

Town of Trenton
DRAFT of Official Minutes from the Town Board Meeting
Town of Trenton Town Hall, 1071 Highway 33 East, West Bend, WI 53095
June 16, 2026, at 7:00 p.m.

Present: Chairman Mike Lipscomb, Supervisor Barb Davies, Supervisor Tony Thoma, Administrator/Clerk Cindy Komro, Deputy Clerk Cass Walker. Excused: Treasurer Nicole Cozzuli-Meer.

Members of the Public: 6

Chairperson Lipscomb called the meeting to order at 7:00 p.m.

Lipscomb asked those in attendance to stand and recite the Pledge of Allegiance.

Affidavit of posting: Lipscomb read the affidavit of posting, stating that the June 16, 2026, Town Board meeting agenda was properly posted on the Town Hall bulletin board and the Town's official website.

Approve May 18, 2026 public hearing minutes: zoning text amendment solar conditional use: **Davies moved to approve the May 18, 2026 Public Hearing minutes, seconded by Thoma. Motion carried 3-0.**

Approve May 18, 2026 Town Board regular meeting minutes: **Davies moved to approve the March 16, 2026 Town Board meeting minutes, seconded by Thoma. Motion carried 3-0.**

Public comments:

George Spaeth asked if residents are responsible for maintaining weeds on their own property and how that process works. Chairman Lipscomb explained residents are expected to maintain their property and the town is responsible for maintaining the road right-of-way. Additionally, residents should report invasive weeds like purple loosestrife for example, or any other weed designated as a noxious weed.

George Spaeth noted that he has observed that the Town of Farmington cuts roadside vegetation after wild parsnip has already gone to seed. Town Administrator Komro said the town could discuss the issue with Farmington to see if there is a way to improve its mowing practices. Lipscomb added that the goal is to cut invasive plants before they go to seed, but the timing is difficult because they emerge early in the season. He noted that he has provided the Department of Public Works staff with the county's bloom schedule to help identify the proper time for cutting.

An unidentified resident stated that roadside maintenance in her area has declined since the person who previously cut the grass retired. She noted that the grass has not been cut, dead trees remain, and a missing curve sign has never been replaced. Lipscomb said he could contact Doug about the issue, explaining that he had previously offered to do shoulder work more economically than the county and could likely mow the roadside strip for little or no cost.

George Spaeth also asked about the proposed electric bike ordinance. Komro explained that the board would only be considering the ordinance and would not be adopting it at that meeting. Chairman Lipscomb then invited Chief Andrew Mamman to provide additional information.

Chief Andrew Mamman explained that he has observed an increase in unsafe electric bike and scooter activity, including riders performing wheelies through intersections and crossing high-speed roads. He explained that while state bicycle laws already apply, he is seeking a stricter ordinance that could better regulate electric bikes and scooters, following other municipalities that have taken this step.

George Spaeth followed up with a question about UTV speed limit laws. Chief Mamman explained that trail speed limits are posted, while UTVs operating on roads are limited to roads with 35 mph speed limits. George Spaeth questioned whether the town follows its own ordinance or Wisconsin state law, noting that state law prohibits UTVs from operating on roads with speed limits over 35 mph. Chief Mamman responded that he had confirmed with the Department of Natural Resources that the town's current practice is permitted. Lipscomb added that the town modeled its UTV and ATV ordinance after those surrounding Washington County municipalities for consistency. Chief Mamman clarified that UTVs are not permitted to operate on state highways, including Highway 33 and other state-numbered highways.

Review and accept agenda: **Davies moved to accept the agenda as presented, seconded by Thoma. Motion carried 3-0.**

May bank statement reconciliations: **Davies moved to approve the May bank statement reconciliations, seconded by Thoma. Motion carried 3-0.**

Alcohol Beverage License Applications, Class "B" Fermented Malt Beverages, "Class B" Intoxicating Liquor, 7/1/2026-6/30/2027

- a. Thomas Merkel, agent for Foursome Management, Inc., d/b/a West Bend Lakes Golf Club
- b. Elizabeth Rose, agent for RAZ Venture, LLC, d/b/a Wallers on the Lake
- c. Stephanie Blazei, agent for Elderberry Manor, LLC

Davies moved to approve the issuance of Alcohol Beverage License Applications, Class "B" Fermented Malt Beverages, "Class B" Intoxicating Liquor, 7/1/2026-6/30/2027 as presented, seconded by Thoma. Motion carried 3-0.

Operator's license applications, period ending June 30, 2027: Maija Smith and Alan Bentfield, West Bend Lakes Golf Club

Komro confirmed that the applicants passed record check.

Davies moved to approve the Operator's license applications, period ending June 30, 2027: Maija Smith and Alan Bentfield, West Bend Lakes Golf Club, seconded by Thoma. Motion carried 3-0.

Open sealed bids for road work: GSB-88 sealant

Mike Lipscomb opened the sealed bid for the GSB-88 road sealing project. He announced that the bid submitted by Fahrner totaled \$101,976 and is broken down by individual roads.

Cindy Komro explained that she and Charlie Schmidt had discussed which roads to include in the bid package, leading to more roads being added than Fahrner originally anticipated.

Lipscomb explained that the bid included ten different roads: North Church, Maple Road, Creek Drive, Shady Lane Road, Terry Jak Drive, Enge Drive, Paradise Hills Court, Thull Court, Paradise Drive, and Newark Drive. He said the individual costs varied by roadway and that the board would need to determine which roads should receive seal coating. He also explained that they would need to choose between using a clear sealant or a black sealant. Lipscomb noted that that choice would determine whether line striping would be required afterward. He stated that the clear sealant is less expensive and is generally intended for newer roads, while the black sealant is more commonly used on older pavement. As an example, he noted that Enge Drive, Shady Lane Road, and Terry Jak Drive had been completed the previous year and would likely be good candidates for the clear treatment.

Tony Thoma asked whether the recommendation had been to use the clear sealant on roads that were five years old or newer. Mike Lipscomb confirmed that the five-year guideline applied to newer roads. Barb Davies then asked whether roads older than five years would receive the black sealant, and Mike Lipscomb confirmed that was correct.

Lipscomb determined that it would be better to decide at the board's special meeting on June 22 rather than at present. Cindy Komro stated that she would amend the Monday meeting agenda to include the road sealing discussion. Lipscomb added that he views road sealing as a fourth tool in the town's road maintenance toolbox, expanding beyond the three methods the town has traditionally used. Davies agreed that the treatment should be considered, stating that anything that helps fill minor surface imperfections and extend the life of the roads is worthwhile.

Davies moved to postpone the decision on awarding the bid for GSB-88 to June 22nd to allow for further review with Charlie; seconded by Thoma. Motion carried 3-0.

Lemonade sales by minor at town athletic fields

Town Administrator Komro explained that a resident had contacted her to inquire whether her six-year-old daughter could sell lemonade during YMCA baseball games at the Town park. After consulting with Attorney

Lara Carlson from the Wisconsin Towns Association, she was advised that allowing sales on public property is a decision that is left to the town.

Davies suggested requiring a written statement making the sellers responsible for any contamination or other issues. Komro noted that lemonade is not considered a potentially hazardous food requiring temperature control but agreed that the permit could include a disclaimer stating purchases are at the buyer's own risk and that the town is not responsible for any issues. Komro also proposed creating a permit that the child could display. Davies also raised concerns about cleanup. Komro noted that cleanup requirements would be included as a condition of the permit. Davies stated that she had no objection if the town was protected from liability.

Lipscomb asked whether approving the request would open the door for any child to sell lemonade. Komro confirmed that it would apply to any minor, but not to adults, and explained that any child interested in selling lemonade would need to obtain a free permit with parental consent. She reiterated that the permit process would provide oversight, give children a sense of accomplishment, and could be discontinued if problems arose. She clarified that this would not require an ordinance or a resolution, but a town policy allowing minors to obtain permits to sell lemonade on public property.

Barb Davies moved to approve lemonade sales by minors at town athletic fields as long as they assume the risk and clean up, seconded by Tony Thoma. Motion carried 3-0.

Electric bike ordinance

Mike Lipscomb addressed the growing issue of electric bikes and scooters, noting that many communities are facing similar concerns. Chief Mamman explained that the problem has steadily increased over the past two and a half years. He recently observed riders performing wheelies along County Highway M, often involving younger riders. Mamman noted that Wisconsin law classifies electric bikes into different classes, with higher-speed models requiring a driver's license because they can exceed speeds of 35 mph and are increasingly being used like automobiles.

Davies asked how Wisconsin statutes regulate these vehicles, particularly regarding the 35 mph threshold. Mamman explained that state regulations are based on a bike's wattage and class, with certain classes requiring a driver's license while lower classes must follow bicycle laws. He said that many riders are unaware of or ignore these rules. He proposed creating a central location on the Town's website listing all regulations, like the ATV and UTV information already available, so residents purchasing electric bikes or scooters could easily access the rules, fine schedule, and expectations for safe operation. He emphasized that the goal would be education rather than simply issuing citations.

Davies asked whether the ordinance's definition of scooters referred to Vespa-style vehicles. Mamman clarified that it referred to stand-up electric scooters, which can travel up to 40 mph and, in his opinion, pose an even greater risk than electric bikes because riders can easily be thrown if they strike a rock or other obstacle. Thoma asked whether the ordinance would also cover Segways. Mamman confirmed that it should, noting that Segways have become an issue with solicitors traveling throughout Town. Mamman said he wanted to verify that the ordinance language fully covered Segways and anticipated making additional revisions before bringing the proposal back the following month.

Komro confirmed that if the Board generally supported adopting an ordinance of this type, she would refine the draft and bring it back for review. The Board agreed to have Administrator Komro and Chief Mamman revise for further consideration.

Police Department service update

Mike Lipscomb shared a proposal for the Town of Trenton to explore a shared policing agreement with the Village of Newburg. With the Board's approval, he would attend a Newburg meeting to present the proposal, which would allow Trenton to assume Newburg's policing responsibilities while reducing their current policing costs by roughly 50%.

Lipscomb noted that the proposal aligned with discussions from the 2026 Local Government Summit at UW-Stevens Point, where speakers, including Robin Vos, encouraged municipalities to collaborate through shared services. He explained that Wisconsin currently has approximately \$300 million available in innovation grants for communities that consolidate or share services such as policing, fire protection, public works, IT, and other municipal functions. Trenton could apply for an innovation grant in partnership with

Newburg. He believes that Newburg will eventually need to choose between contracting with Washington County at a significantly higher hourly rate or finding another solution, and he felt Trenton should proactively present an alternative.

Chief Andrew Mamman explained that Newburg could retain its police department administratively while contracting policing services to Trenton. He emphasized that both communities struggle to recruit and retain part-time officers, and combining resources would provide greater police coverage without increasing costs. Thoma asked how Newburg schedules its officers, and Mamman explained that part-time officers currently select their own shifts, generally working 15 to 20 hours per month.

Lipscomb emphasized that the proposal is not intended to expand Trenton's police department or increase its budget but simply to make better use of existing resources. Davies expressed support for discussing the proposal with Newburg. Mamman added that concerns about Newburg's bar scene are much less significant today than in previous decades, noting that most bars now close by midnight and serious bar-related incidents have declined, with the Speakeasy being the only establishment that occasionally has concerns.

Davies supported moving forward, while Thoma requested additional time to review the proposal before making a decision. Lipscomb agreed to wait for Thoma's feedback before proceeding.

Cindy Komro noted that Newburg's next meeting would be later in the month and suggested there would still be time for further discussion at Trenton's next meeting. She emphasized that the presentation would simply introduce the concept and invite discussion on the proposal.

Previous Month Correspondence and Department Reports:

Police Department January Activity: 124 service calls, 32 traffic stops, 13 traffic citations

Chief Mamman noted that Captain Cashin retired. The department is now accepting applications to fill the position.

Treasurer Couzzli-Meer: None.

Town Administrator Komro: Shared a letter of recognition received on behalf of Chief Andrew Mamman from Jessica Becker, Executive Director of FRIENDS, Inc., a nonprofit organization that has served survivors of domestic and sexual violence in Washington County since 1978. Becker acknowledged Mamman's exceptional support of a survivor and their family. According to the letter, the client praised Mamman for consistently checking in, keeping them informed, responding promptly to questions, advocating on their behalf, and prioritizing their safety throughout an ongoing domestic violence case.

Komro also reported that the town's payroll system has been successfully transitioned to Isolved, resulting in significant time savings. She explained that the new system automatically creates a general journal entry for the general ledger software, allocating payroll expenses, including FICA and Wisconsin Retirement contributions, eliminating the need for manual journal entries. The payroll provider will also now file payroll reports and W-2 forms. Komro also announced that absentee ballots for the August election would be mailed the following Thursday, with 233 absentee ballot requests already on file.

Supervisor Davies: Noted that she has looked into nitrate-only water testing for \$29. The water testing provider is willing to offer the service and is currently planning for September due to community interest.

Supervisor Thoma: None.

Chairman Lipscomb: Reported on the Local Government Institute, saying the discussions highlighted challenges that fire and EMS departments are facing. The focus was on shared services, joint bidding, and cooperation as municipalities face tax levy limits and rising costs. Lipscomb noted that while the Town already shares some services, the takeaway was that local governments will increasingly need to work together more efficiently.

Lipscomb also presented information from GRAEF regarding a proposed five- and ten-year road improvement plan. He shared an example plan prepared for Muskego that would prioritize road projects by year, repair type, and maintenance needs while identifying potential grant opportunities. The estimated consultant fee would total \$16,000; Mike noted that he wanted board input before moving forward. He added that the plan would provide the Town and residents with a long-term roadmap, estimated funding needs, and possible grant revenues to help offset costs.

Lipscomb updated the board on discussions with Jeff Stockhausen regarding Westwood Trail. Stockhausen questioned when the Town would relocate the road and suggested affected residents should pay for the project. Lipscomb sees no current need to move the road and said any relocation would likely be a Town expense. Stockhausen also referenced records or past agreements. Davies stated she was unaware of any Town records ever being destroyed and said staff would search historical records. Lipscomb also clarified that there are no plans to pave Westwood Trail beyond its completed chip-seal treatment and questioned the fairness of assessing only a handful of residents for improvements when the Town has not used that approach elsewhere. Davies agreed that the Town should continue investigating the history of Westwood Trail.

Lipscomb also informed the board that he contacted a resident and instructed him to stop making changes on Washington Drive without authorization. He noted that the resident's actions could interfere with planned repairs. Board members agreed that residents are not permitted to perform work on public roads.

Lipscomb reported that BMCI would begin work on improvements at the River and Wallace Lake Road intersection, including lowering the roadway, replacing culverts, and improving drainage. Following that work, Payne & Dolan would complete the second lift of pavement on Wallace Lake Road. Lipscomb said he planned to monitor the project to ensure driveway transitions were properly finished and would follow up on how newly constructed homes with gravel driveways would be handled.

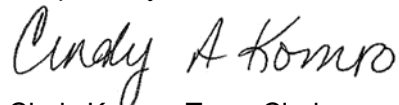
Finally, Lipscomb said the Town received a complaint about overgrown grass at Forseth Court and Wallace Lake Road. He explained the property owner had participated in No Mow May, and later experienced mower issues but had assured the Chairman the grass would be taken care of.

Approve vendor bill payments: **Davies moved to approve payment of vendor bills presented in the amount of \$131,574.68, seconded by Thoma. Motion carried 3-0.**

Supervisor Thoma asked if the Town fertilizes its parks. Mike Lipscomb responded that approximately \$225 was spent on fertilizer specifically for Cecilia Park due to the poor condition that has persisted since last year.

Lipscomb adjourned the Town Board meeting at 8:20 p.m.

Respectfully submitted,


Cindy Komro, Town Clerk

Affidavit of Posting: These Minutes were approved by the Town Board at the July 20, 2026 meeting and were posted on the Town of Trenton official website on July 21, 2026. Cindy Komro, Town Administrator/Clerk.