

**Town of Sturgeon Bay
Broadband Internet Committee Meeting
Door County Library
August 29, 2024 Minutes**

1. **Call to Order:** The meeting was called to order by David Wood at 3:00 PM.
2. **Establish quorum:** Committee members present: Jeff Feuersein, Randy Graf, Pamela Kraase, David Wood and Cathy Eckers. Also present: Hugh Zettel and town resident Dan Maggle.
3. **Adopt agenda:** A motion to adopt agenda made by Kraase and seconded by Graf. Motion carried.
4. **Approve minutes:** A motion to approve minutes as submitted for the May 30th, 2024, meeting made by Kraase; seconded by Graf.. Motion carried.
5. **Correspondence:** Wood stated there have been back and forth communications with Robyn Gruner from AT&T; however, nothing substantial has come from that correspondence. Discussed the fact that AT&T and the PSC are still in discussion regarding the contract. The PSC had sent AT&T a letter stating a deadline to have the contract. AT&T was able to secure an extension until August 30th. The lead attorney for AT&T has been out of the office. The hope is that the August 30th deadline will be met.
6. **Public comment:** None
7. **Old business:** None
8. **New business**
 - a. The contract has not yet been received from AT&T. Wood stated that AT&T hopes to have the contract to the committee by August 30th. The contract does not reflect any of the address verification done by the committee. Wood stated that should happen after the contract is approved at the kick off meeting with AT&T.
 - b. Voting to approve the contract without having the final version in hand was discussed. After the discussion, the committee decided to wait for the receipt of the contract before voting to approve it and send it to the town attorney and town board.
 - c. Feuerstein discussed timelines for loans and borrowing. No action will be taken until the contract is signed. There was a discussion about the town's application for county funds. Zettel stated he did not believe that the Town of Sturgeon Bay is not on the agenda for the next meeting. Feuerstein stated he will check on that.
 - d. Project kick off meeting discussion. Tentative dates are September 27th or October 4, 2024.

9. **Matters to be placed on a future meeting agenda:** The next meeting will be in one week pending receipt of the AT&T contract.
10. **Next meeting dates:**
 - a. Thursday, September 5th, 2024, from 3:00 to 5:00 pm in Meeting Room 1
 - b. Thursday, September 19th, 3:00-5:00 pm in Meeting Room 1
 - c. Thursday, October 3rd, 3:30-5:30 pm in Meeting Room 1.
11. **Motion to adjourn** made by Kraase, seconded by Graf. Motion carried. Meeting adjourned at 3:57 pm.

Respectfully submitted by Cathy Eckers, Recording Secretary