

**Town of Sturgeon Bay
Broadband Internet Committee Meeting
Door County Library
May 2, 2024 Minutes**

1. Call to order: The meeting was called to order by David Wood at 3:00 pm.
2. Establish quorum: Board members present: Jeff Feuerstein, Pam Kraase, Randy Graf. Present via Zoom: David Wood, Cathy Eckers.
3. Adopt agenda: Motion by Feuerstein to approve agenda. Second by Graf. Motion carried.
4. Review and approval of minutes from April 18, 2024 meeting: Motion by Graf to approve minutes. Second by Feuerstein. Motion carried.
5. Correspondence: No correspondence
6. Public comment: No public members; no public correspondence.
7. Old business:
 - a. Address verification: Update on running service to county gravel pit; distance is covered by the 1000 ft run onto property. Need to verify run with AT&T and county. No further discussion.
 - b. Public education / outreach: no updates or discussion.
8. New business:
 - a. Update on grant, contract progress with AT&T:
 - i. Wood and Feuerstein will be meeting with Robyn from AT&T on a monthly basis via Zoom the second Tuesday of each month, starting on May 14.
 - ii. Wood to follow up with AT&T regarding running a connection to Arle Memorial Hall. Feuerstein to reach out to the K of C about running broadband to the hall. Committee agreed that having broadband run to Arle Hall will be helpful for town meetings. Per AT&T, the PSC wants to review the agreement between AT&T and the Town of Sturgeon Bay (TOST) as part of the grant process. The Public Service Commission (PSC) in process of finalizing agreements which should be out next week going from the PSC to AT&T.
 - iii. Discussion on AT&T receiving the grant monies from the PSC, the contract will include information on how and when the funds will be applied.
 - b. TOST annual meeting: Kraase and Eckers in attendance. Town members asked several questions about progress, grant. Town members thanked committee for their work.

Town Supervisor Moraga stated that the Board was in support of running broadband in the township.

9. Items for future meetings: Feuerstein to research options on financing with Bureau of Public Lands (BPL), Nicolet National Bank and others. Will be discussed at May 23, 2024 meeting.
10. Next meeting dates: Thursday, May 23, 3:00-5:00 pm, Thursday, May 30, 3:00-5:00 pm, Thursday, June 13, 3:00-5:00 pm; all meetings will be held in Conference Room 1 at Door County library in Sturgeon Bay. Please note that one or both of the remaining meetings in May may be cancelled pending the status of the contract with AT&T.
11. Motion to adjourn by Kraase, seconded by Graf. Meeting adjourned at 3:25 pm.

Respectfully submitted by Pamela Kraase, Sturgeon Bay Broadband Committee member.