

**Town of Sturgeon Bay
Broadband Internet Committee Meeting
Door County Library
April 4, 2024 Minutes**

1. Call to order: The meeting was called to order by David Wood at 3:02 pm.
2. Establish quorum: Board members present: Jeff Feuerstein. Present via Zoom: David Wood, Randy Graf, Cathy Eckers,. Absent: Kraase. Community Members present: Jessica Hatch
3. Adopt agenda: Motion by Feuerstein to approve agenda. Second by Graf. Motion carried.
4. Review and approval of minutes from previous meeting: Motion by Graf to approve minutes. Second by Feuerstein. Motion carried.
5. Correspondence:
 - a. Congrats from David Ray, SLMD, on the \$553k grant
6. Public comment: No public members; no public correspondence.
7. Old business:
 - a. ATT reviewing PSC grant as it affects the contract wording and will be revising. Also revising signed contracts it has with Towns of Egg Harbor and Sevastopol.
 - b. Would be helpful for the TOST to explain detail in changes in number of service locations from the original 676 or so to 651 or so—explaining a secondary building or wrong address. It is understood and in contract that numbers will change as locations are added or dropped.
 - c. Jessica will be at a conference next week and may have an opportunity to get additional information and clarification.
 - d. Current plan will be to have town board sign contract once revised and reviewed by town attorney. List of service locations to be documented later. Those locations to be shared with town at that time and any adjustments made.
 - e. Additional discussion on the need for addressing environmental issues: Because the town will be receiving a federal grant, we need to address potential. This may include seasonal work to prevent encroachment on habitat for endangered species, particularly the Northern Long-eared Bat. Approach at this time will be to provide local information to ISP. Jessica will gather information and give to the towns. The town would give to ATT. AT&T would be expected to apply directly to the DNR for information and permits to do work. Wood to check to see if acceptable file types are available from ATT to show the scope of the work area.

8. New business

- a. Jessica mentioned that after contract signing but early in the process a method for obtaining a right of entry to the property for the ISP will have to be obtained from property owners to allow access for installation. Should check with ATT to see if they have. Bertram was doing in Baileys Harbor. E forms were developed to reduce printed and mailed copies.

9. Items for future meetings

- a. Public outreach discussion and actions. Quantum, TV, medical, VOIP, internet safety

10. Next meeting date: Thursday, April 18, 2024, 3:00-5:00 pm at Door County library in Sturgeon Bay.

11. Future Meetings:

- a. 5/2 3-5pm Door County Library
- b. 5/23 3-4:30 pm Door County Library. Conf room 1

12. Motion to adjourn by Graf, seconded by Eckers. Meeting adjourned at 4:05 pm.

Respectfully submitted by Jeff Feuerstein, Sturgeon Bay Broadband Committee member.