

Minutes from the Town of Trenton Board of Review First Meeting
Thursday, May 30, 2024, 5:00 p.m. at
Town of Trenton Town Hall, 1071 Highway 33 East, West Bend, WI 53095

1. Call to Order: Town Chairman Mike Lipscomb called the Board of Review Meeting to order at 5:00 p.m.
2. Roll Call: Lipscomb verified the following people were present: Town Chairman Mike Lipscomb, Town Supervisor Barbara Davies, Town Administrator/Deputy Clerk Cindy Komro. Also present: Town Assessor Eric Feavel, town resident Alvin Brinkman.
3. Confirm Board of Review Notices: Lipscomb verified that notice of the Board of Review meeting was properly posted and the assessments were mailed to all residents.
4. Select Chairperson: Davies moved and Komro seconded to appoint Mike Lipscomb as Board of Review Chairperson. Motion carried 3-0.
5. Select Vice Chairperson: Lipscomb moved and Komro seconded to appoint Barb Davies as Board of Review Vice Chairperson. Motion carried 3-0.
6. Select Clerk: Lipscomb moved and Davies seconded to appoint Cindy Komro as Board of Review Clerk. Motion carried 3-0.
7. Verify Training Requirements: Komro verified that Lipscomb and Komro received Board of Review 2024 Training. Affidavits were filed with the Wisconsin Department of Revenue by Town Clerk Heather Krueger.
8. Filing and Summary of Annual Assessment Report by Assessor: Eric Feavel presented the Affidavit and Final Assessment Roll.
9. Receive Assessment Roll by Clerk from Assessor: Komro confirmed receipt of the Assessment Roll.
10. Receive Assessment Roll and Sworn Statements from Clerk: Komro presented the Clerk's sworn statement.
11. Review Assessment Roll and Perform Statutory Duties:
 - a) Examine Roll: The roll was examined.
 - b) Correct Description or Calculation Errors: No errors noted.
 - c) Add Omitted Property: No property was omitted.
 - d) Eliminate Double Assessed Property: No property was double assessed.
12. Certify Corrections of Error Under Wis. Stats. §70.43: Eric Feavel presented three corrections made for Tax Keys T11_0732021, T11_062700C and T11_039200C. Changes are attached as part of the record.
13. Verify with Assessor that Open Book Changes are Included in Assessment Roll: Eric Feavel confirmed that any late Open Book changes were included in the Assessment Roll.
14. Allow Taxpayers to Examine Assessment Data: None.
15. Consider:
 - a) Waivers of Required 48-hour Notice of Intent to File Objection: None.
 - b) Requests for Waiver of BOR Hearing Allowing Property Owner Direct Circuit Court Appeal: None.
 - c) Requests to Testify by Telephone or Submit Sworn Written Statement: None.
 - d) Subpoena Requests: None.
 - e) Other Matters: None.
16. Review Notices of Intent to File Objection:
 - A. 5:15 PM – Alvin Brinkman, 408 Gravel Drive, West Bend, WI, Parcel #T11_039200C.

17. Hear Objections:

- A. Alvin Brinkman, 408 Gravel Drive, West Bend, WI, Parcel #T11_039200C. The Board opened the hearing on 408 Gravel Drive at 5:15 p.m. Sworn testimony was received from property owner Alvin Brinkman and made part of the record (attached). Sworn testimony was received from Town Assessor Eric Feavel and made part of the record (attached). The Board completed the Findings of Fact, Determination and Decision which is made part of the record (attached).

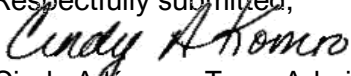
Komro moved and Davies seconded to go off the record at 6:15 p.m. Motion carried 3-0.

Komro moved and Davies seconded to back on the record at 6:59 p.m. Motion carried 3-0.

18. Schedule Additional Board of Review Dates: No action.

19. Adjourn: Davies moved and Komro seconded to adjourn the meeting at 7:00 p.m. Motion carried 3-0.

Respectfully submitted,



Cindy A Komro, Town Administrator/Deputy Clerk

Affidavit of Posting: These Minutes were approved by the Town Board at the December 16, 2024 meeting and were posted on the Town of Trenton official website on December 18, 2024. Cindy Komro, Town Administrator/Deputy Clerk.