

Town of Trenton
Official Minutes from the Town Board Meeting
Town of Trenton Town Hall, 1017 Highway 33 East, West Bend, WI 53095
October 16, 2023, 7:00 PM

Present: Chairman Mike Lipscomb, Supervisor Barb Davies, Supervisor Ed Doerr, Administrator/Deputy Clerk Cindy Komro, Attorney Tim Schoonenberg, Clerk Heather Krueger, Director of Public Works Charles Schmidt, Police Chief Andrew Mammen.
Excused, Treasurer Nicole Cozzuli-Meer. Members of the public: 16

1. Chairman Lipscomb called the Meeting to order at 7:00 p.m.
2. Lipscomb asked those in attendance to stand and recite the Pledge of Allegiance.
3. Affidavit of Posting:
Lipscomb read the affidavit of posting that the October 16, 2023, Town Board meeting was properly posted prior to the meeting on the Town Bulletin Board and the Town official website and was also sent to the Washington County Daily News and WIBD Radio.
4. Approve September 18, 2023, Town Board Meeting Minutes. **Davies moved to approve the Town Board meeting minutes of August 21, 2023, Lipscomb seconded. Motion carried 3-0.**
5. Comments from the Audience: John Jansen, 5939 Wausaukee Rd., Thanks to the board and plan commission for doing due diligence and representing all town residents as well as the town seeking outside counsel. Val Jansen, 5939 Wausaukee Rd., confused about the AE and EA zoning, can the town hold public sessions so it can be explained? Sarah Follet, 5745 School Rd., Thank you to the town board and the plan commission for your due diligence in this matter, feels that everyone was able to be heard that wanted to. Is there any way the concerned residents can get answers to the public comments and the concerns that were expressed at the public hearing?
6. Review and Accept Agenda: **Davies moved to approve the agenda as presented, Doerr seconded. Motion carried 3-0.**
7. September Bank Statement Reconciliations: **Davies moved to approve the September Bank Statement Reconciliations, Doerr seconded. Motion carried 3-0.**
8. Ordinance Z2023.10.01 Amending the Zoning Code to clarify setback rules: Per Komro, a public hearing was held, with no public comments. Davies stated that this ordinance does not change any setbacks, it is only a text amendment. **Doerr moved to approve Ordinance Z2023.10.01, second by Davies. Motion carried 3-0.**
9. Ordinance 2023.10.01, Alternative Claims Procedures: Per Komro, this ordinance is to give the clerk with one other town official the ability to pay bills that may become due prior to the town board meeting. **Doerr moved to approve Ordinance 2023.20.01 to pay bills up to but not larger than \$10,000 per bill, seconded by Davies. Motion carried 3-0.**

10. Engine Braking on Highway 33: Per Komro, the WI Dept. of Transportation (DOT) received a request from an individual to post a NO ENGINE BRAKING sign on HWY 33. The DOT is willing to place the signs at the edge of town in both directions, but they need an ordinance stating that the town will enforce this. Komro suggests we approve the signage and while it is being approved by the DOT the town can get an ordinance passed. **Doerr moved to approve the application with the DOT and have the town create an ordinance to enforce engine braking, seconded by Davies. Motion passed 3-0.**
11. ATVs/UTVs on County Highways and Town Roads: Per Lipscomb, he has researched other townships in Washington Co that have recently passed an ATV/UTV ordinance. They are all very similar and he likes the town of Polk and the Town of Farmington ordinances because the town has the power to open and close roads if needed. Per Mammen, the police department supports ATV/UTV use on town roads. Davies asked if the town would need additional liability insurance, Per Schoonenberg, no. Per Komro, this was a preliminary discussion item only, no action needed.
12. Set Date for Budget Review Workshop: Komro would like to meet with the board to discuss the budget in detail. No formal action will occur. **Doerr moved to hold the budget workshop on Friday, October 20, 2023, at 12:00 PM, seconded by Davies. Motion carried 3-0.**
13. Set Budget Meeting and Meeting of Electors Date: **Davies moved to hold the Public Hearing on the proposed 2024 Budget of the Town of Trenton, on Tuesday, November 7, 2023, at 6:00 PM followed by the annual meeting of electors to approve the 2023 Town Tax levy to be paid in 2024, seconded by Doerr. Motion carried 3-0.**
14. Department Reports:
 - Building Inspector: None
 - Police Department: Police Chief Mammen reported that there were 124 calls for service in September, including 60 traffic stops. The new computer is installed in the squad car and will be running once the software is installed.
 - Chairman: Lipscomb is working with Washington County to see if funding is available to borrow for Newark Dr. rather than borrow from State Bank of Newburg. He is still exploring to see if this could be an option, it would be a less expensive interest rate to the town.
 - Supervisor Doerr: Would like to get the hay bales removed from Newark Dr. before winter, the road is complete and looks very nice.
 - Supervisor Davies: None
 - Director of Public Works: Line striping will be done this week and then road work is complete for the year.
 - Clerk: Krueger has been busy this month with the meetings and minutes, assisting, and learning daily duties with the Town Administrator.
 - Administrator/Deputy Clerk: 1) Komro met with Judy Mastenbrook, regarding Wallace Lake Sanitary District. She set them up with an email to share documents. 2)The town is expecting \$16,000 from the Wallace Lake LRIP. 3) Komro found savings of \$20 per month on the cell phone plan. 4) The town is now charging for excavation permits, which we had not been doing in the past. 5) Residents are signing up for notifications with the new website. 6) The Town Crier should be delivered to residents next week.

7) Komro presented the total cost estimates from Newark Dr., it should cost \$1.178 million with all the fees including engineering.
Attorney Schoonenberg: Will be working with the police department on the firearms ordinance.

15. Approve Payment of Bills:

Davies moved to approve the payment of bills totaling \$237,879.18, Doerr seconded. Motion carried 3-0.

16. Entertain a Motion to go into Closed Session for the purpose of discussing employee compensation with respect to the 2024 Town Budget. This session will be closed pursuant to Wisconsin Statutes §19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." **Motion made by Doerr to go into closed session, seconded by Davies. Voice vote: Davies: yea, Doerr: yea, Lipscomb: yea. Motion passed unanimously.**

17. Reconvene Into Open Session: **Motion made by Davies to reconvene into open session, seconded by Doerr. Motion passed 3-0.**

18. Take Action as a Result of Closed Session: Per Lipscomb, no action will be taken.

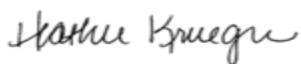
19. Entertain a Motion to go into Closed Session for the purpose of conferring with Legal Counsel for the Township regarding potential zoning litigation. This session will be closed pursuant to Wisconsin Statutes §19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved." **Motion made by Doerr to go into closed session, seconded by Davies. Voice vote: Davies: yea, Doerr: yea, Lipscomb: yea. Motion passed unanimously.**

20. Reconvene to Open Session: **Motion made by Davies to reconvene into open session, seconded by Doerr. Motion passed 3-0.**

21. Take Action as a Result of Closed Session: Per Lipscomb, no action will be taken.

22. Adjourn: **Davies moved to adjourn the October Town Board meeting at 8:38 PM, seconded by Doerr. Motion carried.**

Respectfully submitted,



Heather Krueger, Clerk

Affidavit of Posting: These minutes were posted on the Town of Trenton official website on October 17, 2023, Heather Krueger.

Subject to Approval: These Minutes will be considered for final approval by the Town Board at the November 20, 2023 Town Board Meeting.