

MINUTES
REGULAR MEETING
Three Lakes Town Board of Supervisors
April 21, 2026

Meeting called to order at 5:30 p.m. by Chairman Brisk. Supervisors present: Ella Baltus, Jeff Boehm, Kevin Meyer and Matt Olkowski. Clerk Harris was present to record the minutes.

Clerk Harris reported on the agenda posting in accordance with Wisconsin Open Meeting Law. Quorum of Supervisors (5 of 5) established.

Motion by Supervisor Baltus (Boehm) to approve the agenda in any order. Motion carried. 5:0

Chairman Brisk welcomed everyone and once again announced that the 4th of July fireworks will be held on Thursday, July 2, 2026.

Minutes from March 17, 2026, regular meeting were distributed in advance to the Supervisors. Motion by Supervisor Baltus (Brisk) that we approve the regular meeting minutes of March 17, 2026. Motion carried. 2:0 *(Supervisors Boehm and Olkowski were absent from this meeting and abstained. Supervisor Meyer was elected on April 7, 2026, and not eligible to vote)*

Town Board reviewed the Plan Commission recommendation for the Preliminary two (2) lot certified survey map of lands owned by Paula Britton and submitted by Northcentral Land Surveying, LLC, Jason Pflieger, surveyor for the following property further described as: Part of Government Lot 8, Section 4, T38N, R11E, PIN# TL 412-1, 7310 Campground Road, Town of Three Lakes. Motion by Supervisor Olkowski (Baltus) that the Town Board takes the recommendation of the Plan Commission and recommends approval to the county of the Preliminary two (2) lot certified survey map of lands owned by Paula Britton and submitted by Northcentral Land Surveying as presented before us. Motion carried. 5:0

Town Board reviewed the Plan Commission recommendation to allow the school to move forward with the renovation project that was presented.

Treasurer Kowalski provided a brief update on bank rates.

Fire Department Administrator John Fink provided the March monthly department update and discussed refurbishing Engine 1.

Fire Department Administrator John Fink briefed the Town Board on the roof bids received from Pineview Construction and Overhead Solutions. Mr. Fink recommended the lower of the two (2) bids to Overhead Solutions that came in just over thirty-eight thousand dollars for the CertainTeed Landmark ClimateFlex roofing materials. Motion by Chairman Brisk (Baltus) that we follow John's recommendation and we go with CertainTeed Landmark ClimateFlex and simply because of the numbers award the contract to Overhead Solutions at a cost of thirty-eight thousand two hundred ninety dollars and twenty-eight cents (\$38,290.28). Motion carried. 4:1 *(Nay-Supervisor Boehm)*

Town Board discussed the Mark McCain letter of January 26, 2026 contesting an invoice and clarification of facility history. Chairman Brisk briefed the board that at the October 21st meeting there was an agreement to do a cost sharing to separate the town electric meter located on DOT right way and a letter was sent out in January once we became aware that the cost sharing partner cancelled the project. Motion by Chairman Brisk (Boehm) to reverse the motion and further reallocate those funds and terminate the agreement and project indefinitely. Motion carried. 5:0 Motion by Supervisor Meyer (Baltus) that we put a work group together including Chairman Brisk and myself and any other supervisor that wants to participate along with the property owner to work a future operating agreement together and bring that back to the town board for discussion and vote. Motion carried. 5:0

Town Board discussed the request from the Cemetery Committee for the use of non-lapsing funds to pay for the third addition to the Three Lakes Cemetery performed by Maines & Associates Land Surveyors. Motion by Chairman Brisk (Baltus) that we authorize the Cemetery Committee to pay Maines and Associates the outstanding balance of three thousand nine hundred fifty dollars (\$3,950.00) from their non-lapsing. Motion carried. 4:0 *(Supervisor Boehm stepped out momentarily)*

Town Board reviewed and accepted the supervisors assigned as liaisons to the various departments.

Town Board discussed applying for a grant with the WisDOT Local Small Structure Improvement Program for small bridges/culverts on Koubenec Road. Motion by Supervisor Olkowski (Meyer) to allow the Public Works Superintendent Josh Paetow in conjunction with the town office to move forward on pursuing a potential grant for the potential bridge project on Koubenec Road. Motion carried. 5:0

Clerk Harris presented Operator Licenses for Max Bittenbender, Coyote T.F. Heron, Grant Petreikis and Clint Zimbeck and certified the applicants had met the requirements under state statute and local ordinance. Motion by Supervisor Baltus (Meyer) to approve the operator licenses as certified by Clerk Harris. Motion carried. 5:0

Town Board reviewed the application to hold a Summer Race/Event for the Three Lakes Shootout Committee Shootout and Radar Run on Big Stone Lake, June 27, 2026. Motion by Supervisor Olkowski (Boehm) to approve Summer Race/Event for the Shootout and Radar Run as presented. Motion carried. 5:0

Town Board reviewed the Park Commission appointment for Zach Gerlach to fill the remainder of Tyler Lorenz term ending April 1, 2031. Motion by Supervisor Baltus (Brisk) to approve Zach Gerlach to a term ending April 1, 2031. Motion carried. 5:0

Town Board reviewed the Plan Commission member term renewals for Alex Hegeman, Karl Koenig and Don Meeder to three (3) year terms ending April 30, 2029. Motion by Supervisor Olkowski (Baltus) that we appoint Alex Hegeman, Karl Koenig and Don Meeder to terms ending April 30, 2029. Motion carried. 5:0

Clerk Harris read the summary of bills requested for approval by the Board. The bi-weekly direct deposits were in the amount of \$61,639.61. The electronic payment of payroll taxes was \$22,293.90. The electronic payment of retirement was \$15,071.20. Checks #58949-59044 were used to pay expenses in the amount of \$239,280.02 and the employer portion of employee benefits was \$1,295.99 for a total of \$339,580.72. Motion by Supervisor Olkowski (Meyer) to approve the payment of the bills. Motion carried. 5:0

Public comments were heard.

Motion by Supervisor Baltus (Meyer) to adjourn at 6:15 p.m. Motion carried. 5:0

Susan Harris
Town Clerk.