

Town of Sturgeon Bay
Door County – Sturgeon Bay WI
Website: Townofsturgeonbay-wi.gov

Town Board Meeting Minutes

Monday, August 11, 2025 at 6:00 p.m.

Location: Arle Memorial Hall, 692 Tacoma Beach Road

1. Call to Order – 6:00 pm
2. Pledge of Allegiance
3. Establish a Quorum - confirmed by Sternard, Clerk
4. Adopt agenda/properly noticed
 - M: Feuerstein S: Torp Motion approved by voice vote.
5. Motion to Approve Minutes from July 14, 2025 Town Board Meeting - posted on town website
 - M: Feuerstein S: Torp Motion approved by voice vote.
6. Resignation of Kent Moraga from Town Chair position effective 7/17/2025. Open meeting was held on 7/30/2025 and Jeff Feuerstein was voted interim Chair until end of January 2026. This change leaves a Supervisor position open; ad will be run in the Pulse.
 - Thank you to Kent for your service to our Town and residents!
7. Treasurers Report - presented by DeLair
 - Checking account: \$124,718.56; Savings account: \$41,792.43
 - Motion to approve: Feuerstein S: Torp Motion carried by voice vote.
8. Broadband Committee Report
 - Feuerstein provided verbal report. Projected 100% completion by 9/2026. AT&T continues to be communicative. Low cost, easy accessible. More to follow as project progresses.
9. County Board Report- Hugh Zettel
 - i. Emergency Communication Towers Project – much needed to elevate quality for emergency response – Resolution 2025-65 County/Municipal
 1. County is taking on indirect costs; subscription/maintenance will be town's responsibility.
10. Roads and/or Parks:
 - Completed Road Projects
 - o Damage repair on Lake Ln has been completed. Insurance claim is being processed. There will be no cost to the Town.
 - Pending Road Projects
 - o Culvert is collapsing on Ridge Rd (close to TT). Will be working on this to get repaired.
 - o Stantec sending out bids for paving Blue Ridge (reported on PACER report; will be partially funded by LRIP)
 - Their notice will be published in the Pulse. Bids are due on August 25, 2025.
 - o South Lake Michigan speed report – Grant has been requested from Community Investment fund for speed study - \$4,000; any grants will be awarded soon. Torp – met with South Lake Michigan homeowners; more to follow and see how they would like to proceed.
 - o 2274 South Lake Michigan drive – getting more gravel on the road; in process

- o Culvert on Silverdale/U – County is looking at this along with Lake Ln.
 - o Fahrner has provided quote for crack fill and spray patch for properties identified in PACER report.
 - Proposal = \$13,750 crack fill + \$4,500 spray patch+ \$500 for mobilization.
 - M:Feuerstein- to proceed S: Torp Motion carried by voice vote.
 - Miscellaneous- NONE
11. Old Business – Discussion/Action
- Dretzer ROW– materials remain. Feuerstein contacted Tony Hayes, Dennis Hayes, Rose Hayes and Larry Madden on 7/17/2025; no action has been taken to remove. Feuerstein suggests contacting the Town’s legal counsel to draft letter to owners to collect fines and charge for material removal.
 - i. At this meeting, Feuerstein showed pictures of several other town owned ROWs; several that look clear. He showed Dretzer; identified that materials need to be removed, per final legal decision.
 - ii. M: Feuerstein- take action to remove with zero cost to the Town S: Torp Motion carried by voice vote.
 - Sand Ln – debris in the ditch – property owner was using to put in a driveway- has completed the driveway.
 - Signs -
 - i. Schmelzers sign – County related NOT Town
 - ii. Debaker – more to follow up on this
 - Record retention - how to store town information/sensitive materials – will remain an action item until resolved.
12. New Business – Discussion/Action
13. Correspondence
- 28 day review – 3436 N Lake Michigan Drive – Minnehans – Conditional use permit request. Two existing structures on property- grandfathered in – would like to improve property closest to the water and increase square footage by 10%; no other issues identified – no wetland, no floodplains.
 - i. Feuerstein asks for support– 2 support (Feuerstein, Torp), 0 denys, complies with Town’s comprehensive plan, allowed by Conditional use permits, conditions will be met. Clerk to fill out and send Conditional Use form to County.
 - Charles property- letter will be sent out by Feuerstein recommending the seller pay and not the Town.
 - Reminder --WTA unit meeting 8/21 at Sevastopol Town Hall.
14. Public Comment
- Rose Hayes – haven’t gotten notice of town’s agenda with an attachment via email. Also phone settings aren’t allowing printing. Sternard to check in with TownWeb to see what has changed and how to fix.
15. Approval of Bills
16. Adjourn - time: 6:57 pm M: Feuerstein S: Torp Motion carried by voice vote.

(Deviation from the order shown may occur)

Reminders:

September 8, 2025 – next Town Board meeting