor Davies: None.

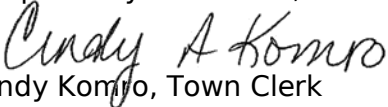
Supervisor Thoma: None.

Chairman Lipscomb: Reported that the ball fields are now operational, and Lipscomb currently has the key for the lights. He also met with an Eagle Scout and his grandfather to discuss the flag-burning patio project. He suggested selling engraved pavers featuring people's names and dates as a fundraising or commemorative opportunity. Lipscomb further reported on a water issue on Wallace Lake Road, requiring ditching and the replacement of a cross-culvert at the intersection of Wallace Lake and River Roads. Washington Drive also is experiencing water problems and will be investigated for potential ditching and cross-culvert replacement.

Approve vendor bill payments: **Davies moved to approve payment of vendor bills presented in the amount of \$54,776.56, seconded by Thoma. Motion carried 3-0.**

Lipscomb adjourned the Town Board meeting at 8:37 p.m.

Respectfully submitted,


Cindy Komro, Town Clerk

Affidavit of Posting: These minutes were approved at the May 18, 2026 Town Board meeting and were posted on the town's official website on June 3, 2026.



Town of Trenton

Washington County, Wisconsin

TownofTrenton.wi.gov
1071 Highway 33
West Bend, WI 53095
262.675.6009

ADMINISTRATOR REPORT APRIL 2026

MARCH 2026 ACTIVITY

Administrator Activity

- Website:
 - Posted approved minutes, resolutions, notices
 - Removed outdated forms and notices
- Discussions with auditor for Town Financial Review and Completion of Form CT
- Created files for 2026 records
- Prepared for April 21 Town Annual Meeting of Electors
- Filed monthly payroll reports and payments:
 - Wisconsin income tax withholding
 - Wisconsin retirement contributions
 - Health insurance payment
- Attended Wisconsin Women in Government Conference (two days in Madison)

Zoning Administrator Activity

- Excavation Permits processed: 4 (7 year-to-date)
- Zoning Permits processed: 3 (4 year-to-date)
- Zoning Actions APPROVED, sent ordinance to General Code and Washington County GIS:
 - Zoning map amendment, 5545 Cty Hwy Y
 - Ordinance text amendment (number/size of accessory structures in C-1 and R-3)
 - Ordinance text amendment (zoning permit guidelines)
 - Ordinance text amendment (animals in CES-10)
- Zoning Actions in process or being researched:
 - Lowell Ciriacks land division additional engineer comments
 - Rob n Cin Farms Conditional Use Permit
 - Meier (Pleasant Hill Drive) land division
 - Large-scale solar system in C-1 Conservancy
 - Praefke (Paradise Drive) zoning map amendment and land division
 - Legacy structure permit (further discussion)
 - Littrel (Wausaukee Road) zoning map amendment and land division
- Responded to Zoning Requests and Questions:
 - Accessory structure requirements
 - Residences (setbacks)
 - Animals allowed on properties for sale in the town

Clerk Activity

- Mailed 300+ absentee ballots
- Held 30 in-person absentee voting hours
- Installed required Badger Books electronic poll books update
- Trained election inspectors on Badger Books electronic poll book
- Performed public test of election equipment
- Supplemental training of Deputy Clerk on WisVote database