

Town of Trenton

Official Minutes from the Town Board Meeting

Town of Trenton Town Hall, 1017 Highway 33 East, West Bend, WI 53095

January 15, 2024, 7:00 PM

Present: Chairman Mike Lipscomb, Supervisor Barb Davies, Supervisor Ed Doerr (listening only via phone), Administrator/ Deputy Clerk Cindy Komro, Clerk Heather Krueger, Police Chief Andrew Mammen
Members of the public: 10. Excused: Treasurer Nicole Cozzuli-Meer.

Chairman Lipscomb called the Meeting to order at 7:00 PM

Lipscomb asked those in attendance to stand and recite the Pledge of Allegiance.

Affidavit of Posting:

Lipscomb read the affidavit of posting that the January 15, 2024, Town Board Meeting was properly posted before the meeting on the Town Bulletin Board and the Town's official website and was also sent to the Washington County Daily News and WIBD Radio.

Approve December 11, 2023, Public Hearing Minutes: Text Amendment regarding Permitted Uses:

Davies moved to approve the minutes regarding the Text Amendment allowing the ability of a land division to occur with an existing home without a garage in R-1, R-2, and R-3 zoning built before 11/07/1989, seconded by Lipscomb. Motion carried 2-0.

Approve December 11, 2023, Public Hearing Minutes: Comprehensive Plan Amendment and Zoning Map

Amendment: Patrick and Dean Groth. **Davies moved to approve the minutes for the Comprehensive Plan Amendment and Zoning Map Amendment for Patrick and Dean Groth, seconded by Lipscomb. Motion carried 2-0.**

Approve the December 18, 2023, Town Board Meeting Minutes: **Davies moved to approve the December 18, 2023, Town Board Meeting Minutes as presented, seconded by Lipscomb. Motion carried 2-0.**

Public Comments:

Steve Lloyd 2236 Wallace Lake Rd., Is asking the board to assist him to find out why he is being charged for Wallace Lake Sanitary District on his taxes when he does not live on the lake and is not connected to the sanitary district. Komro: This may be a legal issue; you may need to contact an attorney to find out how you can be removed from the district. The town board does not have the authority to remove you from the district. Wallace Lake Sanitary District is the authority and the body that is charging you with these fees, the Town Board is a different entity. You should go to the Wallace Lake Sanitary District meeting to get a resolution.

John Jansen 5939 Wausaukee Rd. has heard back from the WI Dept of Health regarding the groundwater issue in northeast Trenton, they are going to do public outreach to encourage people to sample their wells. They are concerned about the situation but don't have the money to pay for sampling. If you start

hearing about it, that's what's happening. If there are going to be several people who want to do this, it may be a good public service to facilitate a sampling program with UW Stevens Point. Citizens have to pay for it, but they could get a discount if there is a group sent in at once. The results are confidential, but they track the data. Jansen will send the contact information to Komro.

Review and Accept Agenda: **Davies moved, and Lipscomb seconded to accept the agenda as presented. Motion carried 2-0.**

December Bank Statement Reconciliation. **Davies moved, and Lipscomb seconded to approve the December Bank Reconciliation. Motion carried 2-0.**

Approve Appointment of Police Officers: Christopher Utecht, Thomas Develice. Per Mammen, both officers have several years of experience, Utecht retired as a Chief from a small town and Develice is a full-time officer for the city of Cedarburg. Lipscomb has met with both and they checked out just fine. **Davies moved to approve the appointment of Police Officers Christopher Utecht and Thomas Develice, seconded by Lipscomb. Motion carried 2-0.**

Approve Town of Trenton Election Inspectors Don & Carol Pountain for the 2024-2025 Election Cycle. **Davies moved to approve the Don & Carol Pountain for the 2024-2025 Election Cycle, seconded by Lipscomb. Motion carried 2-0.**

2024 Road Work: Per Komro, when should the town do the road bids and how much do you want to spend on roads in 2024? We need to consider that we have money to borrow from the Newark Dr. loan and we should be getting the grant money, so we may have a robust budget for roads. The loan would need to be drawn before March so the board should think about what they want to do. We can do the bids in February. Lipscomb also mentioned that Washington County has budgeted \$33,000 in shared services for the Town and would like to put together a list of priorities for what the town would like to spend this money on. He will need to supply the County with this list of priorities in February. **Davies moved to accept the roadwork bids at the February 19, 2024 Town Board meeting and would like to use the funds that were taken out of regular expenses for Newark Drive to be paid back, seconded by Lipscomb. Motion carried 2-0.**

Washington County Humane Society Cat Contract: Per Lipscomb, he solicited a proposal from the Washington County Humane Society for a cat contract. He understands that this has been in and out of the town in the past. The Humane Society would charge \$66.47 per cat dropped off by a town resident. Per Davies, the prior board's concerns in the past were that the town was subsidizing farmers who were using this service to dump off all the unwanted farm cats, which was true in about 1/3 of the surrendered cats, but there were a lot of cases where individuals just dropped off one cat. But the offside is what happens when a stray wanders into your yard, how do individuals take care of it if they don't want to pay to have it surrendered? The Humane Society was inflexible in the past, and they were not willing to bargain on the price. **Davies moved to approve the contract at \$66.47 per cat, as long as they keep track of who is surrendering, and the contract to be approved by the Town Attorney, Lipscomb seconded. Motion carried 2-0.**

Wisconsin Towns Association District Meetings: Per Komro, there are in-person and virtual meetings coming up and town officials need to register for them. **Davies moved to approve attendance for any town official to attend the Wisconsin Towns Association District meeting, seconded by Lipscomb. Motion carried 2-0.**

Previous Month Correspondence and Department Reports:

Police: Per Chief Mammen: the department made 203 calls for service in December which is the highest to date. Mammen gave a summary of the stops and an update of equipment. The reported thefts were for political signs, Chief Mammen states that it doesn't matter what your political views are, be respectful of your neighbors, it's still a theft if you take a sign. The Trenton police department helped out with the Newburg Christmas parade.

Public Works: The board thanked the DPW for the hard work they've done for the recent snowstorms. Per Schmidt, it was good plowing, with no breakdowns, or any equipment issues. They will be getting 200 tons of additional salt this week.

Treasurer: December tax payments in the month of December 2023 were \$3.5 million in total. From Jan 1-15, 2024 the amount collected was \$1.2 million. The January Settlement checks were mailed.

Clerk: Krueger would like to work with Newburg State Bank before next year's tax season to see if the bank would be willing to give refunds due to town taxpayers when they are paying their taxes at the bank location instead of sending them to the town to issue refund checks. This would save the town a lot of time and resources, and the taxpayer wouldn't have to wait for the refund check to be sent.

Building Inspector: 256 permits were issued in 2023, including 15 new homes and 14 accessory structures.

Zoning Administrator: Komro supplied the 2023 summary of zoning permits issued.

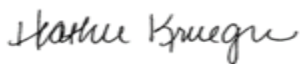
Chairman: Lipscomb is planning a staff meeting to discuss the budget, expenses, and bills.

Payment of bills: **Davies moved to pay the bills in the amount of \$402,106.01, which includes payment to Newburg State Bank for the Newark Dr. loan, the Fire Department, and Harter's, seconded by Lipscomb. Motion carried 2-0.**

Komro explained that an invoice was received late today for Michels regarding Newark Dr. **Second motion: Davies moved to approve the invoices for Michels in the amount of \$68,496.48, contingent on the town Engineer's approval, seconded by Lipscomb. Motion carried 2-0.**

Adjourn: **Davies moved to adjourn the January Town Board meeting at 7:47 PM, seconded by Lipscomb. Motion carried 2-0.**

Respectfully submitted,



Heather Krueger, Clerk

Affidavit of Posting: These minutes were posted on the Town of Trenton official website on 01/19/2024.

Subject to approval: These minutes will be considered for final approval by the Town Board at the February 19, 2024 Town Board Meeting.