Theresa Town Board Regular Meeting March 2, 2026

The regular meeting of the Theresa Town Board was held on March 2nd, 2026 in the Theresa Town Hall. The agenda for this meeting was posted at the Town Hall Board and on the Town of Theresa website.

-The meeting was called to order by Chairman Lloyd Hilgendorf at 7:31 p.m. The Pledge of Allegiance was recited.
-Supervisor Rick Steger motioned to approve the agenda and Supervisor Pete Buske seconded. Motion carried. (3 ayes).
-The minutes from the February 2nd meeting were posted at the Town Hall Board and on the Town of Theresa website. A motion was made by Supervisor Buske to approve the minutes and was seconded by Supervisor Steger. Motion carried (3 ayes).

FINANCIAL

-The financial report was read by Treasurer Diane Koch. Budget Status was reviewed. A motion was made by Supervisor Buske to make payment of the bills. Motion was seconded by Supervisor Steger. Motion carried (3 ayes).

PUBLIC FORUM/GUESTS

-Those in attendance in addition to town residents included Dodge County Supervisor (District 15) Todd Ringle, Village of Theresa Trustee Dave Brandenberg, and multiple members of the Theresa Fire Department.

CORRESPONDENCE

-Assessment Final Notice of Non-Compliance from Wisconsin Department of Revenue was read stating the Town of Theresa must assess each major class of property within 10 percent of the full value for the 2026 assessment year. Chairman Hilgendorf explained that the Town of Theresa is on the schedule to be revaluated by the town assessor from Catalis Tax & Cama Inc. in 2026 as required.

UNFINISHED BUSINESS

-**Update on town hall floor resealing –** the check for downpayment to Colorful Concrete Solutions was mailed and still hasn't been received so they cannot schedule the job. Supervisor Steger made a motion to make a new check to replace the lost check and was seconded by Supervisor Buske. Motion carried (3 ayes). A representative from Colorful Concrete will pick up the new check from Chairman Hilgendorf so that we can be put on the schedule.
-Update on ambulance sale – the town and village each received checks for $153,750.00 (50%) from Pomasl Fire Equipment Inc and the title has been signed by Chairman Hilgendorf for the town and Officer Dan Markus for the village so it can be transferred to the new owner. The town board will decide of various options what to do with the money – some options are to put it in Equipment Funds, make loan payments, or put in reserve to pay for the new snowplow.
-Update on Theresa EMS decommissioning – Supervisor Steger will contact ambulance committee member Rick Geiger and Trustee Brandenberg will contact committee member Chris Giese to set up a meeting to elect a new committee chairman and to work on the decommissioning process. The Theresa Fire Department presented a list of the inventory items from the ambulance that they can use for their first responders' unit – a copy of the list was given to the town board and to Trustee Brandenberg for the village board.
-Update on Fire Commission unspent truck repair money – each the town and the village received checks for $4,429.80 (50%) from the Theresa Fire Commission for repayment of unspent fire truck repairs money. Warren Stanke from the Theresa Fire Department explained that they are waiting for parts in order to complete the repairs.
-Update on Joint Library Agreement – Trustee Brandenberg asked for the progress of the agreement – Chairman Hilgendorf stated that the Library Board is in the process of drafting a new joint agreement and new by-laws.

NEW BUSINESS

-Approve WE Energies Temporary Road ROW permit application – Supervisor Steger made a motion to approve the WE Energies Temporary Road ROW permit application to replace 2 utility poles on Ferris Rd and was seconded by Supervisor Buske. Motion carried (3 ayes).

-Approve Arthur Steinbach and Steve Steinbach Rezoning – Chairman Hilgendorf made a motion to approve the rezoning application of Steven Steinbach, Petitioner, and Arthur A. Steinbach Real Estate Trust, Owners, to rezone a newly created 4 acre parcel from A-1 Farmland Preservation to A-2 General Agriculture and was seconded by Supervisor Buske. The property is located at W1991 Zion Church Rd., Mayville, in tax key numbers 042-1217-3221-000 and 042-1217-3222-000. Motion carried (3 ayes).

-Approve WisDOT LSSIP (Local Small Structures Improvement Program) grant application – the town has 2 failing bridges and 1 failing culvert – one of them being the McArthur Rd Box Culvert project that is being completed in 2026 and the others on McArthur Rd west of CTH AY close to the town line. The cost of writing the grant application by Tammy Hampton, from Kunkel Engineering, would be $350. The cost of engineering and construction would be covered 90% by the state and 10% by the town. The grant would be distributed in July/August 2026 with construction in 2027. County Supervisor Ringle advised the town to apply every year for the grant as the committee tries to award money at least every third year to each municipality. A motion was made by Supervisor Buske to approve submitting the LSSIP grant application and was seconded by Supervisor Steger. Motion carried (3 ayes).

-Approve increase in road salt storage fees – the board discussed increasing the salt storage fees as they haven't been raised in many years and the town is incurring salt shed and tractor maintenance costs. A motion was made by Supervisor Buske to increase the road salt storage fee from $12.50 to $24.50 per ton for all parties and was seconded by Supervisor Steger. Motion carried (3 ayes).

-Approve 2025 annual report - Chairman Hilgendorf made a motion to approve the 2025 annual report and Supervisor Steger seconded. Motion carried (3 ayes).

-**Set date for road tour** - The road tour will be on Wednesday, April 8 at 1:00 p.m.

-**Set date for road bid opening -** The bid opening with possible decisions to be made on bids will be on Wednesday, April 29 at 4:00 pm

-**Annual Meeting -** The Annual Meeting will be held on Tuesday, April 21 at 7:30 p.m.

-**Land Use Administrator's Report** - none

-**Highway Superintendent Report –** was given by Jake Weiss

Supervisor Buske made a motion to adjourn the meeting and Supervisor Steger seconded. Motion carried (3 ayes). The meeting was duly adjourned at 8:54 p.m.

-The 2025 financial books were not reviewed following the meeting. They will be reviewed immediately following the April 1 meeting.

Respectfully Submitted,
Christine Steger