

MINUTES
REGULAR MEETING
Three Lakes Town Board of Supervisors
February 3, 2026

Meeting called to order at 5:30 p.m. by Chairman Brisk. Supervisors present: Ella Baltus, Jeff Boehm, Ed Cottingham, and Matt Olkowski. Clerk Harris was present to record the minutes.

Clerk Harris reported on the agenda posting in accordance with Wisconsin Open Meeting Law. Quorum of Supervisors (5 of 5) established.

Motion by Supervisor Baltus (Cottingham) to approve the amended agenda in any order. Motion carried. 5:0

Chairman Brisk welcomed everyone and announced that due to the February 17, 2026 primary we would be waiving the regular meeting of February 17th, per Town of Three Lakes Code 2-43(b).

Minutes from January 20, 2026, regular meeting were distributed in advance to the Supervisors. Motion by Supervisor Olkowski (Boehm) that we approve the regular meeting minutes of January 20th as presented. Motion carried. 5:0

Town Board reviewed the Plan Commission recommendation for the Preliminary four (4) lot Certified Survey Map of lands owned by Mark Miller Revocable Trust, and submitted by Maines & Associates, Greg Maines, surveyor for the following vacant property further described as; Part of the NW ¼ of the SE ¼, Section 24, T39N, R10E, PIN # TL 284, Town of Three Lakes. Motion by Supervisor Boehm (Baltus) that we approve the preliminary four (4) lot certified survey map of lands owned by Mark Miller Revocable Trust and submitted by Maines & Associates as approved and recommended by the Plan Commission. Motion carried. 5:0

Town Board reviewed the Plan Commission recommendation for the Oneida County Planning & Zoning-Request for input Chapter 9, Article 7, Section 9.77 Off-Street Parking/Loading Space. The Plan Commission saw no need for change to this section of the county ordinance. Motion by Supervisor Olkowski (Cottingham) that we accept the recommendation of the Plan Commission. Motion carried 3:2 *(Nay-Chairman Brisk and Supervisor Baltus)*

Treasurer Kowalski provided a brief update on bank rates.

Town Board reviewed the Three Lakes VFD financial report for the 4th Q 2025.

Town Board discussed the Permit to Disturb Town Highway Right of Way. Motion by Chairman Brisk (Baltus) that we accept the permit to disturb town highway right of way application. Motion carried. 5:0

Town Board discussed authorizing Police Chief Scott Lea to proceed with ordering two (2) new squads. Motion by Chairman Brisk (Baltus) that we authorize Chief Lea to order the two (2) vehicles and once they come in filter down the used vehicles as he mentioned to the town shop and first responders. These vehicles are involved in public safety and there is a plan to repurpose the other vehicles and the price continues to go up and if we wait it will cost more and yes taking some to auction is an option but there are two (2) vehicle that will go to auction and whatever we get for them will help lower the overall cost. Motion carried. 4:1 *(Nay-Supervisor Cottingham)*

Fire Department Administrator John Fink provided the January monthly department update and the 2025 property inspections.

Clerk Harris presented Operator Licenses for Kelley Griesbach and Alice Krueger and certified the applicant had met the requirements under state statute and local ordinance. Motion by Supervisor Baltus (Cottingham) that we approve the operator license as certified by Clerk Harris. Motion carried. 5:0

Town Board reviewed the application to hold a Winter Race-Junker Sled Weekend for the Three Lakes Trails at Don Burnside Park on February 28, 2026. Motion by Supervisor Olkowski (Baltus) to approve Winter Race-Junker Sled event as amended with adjusted times. Motion carried. 5:0

Town Board reviewed the Park Commission reappointments for Scott LeBuis and Warner (Junior) Stebbeds. Motion by Chairman Brisk (Cottingham) that we approve the park board reappoints of Scott LeBuis and Warner Stebbeds to seven (7) year terms running through January 21, 2033. Motion carried. 5:0

Town Board reviewed the newly elected officers and new members of the Three Lakes Fire Department. Dave Kirby as the Fire Chief, Kelly Keating as the Secretary and Jason Whitton as the Treasurer as well as new members Tyler Landrus

and Conner Lanfield. Motion by Chairman Brisk (Boehm) that we follow the fire departments recommendations and approve the appoints as submitted. Motion carried. 5:0

Town Board reviewed Budget Resolution #2025-03 amending the 2025 budget in the amount of seventy-one thousand six hundred twenty dollars and seventy-four cents (\$71,620.74). Motion by Chairman Brisk (Baltus) that we adopt budget resolution #2025-03 to amend the 2025 operating account as presented by Clerk Harris. Motion carried. 5:0

Town Board reviewed the proposed changes to Sec. 2-301 Article VII Fees and Charges. Motion by Chairman Brisk (Baltus) that we amend Section 2-301 Article VII Fees and Charges as presented and amended with the special assessment fee. Motion carried. 5:0

Town Board reviewed the proposed changes to Sec. 57-14, 57-16, 57-17 of Chapter 57 Recycling Regulations. Motion by Brisk (Baltus) that amend Sections 57-14, 57-16 ,57-17 of Chapter 57 Recycling Regulations. Motion carried. 5:0

Town Board reviewed the proposed changes to Sec. 62 Streets, Sidewalks and Other Public Places that include language for the Road Moratorium. Motion by Chairman Brisk (Cottingham) that we adopt Section 62-7 the road moratorium. Motion carried. 5:0

Clerk Harris read the summary of bills requested for approval by the Board. The bi-weekly direct deposits were in the amount of \$35,223.27 The electronic payment of payroll taxes was \$12,481.13. The electronic payment of retirement was \$17,452.75. Checks #58763-58802 were used to pay expenses in the amount of \$54,660.60 and the employee portion of employee benefits was \$215.84 for a total of \$120,033.59. Motion by Supervisor Cottingham (Boehm) to approve the payment of the bills. Motion carried. 5:0

Public comments were heard.

Motion by Supervisor Baltus (Cottingham) to adjourn at 6:22 p.m. Motion carried. 5:0

Susan Harris
Town Clerk.