

Town of Trenton
Official Minutes from the Town Board Meeting
Town of Trenton Town Hall, 1017 Highway 33 East, West Bend, WI 53095
November 20, 2023, 7:00 PM

Present: Chairman Mike Lipscomb, Supervisor Barb Davies, Clerk Heather Krueger, Treasurer Nicole Cozzuli-Meer, Police Chief Andrew Mammen. Excused, Supervisor Ed Doerr, Administrator/Deputy Clerk Cindy Komro. Members of the public: 20

Chairman Lipscomb called the Meeting to order at 7:00 p.m.

Lipscomb asked those in attendance to stand and recite the Pledge of Allegiance.

Affidavit of Posting:

Lipscomb read the affidavit of posting that the November 20, 2023, Town Board meeting was properly posted prior to the meeting on the Town Bulletin Board and the Town official website and was also sent to the Washington County Daily News and WIBD Radio.

Approve October 9, 2023, Public Hearing Minutes: Rob-n-Cin Rezoning Petition. **Davies moved to approve the October 9, 2023, Public Hearing Minutes: Rob-n-Cin Rezoning Petition, Lipscomb seconded. Motion carried 2-0.**

Approve October 9, 2023, Public Hearing Minutes: Zoning Text Amendment. **Davies moved to approve the October 9, 2023, Public Hearing Minutes: Zoning Text Amendment, Lipscomb seconded. Motion carried 2-0.**

Approve October 16, 2023 Town Board Meeting Minutes: **Davies moved to approve the October 16, 2023, Town Board Minutes, Lipscomb seconded. Motion carried 2-0.**

Approve October 20, 2023 Special Town Board Meeting Minutes. **Davies moved to approve the October 20, 2023, Special Town Board Minutes, Lipscomb seconded. Motion carried 2-0.**

Approve November 7, 2023 Public Budget Hearing Minutes. **Davies moved to approve the November 7, 2023 Public Budget Hearing Minutes, Lipscomb seconded. Motion carried 2-0.**

Approve November 17, 2023 Special Town Board Meeting Minutes. **Davies moved to approve the November 17, 2023, Special Town Board Minutes, Lipscomb seconded. Motion carried 2-0.**

Memorandum of Understanding: Ozaukee Christian School Crisis Response Plan Evacuation Site: Administrator Kris Austin explained that this is a requirement by the State, and the plan has been reviewed and approved by Police Chief Andy Mammen. This would be a site for students to gather if there was an emergency and the school facilities would not be accessible. **Davis moved to approve the request for the Trenton Town Hall to be part of the Ozaukee Christian School Crisis Response Plan Evacuation Site, seconded by Lipscomb. Motion carried 2-0.**

Review and Accept Agenda: **Davies moved, and Lipscomb seconded to accept the agenda as presented. Motion carried 2-0.**

Comments:

John Jansen, 5939 Wausaukee Rd., would like to reiterate the request to form a work group for the rezoning request, curious if the board got a chance to talk to the attorney about that. Lipscomb: Yes, I did speak to the attorney, and he took the points and will be getting back to me. He is looking at possible conflicts of open meeting requests and the town's involvement. He will review it and let Lipscomb know.

Joan Baumgartner: is the attorney just looking at potential for lawsuits or is he looking at the CAFO issue and rezoning? Lipscomb: He was hired to look at the rezoning issue.

October Bank Statement Reconciliations: **Davies moved and Lipscomb seconded to approve the October Bank Statement Reconciliation. Motion carried 2-0.**

Appoint Wallace Lake Sanitary District Commissioner: Fred Mayer. Per Judy Mastenbrook, Commissioner Nathan Schaub moved out of the district and is no longer eligible to be a commissioner, Fred Mayer will be taking his place, which goes until spring 2025. **Davies moved to accept the appointment of Fred Mayer to the Wallace Lake Sanitary District, seconded and thanked by Lipscomb. Motion carried 2-0.**

Mastenbrook gave the following updates on the Sanitary District: The records are now on the town's network and website. Mastenbrook has met with Komro several times, goals were set, and an email address is being set up and will be on the website at the beginning of 2024.

Memorandum of Understanding: Landshark Access with Washington County Register of Deeds. Per Komro, by signing this MOU and paying a fee of \$200, the town can have access to the County Landshark and download and print documents. The \$200 will be applied to any purchases we make. Having this service accessible will save time and money. **Davis moved, and Lipscomb seconded to approve the Memorandum of Understanding with Washington County Register of Deeds. Motion carried 2-0.**

Resolution 2023.11.02 Accepting Dedication of Town Road: Cal Dr. Per Davies, there may also be the dedication of Lor Dr., and Eastern, this should be confirmed so they are added to the annual WISLR report with the WI Dept of Transportation. Komro will confirm the additional roads with DPW Charlie Schmidt and Town Engineer Burt Naumann. **Davies moved, and Lipscomb seconded to approve the dedication of Cal Dr., Lor Dr., and Eastern Dr. when inspected and approved by the town engineer. Motion carried 2-0.**

Resolution 2023.11.04 Amending 2023 Town Budget. Per Komro, the town took funds from the police department earlier this year, and now that the police department is fully operational, they need the funds returned. This amendment is moving funds to the Police Department Funds and to Zoning Funds for the expense of the razing at Evergreen Dr. We are crediting Culvert Repairs as there are no more for this year and also Roads Account, as Newark Dr came in under budget so there are funds available. **Davies moved, and Lipscomb seconded to Amend the 2023 Budget. Motion carried 2-0.**

Resolution 2023.11.04 Approving 2024 authorized Rates for Employees. **Davies moved, and Lipscomb seconded to approve the 2024 Authorized Rates for Employee. Motion carried 2-0.**

Resolution 2023.11.05 Establishing Town Administrator 2024 Compensation. Tabled until the Town Attorney can review.

Resolution 2023.11.06 Establishing Town Clerk 2024 Compensation. Tabled until the Town Attorney can review.

Resolution 2023.11.07 Establishing Town Treasurer 2024 Compensation. Tabled until the Town Attorney can review.

Resolution 2023.11.08 Establishing Town Police Chief 2024. Tabled until the Town Attorney can review.

Ordinance 2023.11.01 Operation of All Terrain Vehicles. Lipscomb would like to know if the ATV club will be responsible for all the signage. Yes, the ATV Club will be ordering the signs and keeping them in the DPW-fenced area until it is warm enough to install. **Davies moved, and Lipscomb seconded to approve Ordinance 2023.11.01 Operation of All Terrain Vehicles.**

Ordinance 2023.11.02 Highway 33 Engine Braking. **Davies moved, and Lipscomb seconded to approve Ordinance 2023.11.02 Highway 33 Engine Braking. Motion carried 2-0.**

Ordinance 2023.11.03 Discharge of Firearms Regulations. Per Chief Mammen, this ordinance updates the town's current ordinance and includes the discharging of a rifle. **Davies moved, and Lipscomb seconded to approve Ordinance 2023.11.03 Discharge of Firearms Regulations. Motion carried 2-0.**

Feasibility Study for Town Hall Expansion. Per Davies, the board would like to begin the process of conducting a feasibility study to expand the town hall, not the office area or DPW, but the hall itself. It would most likely need to be expanded to the East or the South of the current building. What would the potential cost be for this to happen? Lipscomb, We could also use the existing shop as the hall and build a new facility for the DPW. This is only a study to get ideas and an understanding of what needs to happen, and the potential costs involved, no commitments will be made.

Employee Holiday Gathering. Per Lipscomb, we will have a get-together for all the board and plan commission members and employees, hopefully between Thanksgiving and Christmas.

Previous Month Correspondence and Department Reports

Chief Andy Mammen: Gave an update on the department. Mammen states the weight restriction signs need to be corrected in the town, there are a lot of signs so this will take a while, so he is devising a plan to implement this, as well as more signage in the town especially on the south side of the town.

Cozzuli-Meer: The payroll and sales reports are included in the packet. Property taxes will be going out to residents within the next week or two.

Krueger: The Levy Limit worksheet has been submitted, busy with the budget and preparing taxes.

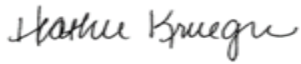
Komro: The town has taken the first draw on the loan with Newburg State Bank for Newark Dr. The town contacted the auditor and informed them that we will not be proceeding with the 2019 audit, we will be moving forward. Komro is working on the

special assessments for the tax bills; with Harter's, it is much easier to track home with trash service and this is the closest the town has ever been to the billing amount.
Lipscomb: Will be working with Washington County to see if they can finance our loan at a cheaper rate. The town has hired a new attorney to advise us on the rezone.

Payment of Bills: Davies moved, and Lipscomb seconded to approve the bills in the amount of \$454,570.35. Which includes the invoice from Michels for the balance of Newark Dr. in the amount of \$329,155.58, the invoice for town Insurance from The Horton Group in the amount of \$33,824.00, BNCI for the demolition of the home at 1180 Evergreen for \$28,750.00. Motion carried 2-0.

Adjourn: Davies moved, and Lipscomb seconded to adjourn the November Town Board meeting at 7:49 PM. Motion carried 2-0

Respectfully submitted,



Heather Krueger, Clerk

Affidavit of Posting: These minutes were posted on the Town of Trenton official website on November 27, 2023, Heather Krueger.

Subject to Approval: These Minutes will be considered for final approval by the Town Board at the December 18, 2023 Town Board Meeting.