

Town of Trenton
Official Minutes from the Town Board Meeting
Town of Trenton Town Hall, 1071 Highway 33 East, West Bend, WI 53095
November 17, 2025, 7:00 PM

Present: Chairman Mike Lipscomb, Supervisor Barb Davies, Supervisor Tony Thoma, Administrator/Deputy Clerk Cindy Komro, Attorney Jake Curtis. Excused: Treasurer Nicole Cozzuli-Meer Clerk.

Members of the Public: 9

Chairperson Lipscomb called the meeting to order at 7:00 PM.

Lipscomb asked those in attendance to stand and recite the Pledge of Allegiance.

Affidavit of Posting:

Lipscomb read the affidavit of posting, stating that the November 17, 2025, Town Board Meeting agenda was properly posted before the meeting on the Town Bulletin Board and the Town's official website and sent to the Washington County Daily News and WIBD Radio.

Approve October 20, 2025 Town Board Regular Meeting Minutes: **Davies moved to approve the October 20, 2025 Town Board Regular Meeting Minutes as presented, seconded by Thoma. Motion carried 3-0.**

Approve October 30, 2025 Town Board Special Meeting Minutes: **Davies moved to approve the October 30, 2025 Town Board Special Meeting Minutes as presented, seconded by Thoma. Motion carried 3-0.**

Approve November 10, 2025 Public Hearing Minutes (Land Division Ordinance): **Davies moved to approve the November 10, 2025 Public Hearing Minutes as presented, seconded by Thoma. Motion carried 3-0.**

Public Comments: **John Jansen, 5939 Wausaukee Road**, thanked the Board for passing a resolution against the high-tension wires running through the Town of Trenton. **Larry Wilkens, Cty Road M**, praised the Police Chief for his efforts to reduce the high-speed traffic surrounding the intersection of Cty Road M and Decorah Road. He urged the Board to continue to support the Police Department's efforts to keep the town safe.

Review and Accept Agenda: **Davies moved to accept the agenda as presented, seconded by Thoma. Motion carried 3-0.**

October Bank Statement Reconciliations. **Davies moved to approve the October Bank Statement Reconciliations, seconded by Thoma. Motion carried 3-0.**

Ordinance 2025.11.01, Land Divisions: Per Komro, various edits were made to clean up cross-references, remove some redundant erosion control language and revise the portion regarding water tanks for fire protection (based on feedback from Newburg Fire Department). **Davies moved to approve Ordinance 2025.11.01, seconded by Thoma. Motion carried 3-0.** The Board further directed Administrator Komro to share the new ordinance with Washington County Land Use, SEWRPC and town residents who have created subdivisions in the past.

Resolution 2025.11.01, Discontinuing "Shorecrest Circle": **Davies moved to approve Resolution 2025.11.01, seconded by Thoma. Motion carried 3-0.**

Resolution 2025.11.02, Establishing 2026 Town Fee Schedule: Per Komro, the suggested changes are supported by discussions with Building Inspector Walt Grotelueschen, along with analysis of the estimated cost of processing the permits. **Davies moved to approve Resolution 2025.11.02, seconded by Thoma. Motion carried 3-0.**

Resolution 2025.11.03, Opposing New High-Voltage Transmission Lines: Per Lipscomb, the revised resolution addresses the path the town supports, not just what the town opposes. This resolution

will be sent to the parties involved. **Davies moved to approve Resolution 2025.11.03, seconded by Thoma. Motion carried 3-0.**

Resolution 2025.11.04, Establishing Guidelines for Overpayments and Underpayments: Per Komro, based on the costs to process refunds and to recover shortages, adjusting the guidelines is appropriate for efficiency. **Davies moved to approve Resolution 2025.11.04, seconded by Thoma. Motion carried 3-0.**

Mid-Moraine Municipal Court Amended Agreement: Per Komro, the agreement must be updated to add Town of Fredonia, City of Sheboygan Falls, and Town of West Bend. **Davies moved to approve MMMC Amended Agreement, seconded by Thoma. Motion carried 3-0.**

Letter to League of Municipalities regarding Court Fees: Per Komro, the Mid-Moraine Municipal Court urges member municipalities to submit a letter regarding an increase in court fees, which have not been increased in several years. **Davies moved to approve sending a letter to the League of Municipalities, seconded by Thoma. Motion carried 3-0.**

Newburg Fire Department Contract: Per Komro, the 2026 Fire Department Contract totals \$260,697.92 (\$65,174.48 per quarter), up from \$234,863 in 2025. **Davies moved to approve the 2026 Newburg Fire Department Contract, seconded by Thoma. Motion carried 3-0.**

COM2 Electronics Collection and Recycling Agreement: Per Komro, the agreement must be renewed annually. **Davies moved to approve renewal of the COM2 Electronics Collection and Recycling Agreement, seconded by Thoma. Motion carried 3-0.**

Review Police Department 2026 Budget: Per Komro, the proposed budget is presented for review.

Park Fund Expenses: Per Lipscomb, he would like to continue using the park fund money for improvements, and report to the Supervisors when such expenses have been incurred.

Previous Month Correspondence and Department Reports:

Police Department: 336 Calls for service, 134 traffic stops, 80 citations.

Town Administrator Komro: Forty-four Election Inspector letters will be mailed tomorrow, in anticipation of the appointment of inspectors for the 2026-2027 election cycle.

Chairman Lipscomb: Department of Public Works is finished with culvert and ditching work for 2025.

Supervisor Davies: Has been working on the land division ordinance with Administrator Komro, along with continuing to advise on new zoning requests, as needed.

Supervisor Thoma: Nothing to report.

Payment of Bills: **Davies moved to approve the November bills in the amount of \$52,256.03, noting the largest related to Evergreen lawn care, Harters curbside collection contract, website annual hosting and General Code ordinance updates, seconded by Thoma. Motion carried 3-0.**

Entertain Motion to go into Closed Session for the purpose of discussing resignation of Clerk Heather Krueger and 2026 employee compensation: **Davies moved to go into closed session at 7:37 p.m., seconded by Thoma. Voting in favor: Lipscomb, Thoma, Davies.**

Reconvene into Open Session: **Lipscomb moved to reconvene into closed session at 9:15 p.m., seconded by Davies. Voting in favor: Lipscomb, Thoma, Davies.**

Action as Result of Closed Session:

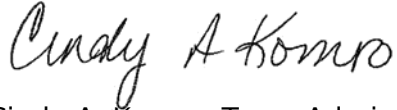
Lipscomb moved to approve a 3% increase for Police Chief Andrew Mammen for 37 hours/week, and to approve an overall Police Department 2026 budget of \$176,243, seconded by Davies. Motion carried 3-0.

Lipscomb moved to pursue employing Angie Brown for part-time Office Assistant position, starting as soon as available, at an hourly rate of \$20, seconded by Thoma. Motion carried 3-0.

Lipscomb moved to appoint Cindy Komro as Town Clerk, at a rate of \$500/month, beginning immediately, and to continue until the Clerk position is filled, after which a rate of \$300/month is approved while training the new Clerk (anticipated for three to six months), seconded by Davies. Motion carried 3-0.

Lipscomb adjourned the November Town Board meeting at 9:35 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Cindy A Komro".

Cindy A. Komro, Town Administrator/Clerk

Affidavit of Posting: These minutes were approved at the December 15, 2025, Town Board meeting and were posted on the town's official website on December 16, 2025.