

Town of Trenton
Unofficial Minutes from the Town Board Meeting
Town of Trenton Town Hall, 1071 Highway 33 East, West Bend, WI 53095
May 20, 2024, 7:00 PM

Present: Chairman Mike Lipscomb, Supervisor Barb Davies, Supervisor Ed Doerr, Administrator/ Deputy Clerk Cindy Komro, Clerk Heather Krueger, Police Chief Andrew Mammen.

Excused: Treasurer Nicole Cozzuli-Meer

Members of the public: 18.

Chairman Lipscomb called the Meeting to order at 7:00 PM

Lipscomb asked those in attendance to stand and recite the Pledge of Allegiance.

Affidavit of Posting:

Lipscomb read the affidavit of posting that the May 20, 2024, Town Board Meeting was properly posted before the meeting on the Town Bulletin Board and the Town's official website and was also sent to the Washington County Daily News and WIBD Radio.

Approve April 8, 2024, Public Hearing Minutes: Amendments to Comprehensive Plan and Town Zoning Map: Jean Falk, 1707 and 11715 Hwy I (Decorah Rd). **Davies moved to approve the April 8, 2024, Public Hearing Minutes as presented, seconded by Doerr. Motion carried 3-0.**

Approve the April 15, 2024, Town Board Meeting Minutes: **Davies moved to approve the April 15, 2024, Town Board Minutes as presented, seconded by Doerr. Motion carried 3-0.**

Public Comments: Carlos Ruiz, 1626 Vivian Ct.: is part of the Aquaview Terrace Condo Association and is concerned about potential liability with the public fishing that is occurring at the 2-acre pond off of Terry Dale. If an accident occurs the Condo Association may be held responsible. They would like to place some type of signage but don't know if it is enforceable. Davies suggests they contact the Town Attorney. Mammen recommends they commit to not letting anyone use the pond and place No Trespassing signs up as this would be the only way to enforce the area.

John Jansen, 5939 Wausaukee Rd. Supports the town board with the residential well testing efforts. Jansen also supports the review of the Agricultural Zoning, especially the AE Agricultural Enterprise District. He would like to see a way to put a moratorium on new petitions for AE Zoning while this review is taking place.

Review and Accept Agenda: **Davies moved, and Doerr seconded to accept the agenda as presented. Motion carried 3-0.**

April Bank Statement Reconciliations. **Davies moved, and Doerr seconded to approve the April Bank Reconciliations. Motion carried 3-0.**

Ordinance Z2024.05.01, Approving Amendments to the Town of Trenton Comprehensive Plan: 2050 and Town Zoning Map: Dale & Dawn Skinkis, 6188 Esker Park Ct. Per Komro, A Public Hearing was held, and the Plan Commission recommended approval to the Town Board. **Davies moved to approve Ordinance Z2024.05.01 Amending the Town of Trenton Comprehensive Plan and the Town of Trenton Zoning Map for Dale & Dawn Skinkis, 6188 Esker Park Ct., seconded by Doerr. Motion carried 3-0.**

Culvert Waiver Application: Kurt Luedtke, 787 Decorah Rd (T11 0413, vacant lot between 741 and 843 Decorah Rd). Per Lipscomb & DPW Charlie Schmidt, the address was visited and agreed that a culvert is not

necessary. **Davies moved to approve the Culvert Waiver Application for 787 Decorah Rd, seconded by Doerr. Motion carried 3-0.**

Town Speed Study: Officer Develice used the Armadillo Radar Box from the Cedarburg Police Dept. to capture studies on five different town of Trenton roads.

Road	Current Speed limit	Average Vehicle Speed	Total vehicles counted	# of Vehicles recorded >=15mph over the posted speed limit
Newark (W of Trenton Rd)	35 mph	40.3 mph	3,247	161
Newark (East)	35 mph	42.9 mph	3,122	486
N Trenton Rd/Creek Rd	35 mph	40.5 mph	13,307	288
Paradise Dr	35 mph	43.9 mph	4,075	476
Myra (CTH I Decorah Rd)	35 mph	37.8 mph	10,252	770

Per Mammen, the Department is stepping up enforcement as much as possible, as there are speeding concerns in the town. There is also a need for more speed limit signs. Mammen recommends the Town Board investigate reducing the speed limit on Trenton Rd., the area of the road tested was 35 mph, but it goes up to 40 mph further down the road, dual speed zones are not recommended. Mammen recommends posting additional speed limit signs be on Paradise Dr. (between Sand and River), Newark Dr. (between N Trenton Rd and S Indian Lore), and Trenton Rd.

Parking Regulation Signs. Per Komro, the winter parking restriction signs were approved at a previous town board meeting, but the size and design of the sign were not. Per Mammen, the Town Ordinance in section §346 states that parking regulations need to be posted on County Highways at the entrance of the town to be enforceable. **Davies moved to approve purchasing the required 11 parking restriction signs, sized 12 x 18 and place them on existing posts if available, seconded by Doerr. Motion carried 3-0.**

Junk Complaint: Wallace Lake Rd. and Valley Avenue. Per Mammen, the town has received complaints about the two properties, and he asked what type of action the board would like him to take. The town can send a notice, or the Police Department can send a 20-day notice that the property needs to be cleaned up. **Davies moved to have the Trenton Police Department issue a 20-day notice to both property owners, seconded by Doerr. Motion carried 3-0.**

Athletic Fields Maintenance Equipment, Scoreboards, and Lighting. Per Komro, she and Schmidt evaluated the needs at the Athletic Fields: Equipment: A new Mat Drag or Nail Drag for the infield is needed. Lighting: The west field lights work; the east field lights work except for one ballast. Scoreboards: they are old and out of date. Komro recommends purchasing a new Mat Drag for the infields. **Davies moved to approve purchase of a new Mat Drag for no more than \$1,000 to be used with park funds, seconded by Doerr. Motion carried 3-0.**

Town Resident Private Well Water Testing. Davies did extensive research to find the best way town residents can get their private well water tested. She contacted UWSP and found out the town could possibly be a facilitator for the Safe Drinking Water Program. This program has several stipulations including:

- Support from the local municipality.
- Dedicated mailing to residents about the opportunity
- Must offer online registration and online payment.
- The cost to the homeowner is \$68, comprehensive homeowners package is \$161.
- UWSP would mail/deliver the kits to the Town for distribution.

- Kits can be mailed directly to people who sign up.
- Completed kits would need to be collected at the Town and returned to UWSP per instructions.

There are considerations for the Town if it considers becoming the lead agency in a Safe Drinking Water Program, such as Resources/Full-Time employees and the timing of when to offer the testing. Further research and discussion is needed.

Resolution 2024.05.01, Washington Co. Shared Services Agreement. Per Lipscomb, the town needs to sign the Resolution accepting funds from the Washington County Roadway Shared Services Grant Program to provide direct assistance for road work and related professional services of \$33,803. **Davies moved to approve Resolution 2024.05.01 Washington Co. Shared Services Agreement, seconded by Doerr. Motion carried 3-0.**

WHS Cat Contract Per Komro the town agreed to approve the Washington County Humane Society Cat (WCHS) Contract in January 2024. The town has been waiting for WCHS to update the agreement, which now includes the location where the animal was found so the town can verify it was a town resident who surrendered the animal. **Davies moved to approve the Washington County Humane Society Animal Control Agreement as presented, seconded by Doerr. Motion carried 3-0.**

Operations Ordinance Per Lipscomb, during the annual meeting residents voted on a resolution to direct the Board to form a committee to assist in creating a town operations ordinance, the result was 140-42 against the resolution. Lipscomb feels this is something the board should do, not a committee. Lipscomb and resident Emily Kearns met via teleconference with Mary Dougherty, Bayfield County Supervisor and Advocate for Operations Ordinances. They discussed Operations Ordinances and how the Town of Trenton can update its ordinances. She also put Lipscomb in touch with Lisa Doerr, who presented a PowerPoint presentation in a public meeting along with Davies and Komro. The town now has examples for Operation Ordinances to put in place if needed and desired. These examples do not have any intersection on what we are doing with our zoning they would just be additional ordinances we could use after the fact, not contingent on anything that anyone is doing with current issues or zoning right now, it is different and separate from our current zoning work. Per Komro, it's basically for residents to have plans in place, and the town would have a record of this. Per Lipscomb, the point is that a minority of the community wanted to have this done and it is being done. Lipscomb feels the board is doing its due diligence for the town.

Previous Month Correspondence and Department Reports:

Police: Per Chief Mammen: The department made 219 calls for service, 67 Traffic stops, and 43 traffic citations.

Public Works: Per Schmidt, the DPW is installing new culverts. Payne & Dolan is working on Sand Dr, Oak Rd, Maple Dr, and Paradise Dr. They are working on ditching and pulverizing the roads, with paving to follow in the next week or two.

Treasurer: Cozzuli-Meer has submitted the April Sales report.

Clerk: Krueger reported that Ashley Reichert put together an Election Integrity Plan and the County Board passed a resolution approving initiatives that address concerns that have emerged in recent elections. These include enhanced in-person absentee hours, election audits, and the replacement of cloth voting machine cases with hard cases. Reichert is also offering in-person training for all election inspectors and clerks in July.

Krueger was informed that the town will be receiving \$15,704 for the Recycling Grant from the Dept of Natural Resources.

Building Inspector: Four new home permits were taken out last month, a total of twelve new homes this year.

Zoning Administrator: Four zoning permits were taken out last month. Washington County has changed the way they are issuing permits, it will be an online self-certification for residents to complete. After the resident answers the questions on the self-certification form, they may need to visit the County for a permit.

County Board Supervisor Thoma: There was a question at the Plan Commission meeting regarding spot spraying of weeds, Thoma contacted the Highway Commission, and the Town of Trenton was on the two-year cycle to have weeds sprayed. The County has a map of areas that were sprayed.

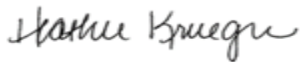
Supervisors: Davies clarified that the advantage of the Town as a facilitator of the water testing would be that it would assist residents in getting their water tested.

Chairman: Lipscomb attended the Wisconsin Towns Association Road School in WI Dells, he networked with other town officials and with a variety of vendors.

Payment of bills: **Davies moved to pay the bills for \$88,732.53, seconded by Doerr. Motion carried 3-0.**

Davies moved to adjourn the May Town Board meeting at 8:44 PM, seconded by Doerr. Motion carried 3-0.

Respectfully submitted,



Heather Krueger, Clerk

Affidavit of Posting: These minutes were posted on the Town of Trenton official website on 05/30/2024.

Subject to approval: These minutes will be considered for final approval by the Town Board at the June 17, 2024 Town Board Meeting.