

MINUTES
REGULAR MEETING
Three Lakes Town Board of Supervisors
March 3, 2026

Meeting called to order at 5:30 p.m. by Chairman Brisk. Supervisors present: Ella Baltus, Jeff Boehm, Ed Cottingham, and Matt Olkowski. Clerk Harris was present to record the minutes.

Clerk Harris reported on the agenda posting in accordance with Wisconsin Open Meeting Law. Quorum of Supervisors (5 of 5) established.

Motion by Supervisor Baltus (Cottingham) to approve the amended agenda in any order. Motion carried. 5:0

Chairman Brisk welcomed everyone and announced that due to the April 7, 2026 spring election we would be waiving the regular meeting of April 7th, per Town of Three Lakes Code 2-43(b) and we would be holding our annual town meeting on April 21, 2026 starting at 5:00 p.m. with the regular town board meeting to follow. Chairman Brisk further announced that because this is the 250th anniversary for the United States of America and having limited pyrotechnics we were left with having to change our 4th of July Celebration to Thursday, July 2nd for 2026.

Minutes from February 3, 2026, regular meeting were distributed in advance to the Supervisors. Motion by Supervisor Olkowski (Baltus) that we approve the regular meeting minutes of February 3rd as presented. Motion carried. 5:0

Town Board reviewed the Plan Commission recommendation for the Conditional Use Permit Application (CUP) by John Bilogan, applicant, and the John & Judy Akins Revocable Trust, owners for the operation of retail sales of watercraft docks and boat lifts with outdoor displays on the following described property: Part of the NW-NE, Section 7, T38N, R11E, PIN TL 448-6, 6990 Winkler Road, Town of Three Lakes. Motion by Supervisor Boehm (Olkowski) that we recommend approval for the conditional use permit application by John Bilogan, applicant and the John & Judy Akins as presented which is consistent with the recommendation of the Plan Commission and included language for the fence to be maintained. Motion carried. 5:0

Treasurer Kowalski provided a brief update on bank rates.

Town Board reviewed the Room Tax Accommodations report for the 4th Q 2025

Town Board reviewed the Chamber/Visitor's Bureau report for the 4th Q 2025.

Town Board discussed the Wagner Shell Station easement agreement for John P Wagner. Motion by Chairman Brisk (Cottingham) that we grant the easement as presented. Motion carried. 5:0

Town Board reviewed the Three Lakes School District renovation project including parking on Winkler Road. Motion by Chairman Brisk (Boehm) that we recommend the plans going forward to Plan Commission subject to a final administrative review with Mark Barden, Josh Paetow, Three Lakes Sanitary District and Town Board. Motion carried. 5:0

Town Board reviewed the CivicPlus quote for republication of our code of ordinances and online hosting. Motion by Chairman Brisk (Olkowski) that we approve the six thousand dollars (\$6,000.00) republication of our municipal code and forego the twenty two hundred dollars (\$2,200.00) per year for reoccurring services. Motion carried. 5:0

Fire Department Administrator John Fink provided the February monthly department update.

Clerk Harris presented Operator Licenses for Mark Wood and Diahn Zimbeck and certified the applicant had met the requirements under state statute and local ordinance. Motion by Supervisor Baltus (Cottingham) that we approve the operator license as certified by Clerk Harris. Motion carried. 5:0

Clerk Harris presented new Liquor License for Wagner Shell Three Lakes LLC, Stacy Scheurer, agent. Motion by Chairman Brisk (Boehm) that we approve the liquor license for Wagner Shell Three Lakes LLC, subject to return of the current liquor license and stock transfer. Motion carried. 5:0

Town Board reviewed the proposed changes to Sec. 70-71 Routes, trails and definitions-Article II Snowmobiles. Three Lakes Trails suggested amending language to include a temporary route, adding language to Military Road and removing Chicken in the Woods Road and West School Street. Motion by Chairman Brisk (Boehm) that we approve the

amendments as presented from Three Lakes Trails and the approval of Police Chief Scott Lea. Motion carried. 4:1
(Nay-Supervisor Boehm)

Clerk Harris read the summary of bills requested for approval by the Board. The bi-weekly direct deposits were in the amount of \$60,665.97 The electronic payment of payroll taxes was \$21,936.81. The electronic payment of retirement was \$15,376.22. Checks #58803-58907 were used to pay expenses in the amount of \$5,124,979.06 and the employee portion of employee benefits was \$288.24 for a total of \$5,223,246.30. Motion by Supervisor Olkowski (Cottingham) to approve the payment of the bills. Motion carried. 5:0

Public comments were heard.

Motion by Supervisor Cottingham (Baltus) to adjourn at 6:17 p.m. Motion carried. 5:0

Susan Harris
Town Clerk.