

Town of Trenton

Official Minutes of the regular meeting of the Town of Trenton Plan Commission held on Monday, October 14, 2024, at 7:00 PM at the Town Hall, 1071 State Highway 33 East.

Present: Scott Schweizer, Tony Thoma, Joan Baumgartner, Ray Werhand, Bob Roden, Dennis Kay. Other Town officials present: Chairman Mike Lipscomb, Supervisor Barb Davies, Clerk Heather Krueger, Town Attorney Jake Curtis

Excused: Town Administrator – Cindy Komro

Members of the public: 12

Call to order: Chairman Lipscomb called the meeting to order at 7:00 PM

Pledge of Allegiance: Lipscomb invited those in attendance to stand and join in reciting the Pledge of Allegiance.

Affidavit of Posting: Lipscomb confirmed that the meeting notice was properly posted.

Determination of Quorum: Per Lipscomb, quorum is satisfied.

Review and Accept Agenda: Roden moved, and Kay seconded to approve the agenda. The motion carried 6-0.

Approve September 9, 2024 Public Hearing Minutes, proposed amendment to Town of Trenton Zoning Map, Esselmann. Werhand moved, and Schweizer seconded to approve the September 9, 2024, Public Hearing minutes. The motion carried 6-0.

Approve September 9, 2024, Plan Commission Meeting Minutes. Schweizer moved, and Kay seconded to approve the September 9, 2024, Plan Commission minutes. The motion carried 6-0.

Public Comments: Denise Klink, 2481 N Wallace Lake Rd. Would like the Plan Commission to consider allowing accessory structures of 800 square feet in R-5 zoning, which is the same as R-1 zoning.

Zoning Text Amendment Regarding Accessory Structures. Komro revised the Text Amendment, which was then discussed further. The Plan Commission will discuss this again on a future agenda, and another public hearing will be scheduled. Per Lipscomb, the plan commission members should take notes and contact Komro with any historical information they may have. Lipscomb would argue that historical reference is needed as to why the ordinance was written as it was in the past.

Discussion re: Agricultural District Buffer Zones. Per Komro, this will be tabled for further review, Komro will research what other communities are doing and what the findings of facts from the Department of Agriculture, Trade and Consumer Protection (DATCP).

Wilhelm CSM Update (766 & 770 Highway 33). Per Komro, the Town Engineer had some questions about the CSM, so more research is being done on the easement and who actually owns it. The CSM is still being revised, and it is not as simple as hoped. We are not ready to continue on this yet.

Setbacks in EA Agricultural District. Komro discovered that setbacks have not been consistent in the EA district. If exceptions are made, the zoning ordinances need to be updated. Komro will begin a draft updating the ordinance.

Shorecrest Circle Update. Attorney Curis gave an update on Shorecrest Circle, a dedicated road owned by the town, on the east side of the Summit Shores subdivision. A document dedicating the road on March 16, 1968, was not fully executed. The road was never finished to town standards, nor is it considered a town road. One property uses this parcel as their access; without it, the parcel would be landlocked. The process to fix this issue is complicated: 1) The town will need to abandon the town road. 2) The town will need to work through a real estate transaction with the new and current property owners to grant easement access to the properties. 3) The town cannot create a landlocked parcel so these steps need to be completed at the same time. Attorney Curtis will continue to talk to the State for assistance.

Reports:

Plan Commission members: None

County Board Representative Thoma: 1). The Ch. 980 Sex Offender will not be coming to Washington County nor the Town of Trenton. The County was very proactive in taking action on this matter. 2). The County has approved funding to supply municipalities with surveillance cameras for drop boxes. 3) There is a West Bend School referendum on the General Election ballot, please research before casting your vote.

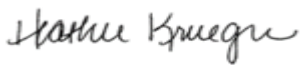
Clerk: Per Krueger, 536 absentee ballots have been issued to date, and more are requested daily. In-person absentee voting will begin on Oct. 22nd, and the town is offering a variety of hours.

Town Administrator: Per Komro 1). The Town Crier will arrive in residents' mailboxes by the end of this week. 2) Komro has been sending out first and second notices to residents who need a reflective fire (address) sign; if residents don't comply, the town can put the cost of the new sign on tax bills.

Town Chairman: Per Lipscomb, 1) a tent will be set up for the General Election in case of inclement weather. 2) Lipscomb will be working with departments on the 2025 budget needs.

Adjournment. Lipscomb moved and Kay seconded to adjourn the Plan Commission meeting at 9:02 PM.

Respectfully submitted,



Heather Krueger, Town Clerk

These minutes were approved at the November 11, 2024 Plan Commission meeting and posted on the Town website on November 20, 2024.