

**Town of Sturgeon Bay
Broadband Internet Committee Meeting
Door County Library
September 5, 2024 Minutes**

1. **Call to Order:** The meeting was called to order by David Wood at 3:13 PM. (Start delayed due to meeting room availability.)
2. **Establish quorum:** Committee members present: Jeff Feuersein, Randy Graf, Pamela Kraase, and Cathy Eckers. Virtual: David Wood. Absent: None.
3. **Adopt agenda:** A motion to adopt agenda made by Kraase and seconded by Graf. Motion carried.
4. **Approve minutes:** A motion to approve minutes as submitted for the August 29, 2024, meeting made by Kraase; seconded by Graf. Motion carried.
5. **Correspondence:** Wood stated the updated AT&T contract was received and reviewed by Town Attorney Randy Nesbitt. Discussion held. See Item 8.a. New Business.
6. **Public comment:** None
7. **Old business:**
 - a. Discussion held on updating of the address verification spreadsheet prior to the kick off meeting.
8. **New business**
 - a. Motioned by Eckers to recommend to the Town of Sturgeon Bay they enter into the proposed fiber construction agreement with AT&T to provide broadband services across the Town of Sturgeon Bay. Seconded by Kraase. Motion carried.
 - b. Feuerstein discussed the financing options and timetable through the Bureau of Public Lands.
 - c. Project kick off meeting. If the contract is approved by the Town Board, Wood will contact AT&T on projected dates for the KickOff Meeting.
9. **Matters to be placed on a future meeting agenda:**
 - a. Updated location spreadsheet to present to AT&T.
 - b. AT&T Kick Off Meeting pending the approval of the AT&T contract by the Town of Sturgeon Bay.
 - c. Future status of the current broadband committee.
10. **Next meeting dates:**
 - a. Thursday, September 19th, 3:00-5:00 pm in Meeting Room 1
 - b. Thursday, October 3rd, 3:30-5:30 pm in Meeting Room 1.

11. **Motion to adjourn** made by Eckers, seconded by Kraase. Motion carried. Meeting adjourned at 3:36 pm.

Respectfully submitted by Cathy Eckers, Recording Secretary