

## Theresa Ambulance Decommissioning Meeting

### Minutes from the May 7<sup>th</sup> 2026

- Meeting called to order at 6:30 pm at the Theresa Fire Station meeting room by Chair Rick Geiger.
- Members present: Rick Geiger, Chris Giese, Ken Leu, Rick Fink, Mike Kannenburg. Quorum present.
- Minutes presented from the April 9<sup>th</sup> meeting. Motion to accept as presented without changes. Motion by Mike K. second by Rick Fink, all in favor motion carried.

#### 1. **OLD BUSINESS:**

2. Update on financial process. Bank unable to make changes d/t obtaining original check documents. Information suggesting contacting the IRS for tax ID. No checks haven written by commission. Air Gas account was cancelled.
3. Report from Jason Witte regional EMS Coordinator. Unable to talk or connect with Jason per R. Geiger. Rick felt it was easier to work with Kevin for moving through this process.
4. Most accounts can get closed out in May. Rick G. has a list of accounts. Cell phone account that was used for transmitting EMS activity has been closed
5. Collection agency contract will be closed June 3<sup>rd</sup> according to the contract. Existing EMS billing accounts that have not been collected with be forwarded. (e-mailed to us as stated.) Ameri-collect will close account on June 30<sup>th</sup>. Need further clarification.
6. Payroll and tax forms haven been completed and up to date. As reported from verbal conversation with Rick from Kevin. Internet Services will be switched over to Theresa Village.
7. PO Box 257 active till July.
8. Quick book payroll with end next month. Check to makes sure that auto renewal is off.
9. Equipment: Stair chair was sold and monies have been deposited to account.

#### **FAP Money**

- FAP Expense Reporting sheet was presented per sheet (see Sheet) Open conversations followed. New radio and support supplements were discussed with many questions. Further discussion needs to be followed up on.
- EPCR report. Village getting > \$6000, questions re funds going to the Police department for EMR training. (EPCR: Electronic patient care reporting)
- Ryan Koll had information re dual head radio purchase status. FAP money would not cover entire Radio purchase money. Would need motion to plan further spending. \$9000 originally was for radio purchase. (per Ryan)

Letter read from Brad (son of Al and Ann Bodden) Bodden for his plans for remaining donated funds. Approximately \$25,000 left in the Boden Fund.

Motion made to keep remaining funds as presented at the Empeople. Decided to table for old business. Rick Geiger brought forward Statement savings to be divided into Town and Village portions. Discussion followed to again wait move to old business next meeting. Tabled

Copies of financial status given to Village and Town Fire Department representatives.

Motion made to leave all accounts as is by Chris Giese and second by no one. Motion failed. Will leave this topic for next meeting old business. Statement savings motion to go Village and Township equally. Motion not entertained. Move to old business.

Theresa Fire Department plans to develop EMR service. Lengthy discussion followed planning process. Priority mentioned by Ryan Koll to get people trained. First responders or EMR training can progress to EMT's certification. First need would be to get a vehicle and then start training. Ryan Koll offered a lot of information to set up services. Only cash needed is to get a handful of people trained.

Discussion to pay Kevin Baerwald. Motion by Rick Fink and second by Chris Giese to have Kevin turn in and accurate time sheet for payment. Motion carried all in favor.

Plan to move files from the Ambulance office. Town and Village public works will coordinate a date. June 18<sup>th</sup> 6:30 at the Theresa Fire Station.

Motion to adjourn meeting at 8:37 by Chris Giese. Second by Ken Leu. All in favor. Carried.

Respectfully Submitted Chris Giese, Decommission member.