

Town of Sturgeon Bay
Door County – Sturgeon Bay WI
Website: Townofsturgeonbay-wi.gov

Town Board Meeting Agenda

July 13, 2026 at 6:00 p.m.

Location: Arle Memorial Hall, 692 Tacoma Beach Road

1. Call to Order 6:00 pm
2. Pledge of Allegiance
3. Establish a Quorum/Members Present
 - Chair Feuerstein, Supervisor 1 Pam Kraase, Supervisor 2 Joey Torp, Clerk Sternard, Treasurer DeLair
4. Adopt agenda/properly noticed
 - M: Feuerstein S: Torp Motion passed by voice vote.
5. Approve Minutes from June 8, 2026 Town Board Meeting - posted on town website
 - M: Feuerstein S: Kraase Motion passed by voice vote.
6. Treasurers Report
 - Checking: \$79,976.89
 - Savings: \$41,855.16
 - M: Feuerstein S: Torp Motion passed by voice vote.
7. Broadband Update – no updates
8. County Board Report – presented by Hugh Zettel
 - Included in report – intent to reimburse is related to towers project
9. MOVED to this point in the meeting from New Business:
 - Kris Peterson utility easement
 - SLMD petition against utility easement
 - o 2317-2319 SMLD owner - Kris filed an application for a utility easement under the road in front of his property on water side of the property. Conduit was put in in advance of application; note: The Town Board advises against this; required them to remove – have not signed off on easement
 - o Petition opposing permit application was submitted – and presented by Dave Ray – 2315 SLMD property owner, documentation/signatures/photos, request for Town Board to deny approval of utility easement - 29 owners – 18 properties
 - Concerns include: future road repairs, who is responsible for costs, lights create disturbances (Dark Skies organization also signed the petition).
 - o M: not approve at this time, to table for more information -----
Feuerstein S: Torp Motion passed by voice vote. Not time sensitive – so gather facts about how many properties have power on lake side, new codes, ordinances, research more into buried items. Property infractions.
10. Roads and/or Parks:
 - Signs and post at Crowfoot – waiting on County
 - Sign at Mount Olive at Cty S – still waiting on bids
 - Culverts on Lake Ln and South Lake Michigan Drive – Joey – costs from County – Lake Ln has to be \$15,250 – 36” culvert – county will cost share by upping

circumference M;: Feuerstein S: Kraase - Motion passed by voice vote

- o SMLD culvert – 2 each 15” arches, cost of

- Owners are paying privately for better drainage...for this to work the culvert needs to be updated – town would pay for this - \$9837 – working cooperatively with

- M: Feuerstein S: Torp Motion passed by voice vote.

- Brushwork – working with county, bubba schmelzer, torp lawn care, a lot of work needed – hourly rate request from each – bubba – all in - \$525/hour, torp = \$320/county \$318/hour. Appoint jobs specifically for the best use of each contractor and not bid each job.

- o M: Feuerstein S: Kraase Motion passed by voice vote.

- Chip seal

- o Hold off until 2027

- Culvert on Ridge -waiting on County to repair

- Dead/tipped Pine tree at Portage Park beach

- o Picture presented; M: Feuerstein S: Kraase Motion passed by voice vote.

- Sign and post at Navarre – called into the County

- Miscellaneous

11. Old Business – Discussion/Action

- Dretzer ROW

- Liquor licenses issued – 27 Pines, Rod & Gun Clubb

- Shipping containers

12. New Business – Discussion/Action

- Open Supervisor position filled – Thank you to Pam Kraase! Welcome!!

- BCPL application and borrowing resolution for broadband loan to be approved by board and submitted.

- o Form of Record -Preamble and Resolution – page 4 of the application was read aloud at meeting.

- o Motion was made by Feuerstein to approve the application and adopt the preamble and resolutions. Second was made by Torp. Chairman Feuerstein – yay, Supervisor Torp – yay, Supervisor Kraase – yay. Motion passed by unanimous voice vote.

- o Clerk Sternard to send application to BCPL.

- Driveway culverts on Big Creek Rd

- o Flooding from April rain – Feuerstein presented pictures

- o Adequate sized culverts, but collapsed, over time --not functioning – working with Highway department, Soil & Water department, town put 6’ concrete culvert in years ago, driveway culverts are the problem – need to be fixed or driveways removed, in effort to assist – quote of \$16,500 from County, town to send letter that outlines the need for them to cure. Attorney to prepare - culvert and driveway application.

- M: Feuerstein S: Kraase Motion passed by voice vote.

- Humane society drop off policy -Jeff to provide more information next month about process to surrender animals at their location

- New Gmail addresses for town board (see below)

13. Correspondence

- Shipping container zoning as part of Comprehensive Zoning – gets copies to board – concerns about enforcement (prior and going forward), etc.

14. Public Comment

- Rich Propsom– Dretzer – still trying to figure workout - Feuerstein will get involved again

- Brian Hackbarth - questions about mother's property assessment
- Note: Board of Review was held on July 13 from 3:30 pm – 5:30 pm. No formal objections were received prior to the meeting and no formal objections were presented at this meeting.

15. Approval of Bills

16. Adjourn at 7:56 pm

- M: Feuerstein S: Kraase Motion passed by voice vote.

(Deviation from the order shown may occur)

Reminders:

Next Town Board meeting – August 10, 2026 @ Arle Hall at 6 pm

Fall Primary Election– Tuesday, August 11 – 7 am to 8 pm @ Arle Hall

Chair
Jeff Feuerstein

2500 Canal Road
Sturgeon Bay WI 54235

Phone: (920) 450-6069

Email: Chairtownofsturgeonbay@gmail.com

Supervisor 1
Pam Kraase

3253 Mathey Rd
Sturgeon Bay, WI 54235

Phone: (920)559-1371

Email: supervisor1townofsturgeonbay@gmail.com

Supervisor 2
Joey Torp

2459 S Shiloh Rd
Sturgeon Bay, WI 54235

Phone: (920) 493-4889

Email: supervisor2townofsturgeonbay@gmail.com

Clerk
Michelle Stenard

P.O. Box 542
Sturgeon Bay, WI 54235

Phone: (920) 328-5246

Email: clerk@townofsturgeonbay-wi.gov

Treasurer
Valerie DeLair

3009 Canal Road
Sturgeon Bay, WI 54235

Phone: (920) 363-6342

Email: treasurer@townofsturgeonbay-wi.gov