Town of Trenton
Official Minutes from the Town Board Meeting
Town of Trenton Town Hall, 1017 Highway 33 East, West Bend, WI 53095
July 17, 2023, 7:00 PM

Present: Chairman Mike Lipscomb, Supervisor Barb Davies, Supervisor Ed Doerr, Administrator/Deputy Clerk Cindy Komro, Clerk Heather Krueger, Treasurer Nicole Cozzuli-Meer, Director of Public Works Charles Schmidt. Excused: none. Members of the public: 13

1. Chairman Lipscomb called the Meeting to order at 7:00 p.m.

2. Lipscomb asked those in attendance to stand and recite the Pledge of Allegiance.

3. Affidavit of Posting:
   Lipscomb read the affidavit posting that the July 17, 2023 Town Board meeting was properly posted prior to the meeting on the Town Bulletin Board and the Town official website and was also sent to the Washington County Daily News and WIBD Radio.

4. Approve June 19, 2023 Town Board Meeting Minutes. **Davies moved to approve the minutes of the Town Board meeting of June 19, 2023, Doerr seconded. Motion carried 3-0.**

5. Comments from the Audience: Kathy Lauters, 1145 Newark Dr., The Town of Trenton Board of Appeals members participated in a webinar that was very useful and worthwhile, it is now available online and should be recommended to the Plan Commission members. Daryl Baublit, 1008 Birchwood Trl., with the United Schutzhund dog club would like to use the town hall park/grounds for dog training and possibly rent the lower portion of the park next year for a Trial. Joan Baumgartner, 5900 Wausaukee Rd., agrees that the Zoning Board of Appeals training would be useful for all Plan Commission members.

6. Review and Accept Agenda: **Davies moved to approve the agenda as presented, Doerr seconded. Motion carried 3-0.**

7. June Bank Statement Reconciliations: **Davies moved to approve the June Bank Statement Reconciliations, Doerr seconded. Motion carried 3-0**.

8. Operator's License Application, 7/1/2023-6/30/2025: West Bend Lakes Golf Club: Anissa Francis. Applicant passed the record check. **Davies moved to approve Operator License for Anissa Francis, seconded by Doerr. Motion carried 3-0.**

9. Culvert Waiver Application: Judy Haug, 2360 Wallace Lake Rd. *Per Komro, the culvert waiver application has been updated; the resident requesting a waiver must sign off that they will not be putting in a driveway culvert, and if at some point the town requires a culvert, they will be responsible for the cost.* **Doerr moved to approve the culvert waiver for 2360 Wallace Lake Rd., seconded by Davies. Motion passed 3-0.**

10. Culvert Waiver Application: Randall Cranney, 1254 Paradise Dr. The board is not familiar with this property, tabled until August meeting.

11. Culvert Waiver Application: Jeffery Gaspardo, 6479 Scenic Dr. The board is not familiar with this property, tabled until August meeting.

12. Zoning Violation Compliance: 310 Knollwood Rd, Rathke: Komro received information from Rathke's attorney and has contacted the Town Attorney to be involved. Table until further information is received.

13. Newark Drive Report: Doerr reported that the preconstruction meeting occurred on 7/14/2023 with Michels and Graef Engineering. The construction is set to begin today, 7/17/2023, and should take about 2 months to complete. The road will remain open for residents. Signage has been posted, Schmidt will distribute flyers to residents on Newark Dr., any questions will be directed to Doerr.

14. 2023 Road Work: Per Komro, there are funds in the budget to complete some of the roads that were quoted by Payne & Dolan earlier in the year for road work to include:

Wallace Lake Rd	$55,100	(previously approved 3/21/2023)
Maple Rd	$55,332	
Maple Rd	$20.745	
Sandy Acre	$49,266	
Creek Rd	$46,750	
TOTAL	$227,193	

Davies moved to approve the bid submitted by Payne & Dolan for $227,193.00 for the roads identified by the DPW in the greatest need of repair, seconded by Doerr. Motion carried 3-0.

15. 2024 Road Work: Komro suggested discussing the road tour and determining which roads should be quoted on for 2024. The board would like to do this at a later date.

16. Resolution 2023.07.01, To Amend 2023 Budget: Per Komro, the proposed budget amendment corrects the initial budget, a year-to-date adjustment of funds, including the additional road work to be completed. **Davies moved to approve Resolution 2023.07.01 to amend the 2023 budget, seconded by Doerr. Motion carried 3-0**.

17. Resolution 2023.07.02, To Authorize Individuals on State Bank of Newburg VISA Account: **Davies moved to approve Resolution 2023.07.02 to adjust authorization on the Police Department VISA account, including the Town Administrator and current Police officers, seconded by Doerr. Motion carried 3-0.**

18. Resolution 2023.07.03, Recycling Grant Resolution: **Doerr moved to approve Resolution 2023.07.03 granting access to submit the Recycling Grant with the DNR for the Town Administrator, Town Clerk, Town Chair, and/or Town Supervisors, seconded by Davies. Motion carried 3-0.**

19. Notice of Zoning Ordinance Amendment Public Hearing: August 15, 2023, at 6:00 PM: Per Komro, this has been scheduled for a Tuesday to accommodate the Town Attorney. The presence of the Town Board is recommended.

20. Town Property Revaluation 2024: Grota Appraisals has informed the town that Trenton needs a static revaluation for 2023 because the level of assessment is lower than 93%. This will result in an additional cost to the town. **Doerr moved to approve the revaluation if it is computerized and not a walk-through, seconded by Davies.**

Motion carried 3-0. *[7/18/2023 Krueger verified with Grota that this was a statistical analysis to bring the town into compliance per our contract].*

21. Town Website: Per Lipscomb, the town has reached capacity with our current website host. Lipscomb has done extensive research and the town will be contracting with Town Web to host an updated website to include resident command tools and greater communication tools. A presentation to the board will be available once more information is available.

22. Department Reports:
    Town Police Department: None
    Chairman: None
    Supervisor Doerr: Doerr would like to go back to having two town board meetings per month and consider changing the date from Mondays.
    Supervisor Davies: Davies would like to continue with the current meeting schedule until at least the end of the year and then revisit to see if it should be adjusted.
    Director of Public Works: None
    Administrator/Deputy Clerk: Attending training all week with the Wisconsin Municipal Clerks Association (online). Komro stated that the property on Evergreen should be razed within a couple of weeks.
    Treasurer: Presented the monthly receipts to the board. Attending training all week with the Wisconsin Municipal Clerks Association (online).
    Clerk: None

23. Approve Payment of Bills:
    Davies moved to approve payment of bills totaling $100,614.86, Doerr seconded. Motion carried 3-0.

24. Adjourn: **Doerr moved, and Davies seconded to adjourn at 8:03 PM. Motion carried 3-0.**

Respectfully submitted,

Heather Krueger

Heather Krueger, Clerk

Affidavit of Posting: These minutes were posted on the Trenton Town Hall Bulletin Board at 1071 State Hwy 33 East, West Bend, WI on July 18, 2023, Heather Krueger.
Subject to Approval: These Minutes will be considered for final approval by the Town Board at the Augus 14, 2023 Town Board Meeting.