

Town of Sturgeon Bay
Door County – Sturgeon Bay WI
Website: Townofsturgeonbay-wi.gov

Town Board Meeting Minutes

Monday, July 14, 2025 at 6:00 p.m.

Location: Arle Memorial Hall, 692 Tacoma Beach Road

1. Call to Order – 6:00 pm
2. Pledge of Allegiance
3. Establish a Quorum - completed
4. Adopt agenda/properly noticed – confirmed by Sternard
 - Motion: Moraga; Second: Feuerstein. Motion carried by voice vote.
5. Motion to Approve Minutes from June 9, 2025 Town Board Meeting - posted on town website
 - Motion: Torp; Second: Feuerstein. Moraga abstained. Motion carried by voice vote.
6. Treasurers Report was provided by DeLair
 - \$94,790.57 in the checking account
 - \$41,792.43 in the savings account
 - Total = \$136,583.00
7. Broadband Committee Report
 - Feuerstein provided updates on the project, including updates will be added to the Broadband tab on the website, the town did not apply for BEAD funding and anticipated timing of project is 25% completion by January 2026 with 100% by September 2026.
8. County Board Report – presented by Zettel
9. Roads and/or Parks:
 - Completed Road Projects - None
 - Pending Road Projects
 - o Proposal to repave Mathey from TT to the Gun Club; estimated cost of \$91k – presented by Moraga
 - The Town has \$20,000 of LRIP funds available until 2027.
 - Feuerstein questioned how much is left in the 2025 budget and what additional needs we may have that would.
 - o Motion to table for additional information about remaining road needs for 2025 made by Moraga; Second by Torp. Motion carried by voice vote
 - Update on potential trail projects – presented by Moraga
 - o Still waiting for responses from County officials.
 - Miscellaneous
 - o Kildeer nest protection at Portage Park – presented by Feuerstein. No action needed.
 - o Casting of hemlock tree at Portage Park
 - Motion made by Feuerstein to allow the Door County Historical to complete a casting of a hemlock tree for the museum; Second: Moraga. Motion carried by voice vote.
 - o Door County Parks will be managing USACE property along canal for 5 years
 - o Damage to Lake Lane from RV/Crosby Towing – presented by Feuerstein.

- County will need to repair. Police Report has been filed. Working on insurance claim.

10. Old Business – Discussion/Action

- Hayes et al – The Town has received the fully executed Stipulation for Dismissal from the attorney. This means the case has officially concluded and the Town has successfully prevailed in defending against the claims filed. It is a permanent resolution.
- Dumped chimney materials – Moraga was successful in discussing with property owner. Plan is to finish their driveway project within 30 days, as gravel/sand is now on order.
- Cty U/Silverdale- missing sign for 27 Pines Golf Course (Schmelzer)
 - Moraga has contacted Thad Ash with the County for an estimated resolution timeframe.
- Sand blow-over on South Lake Michigan Drive –Has now been resolved. We are currently exploring permanent mitigation options, including the introduction of additional vegetation near walkways to help prevent future occurrences.
- Speed Limit Survey(s)
 - An estimate of \$4,000 has been received to cover improvements along the full length of South Lake Michigan Drive. • Multiple residents have submitted formal concerns about excessive speeding and related safety risks. In response, we've submitted a grant application aimed at addressing these issues. • As part of our due diligence, accident history records were requested from the Sheriff's Department. These records show a small number of incidents, with no reported personal injuries. • All inquiries from the grantor have been addressed, and we are currently awaiting their decision.

11. New Business – Discussion/Action

- Updated pricing for TownWeb services
 - Motion made by Feuerstein to proceed with annual contract. Second: Torp. Motion carried by voice vote.
- Resident questions/concerns received by Supervisor Torp
 - Debaker has questioned why he was made to take a sign down (that he paid a permit for). Feuerstein to investigate more about Zoning issued permits.
 - Culverts on Lake Ln, Silverdale, Ridge – more to follow on status
- Resident questions/concerns received by Chair Moraga
 - Misdirected phone call – outcome is “traffic is high. Be patient with tourists”
 - What is permissible for parked RVs? Residents should contact Land Use Services.
 - Record Retention- Moraga provided board members with ordinances/options for moving forward with a record retention plan

12. Correspondence

- Cote/Maxwell–Lake Forest Park Driveproperties– outcome: trespassing issue, please respect neighbors.
- Register of Deeds – Moraga investigated their questioning of the correct name of Cedar Circle – resolved.
- Sign replacement – 700/800
- Meeting attendee asked if any town dollars were used for the Hayes, et al legal issue. Answer is \$0; insurance covered.

- Resident Tom Schmelzer asked if he could promote an event. Group ok'd. Veterans benefit the next weekend at 27 Pines.
 - Chair Moraga advised there would be an upcoming posted closed session for board staff.
 - Cheapest P.O. Box was rented for 12 months (they have 'overflow' capacity so we don't need to worry about larger packages getting returned for "not fitting" into the P.O. Box). Size 1 Box is \$102/year (plus one-time key deposit for \$10) (next size was \$144 per year plus one time \$10 key deposit)
 - Note- updated address for all Town communication:
 1. P.O. Box 542, Sturgeon Bay, WI 54235
 - New Laptop for Clerk has been ordered at a price of \$1,489.99 vs the original quote of \$1,559.98. Thanks to Chair Moraga for working with Quantum on this project.
 - Clerk submitted Form S-103 to the Department of Revenue to obtain a Wisconsin Sales and Use Tax Certificate of Exempt Status (CES) (form was mailed to their P.O. Box in Madison on 6/26/2025 (online submission was not an option)
 - Clerk submitted Maintenance of Effort (MOE) paperwork on the Department of Revenue (DOR) website and provided confirmation to Chair Moraga, prior to deadline.
 - Door County Rod & Gun Club liquor license application has been received, public notice given, license information provided to Dave LaBott.
13. Public Comment
14. Approval of Bills, payroll documentation to be submitted to Kerber Rose after completion of forms by staff at this meeting.
15. Adjournment at 6:47 pm. Motion by Torp; Second by Moraga. Motion carried by voice vote.

(Deviation from the order shown may occur)

Reminders:

August 11, 2025 – next Town Board meeting