

Town of Trenton
Minutes from the Town Board Meeting
Town of Trenton Town Hall, 1017 Highway 33 East, West Bend, WI 53095
December 18, 2023, 7:00 PM

Present: Chairman Mike Lipscomb, Supervisor Barb Davies, Supervisor Ed Doerr, Administrator/Deputy Clerk Cindy Komro, Clerk Heather Krueger, Treasurer Nicole Cozzuli-Meer, Police Chief Andrew Mammen.

Members of the public: 33

Chairman Lipscomb called the Meeting to order at 7:00 p.m.

Lipscomb asked those in attendance to stand and recite the Pledge of Allegiance.

Affidavit of Posting:

Lipscomb read the affidavit of posting that the December 18, 2023, Town Board meeting was properly posted before the meeting on the Town Bulletin Board and the Town official website and was also sent to the Washington County Daily News and WIBD Radio.

Approve November 20, 2023 Town Board Meeting Minutes: **Davies moved to approve November 20, 2023, Town Board Minutes as presented, Doerr seconded. Motion carried 3-0.**

Public Comments:

Robert Reischel, 6824 Eastwood Trail: Property taxes went up 20% for the Town of Trenton portion, is this due to Attorney fees for the CAFO? Or Newark Drive? Or is there another reason? Komro: The tax increase was for the debt service due to roads. Joan Baumgartner: 5900 Wausaukee Rd.: How many town roads are rated at three, two, and one?

Review and Accept Agenda: **Davies moved, and Doerr seconded to accept the agenda as presented. Motion carried 3-0.**

November Bank Statement Reconciliations: **Davies moved and Doerr seconded to approve the November Bank Statement Reconciliation. Motion carried 3-0.**

Ordinance Z2023.12.01, Amending §§380-17, 380-18, 380-19 Regarding Permitted Used in R-1, R-2, and R-3 Zoning Districts Per Davies, this is to clean up the ordinance pertaining to homes built before the 1980 rezone that were built without an attached garage. This ordinance allows these properties to be legal non-conforming. Lipscomb feels this makes sense and is good for residents with older homes. **Davies moved to approve Ordinance Z2023.12.01, seconded by Doerr. Motion carried 3-0.**

Ordinance Z2023.12.02, Amending the Comprehensive Plan of the Town of Trenton (Prime Agricultural to Country Estates) and Amending the Town of Trenton Zoning Map (R-1 and EA to CES-5): Patrick & Kristina Groth and Dean & Margo Groth, 5440 Maple Rd Per Komro this was recommended for approval by the Plan Commission, the public hearing had no comments. **Davies moved to approve Ordinance Z2023.12.01, seconded by Doerr. Motion carried 3-0.**

Certified Survey Map, Patrick & Kristina Groth, 5440 Maple Rd the Plan Commission recommended for approval with some technical changes to the CSM recommended by the Town Engineer. **Davies moved to approve the Certified Survey Map for Patrick and Kristina Groth with noted engineer changes, Doerr seconded. Motion carried 3-0.**

Contract for Annual Financial Statements and Form CT Filing Per Komro, this service will help assist with the town's financials and filing the Form CT which the town is required to submit annually. Davies recommends the town use a service to assist with financial record keeping as an audit is not required for the town. **Davis moved to approve a contract with Clifton Larson Allen LLP to perform a compilation and file the Form CT, seconded by Doerr. Motion carried 3-0.**

Resolution 2023.12.01, Adopt 2024 Town Budget Per Komro, the high-level budget was discussed at the Annual Meeting of Electors, there will need to be more discussion regarding whether the town will be using more funds for the loan for additional projects, what those projects may be, and where they could be applied to the budget. **Doerr moved to approve the 2024 Town Budget, seconded by Davies. Motion carried 3-0.**

Resolution 2023.12.02, Approve Revised Town Fee Schedule Per Komro, the town will be adjusting the method of charging applicants requesting zoning applications, these are added to the Town Fee Schedule. There will be an application fee and an escrow amount, which will be different for each type of application. The time and resources spent on each application will be billed to the applicant. This will save the town money and spread the costs incurred to the individual applicant. **Doerr moved to approve Resolution 2023.12.02, Revised Town Fee Schedule, seconded by Davies. Motion carried 3-0.**

Resolution 2023.11.04 Approving 2024 authorized Rates for Employees. **Davies moved, and Lipscomb seconded to approve the 2024 Authorized Rates for Employees. Motion carried 2-0.**

Resolution 2023.11.05 Establishing Town Administrator 2024 Compensation. Per Lipscomb, action on the resolutions was postponed so they could be reviewed by the town attorney to confirm that all employees are considered "at will". **Doerr moved to approve Resolution 2023.11.05 Town Administrator 2024 Compensation, seconded by Davies. Motion carried 3-0.**

Resolution 2023.11.06 Establishing Town Clerk 2024 Compensation. **Doerr moved to approve Resolution 2023.11.06 Town Clerk 2024 Compensation, seconded by Davies. Motion carried 3-0.**

Resolution 2023.11.07 Establishing Town Treasurer 2024 Compensation. **Doerr moved to approve Resolution 2023.11.07 Town Treasurer 2024 Compensation, seconded by Davies. Motion carried 3-0.**

Resolution 2023.11.08 Establishing Town Police Chief 2024. **Doerr moved to approve Resolution 2023.11.08 Town Police Chief 2024 Compensation, seconded by Davies. Motion carried 3-0.**

Resolution 2023.12.07 Amending 2023 Town Budget Per Komro, some budget items were shifted to cover the December bills. **Doerr moved to amend Resolution 2023.11.02 to amend the 2023 Town Budget, seconded by Davies. Motion carried 3-0.**

Operator's License Application 12/19/2023 – 6/30/2025: Douglas Schaub – West Bend Lakes Golf Club Per Krueger, Chief Mammen approved the background check. **Doerr moved to approve the Operator License application for Douglas Schaub, seconded by Davies. Motion carried 3-0.**

Approve Chairman's Nominees to Appoint the Town of Trenton Election Inspectors for the 2024-2025 Election Cycle. Lipscomb nominates the following to serve as Election Inspectors for the Town of Trenton for the 2024-2025 term: Democratic Nominees: Deborah Fugenschuh, Bonnie Mowery, and Robert Reischel. Republican Nominees: Shirley Carr, Andrew Delzer, Bonnie Peters, Jason Richter, Audrey Williams. Non-Affiliated: Jeanne Ahlstrand, Carol Altschwager, Karen Anderson, Joan Baumgartner, Donna Butz, William Butz, Linda Charlton, Tama Gluck, Peg Gronbeck, Dan Guse, Lois Guse, Howard Kaney, Reina Kaney,

Thomas Nelesen, Roy Oberheu, Sharon Oberheu, Bonnie Peters, Kari Reckner, Dianne Rinn, James Schleif, Charles Seegert, Ruth Spaeth, Cindy Spangenberg, Richard Stewart, Susan Stewart, Debra Streets, Susan True, Orgenia Weisser, Andrea Wolff. **Doerr moved to approve the Election Inspectors for the 2024-2025 term, seconded by Davies. Motion carried 3-0.**

Previous Month Correspondence and Department Reports

Chief Andy Mammen: 188 calls in November, both squad cars are up to date and in operation. Officer Chirs Peko will be resigning at the end of December. Mammen has two officers, Chris Utecht and Tom Develice that he would like to bring on board to help with patrol and administrative duties.

Charlie Schmit: The DPW has been busy clear-cutting trees, including all of Cedar Sauk Rd.

Cozzuli-Meer: Busy processing property taxes, approximately \$1.2 million received.

Krueger: Several reports have been submitted to the DOR and WA Co for year-end and property taxes.

Komro: Victoria Ziegler, the DNR representative gave a very informative presentation at the Plan Commission meeting, she is leaving the department and will no longer be the representative for this region, Danielle Block will be replacing her.

The WISLR report has been submitted to the WI Dept. of Transportation.

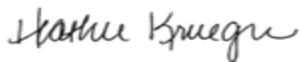
Payment of Bills and Property Tax Refunds: **Doerr moved, and Davies seconded to approve the bills for \$89,783.16. Motion carried 3-0.**

Lipscomb moved to go into Closed Session to confer with Legal Counsel for the Township regarding potential zoning litigation. This session will be closed according to Wisconsin Statutes §19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body concerning litigation in which it is or is likely to become involved.", seconded by Doerr. Voice vote: Lipscomb: Yes, Doerr: Yes, Davies: Yes. Motion approved.

Doerr moved to reconvene to Open Session at 9:56 PM, seconded by Davies. Voice vote: Doerr: Yes, Davies: Yes, Lipscomb: Yes. Motion passed.

Adjourn: **Doerr moved, and Davies seconded to adjourn the December Town Board meeting at 9:56 PM. Motion carried 3-0**

Respectfully submitted,



Heather Krueger, Clerk

Affidavit of Posting: These minutes were posted on the Town of Trenton official website on January 8, 2024, Heather Krueger.

Subject to Approval: These Minutes will be considered for final approval by the Town Board at the January 15, 2024 Town Board Meeting.