**Town of Sylvester Board Minutes**

**N4505 Hwy 59, Albany, WI 53502**

**Thursday, February 20, 2025 @ 6:30 pm**

Call to Order at 6:30 pm.

Roll Call – Chairperson Anderson, 1st Supervisor Reed, 2nd Supervisor Howarth, Clerk-Treasurer Bennett, Jim Krebs, Mike Langenstein, Craig Kamholz, Julie Williams

Pledge of Allegiance

Public Input (Notice public speaking will be kept to 3 minutes) No public comments this month

JMB Insurance Group, LLC, Rural Mutual Insurance Company, Craig Kamholz – Insurance renewal. Mr. Kamholz presented the Townships current insurance values.

For the buildings, the garage is insured at $267,562 and the townhall at $81,879. This is slightly low; the current coverage should be at $315,400 for full replacement of the garage and $89,500 for the townhall. The current annual rate is $693, if we increase to the needed value, the premium would increase by approximately $120.00.

The policy also covers personal property, equipment breakdown, employee dishonesty (not the board), outdoor property, employee and voluntary worker (coverage when doing an activity on behalf of the Township), trucks, portable equipment, general liability, operating expenditures and workers compensation. Mr. Kamholz will send the final numbers of the rate increase. The updates will take effect immediately but it will take approximately two weeks to complete the paperwork.

A motion to raise the blanket building limit to $406,000 made by 1st Supervisor Reed, seconded by 2nd Supervisor Howarth. All in favor, Motion carries.

Mr. Kamholz stated the full board and clerk/treasurer should all be listed as employees so that they are covered by the insurance. This will be on the March agenda.

County Board Update- no updates this month

Approval of the January 2025 Minutes – Motion to dispense with the reading of the minutes and approve as presented made by 1st Supervisor Reed, seconded by 2nd Supervisor Howarth. All in favor, motion carries.

**Old Business**

Building Inspector Contract- Motion to approve the contract with the revision of 90 days in section 3.2 Termination made by 2nd Supervisor Howarth, seconded by 1st Supervisor Reed. All in favor, motion carries.

**New Business**

Tree Trimming on Haney Rd and Statz Rd – There are tree limbs hanging low enough to hit larger trucks traveling these roads.

Motion to approve up to $3000.00 for Green County Highway Department to trim and cleanup on Haney and Statz road made by 1st Supervisor Reed, seconded by 2nd Supervisor Howarth. All in favor motion carries. Chair Anderson will follow up with the Highway Department.

PLSS Corners – there will be re-monumentation work in Town of Sylvester for the years 2025 and 2026. This is the Public Land Survey System (PLSS) section and quarter section corners.  The 2025 project would only occur in the south half of the Town.  These corners are something the County mostly has responsibility for, and they are referenced/cited in all certified survey maps recorded at Register of Deeds. The county will only replace the corners that need replacing.  In all cases, GNSS/GPS coordinates are collected, photos taken, and tie sheet filed at Register of Deeds.

Often monuments are in a public roadway.  When this is the case, at minimum, a 7/8" coated rebar driven in.  That is the default on town roads (the $0 option for the Town).

There is an option to upgrade the marker to stainless steel monuments with engraved caps, surrounded in 16x12 cast iron clean-out boxes.  This option is estimated to cost $380 per corner in 2025.

Motion to go with the 7/8” coated rebar made by 1st Supervisor Reed, seconded by 2nd Supervisor Howarth. All in favor, motion carries.

**Treasurer’s Report**

Savings account - $50685.35

Checking account - $993981.93

Motion to accept the treasurer’s report as presented made by 1st Supervisor Reed, seconded by 2nd Supervisor Howarth. All in favor, motion carries.

**Business by the Chair– Discussion & Possible Action on these items:**

Langenstein Update- Met with inspector on January 18th. There are a few items to be taken care of. They will meet January 25th for another inspection.

Highway Department update- The cost for 2024-2025 winter material costs for pick-up: **Salt** - $102.00/ton, **50/50** mix- $70.00/yard, **Brine** - $0.20/gallon

Juda Fire Truck Update- Chairperson Anderson was contacted by Dennis Pfingsten, for the Townships portion of the fire truck payment, stating the payment amount of $69,003. This amount was higher than expected. They were asking for our portion of a $325,000 truck. The Town’s portion should be $53,975 at this time, which is what was sent to them for now. Moving forward, the Town Board wants receipts for work that is done before our portion is sent.

**Business by 1st Supervisor– Discussion & Possible Action on these item**

County has been out plowing a lot, be prepared for large bills.

**Business by 2nd Supervisor– Discussion & Possible Action on these items:**

Due to the poor performance of the oil furnace and having to have someone come start it up prior to any meetings, a discussion was held about the future upgrade. 1st Supervisor Reed will make contact with multiple companies for an estimated cost and or bids for a new gas furnace and removal of the fuel tank.

There was also discussion of building maintenance, such as repairing south door.

2nd Supervisor Howarth asked about audits. Clerk-Treasurer Bennett has not heard from the accountant, she is continuing to gather and prep paperwork for when a date is set.

Business by Clerk/Treasurer – Discussion & Possible Action on these items:

Fire calls – Monticello Fire reported no fire calls in January

Zoning – Grande Cheese is doing another addition, Klopenstein/Brugger on highway 59 are doing sheds.

BOR Training- was completed February 8th by Clerk-Treasurer Bennett. Clerk-Treasurer gave updates on legislation being worked on by the Tac, a portion of the Towns Association. See Attached.

Albany Fire- the fire department passed the audit February 3rd; this is related to the 2% fire dues. The DSPS will return in May/June to ensure the department is continuing its improvements.

The CD renewed for another 6 months; Chairperson Anderson called to do the new renewal at 4.2% as discussed at the February meeting.

Pay Bills – motion to pay the bills made by 2nd Supervisor Howarth, seconded by 1st Supervisor Reed. All in favor, motion carries.

Reminders: Green County Unit Meeting of the Towns Association, February 26, 2025 at 6:30pm. Clerk-Treasurer will post a quorum.

Set Next Regular Meeting Date: Tuesday, March 25, 2025 at 6:30 pm.

Motion to Adjourn at 7:39 pm made by 1st Supervisor Reed, seconded by 2nd Supervisor Howarth. All in favor, motion carries.