

TOWN OF STUBBS • MONTHLY BOARD MEETING

February 9, 2026 • N3305 S. Hutchinson Road, Bruce, WI 54819

Attendance: Annie Huiras, Supervisor 1; Pam Bonczyk, Supervisor 2; Lynn DeWall, Clerk; Valerie Richter, Treasurer

Others in attendance: Trevor Richards, John Richter, Heidi Bartels, Brad Bartels, Laura Jennerman, Tom Cudo, Mike Gardner, John Bonczyk, Bob Lorkowski, Austin Oleskow, Jon Runstrom, Tom Oleskow, Devan Lihman, Brenda Donohue, Tom Donohue, Greg Czynscon, Lynne Wierzba, Patricia Burak, Shirley Rouleau, Rich Snyder, Dave Wierzba

1. Meeting called to Order at 6:03 p.m.

2. Pledge of Allegiance

3. Select a temporary meeting facilitator

Motion by Pam Bonczyk / Annie Huiras 2nd to approve Annie Huiras as the temporary meeting facilitator.

Motion carried.

4. Approve minutes from prior town meetings

Motion by Pam Bonczyk / Annie Huiras 2nd to approve November 10 Monthly Meeting minutes, November 18 Public Hearing minutes, December 1 Special Meeting minutes, and December 8 Monthly Meeting minutes.

Motion carried.

Motion by Pam Bonczyk / Annie Huiras 2nd to approve December 8 Budget Hearing minutes.

Motion carried.

Motion by Annie Huiras / Pam Bonczyk 2nd to approve January 12 Monthly Meeting minutes as corrected.

Motion carried.

5. Approval of Financial Report

a. Treasurer presented the January Financial Report

b. Bank balance does not match the trial balance – clerk and treasurer will work together to figure out why these are not balancing.

6. Public Comment – 5 minutes per person, 30 minutes max, only on Town business

a. Brenda Donohue commented about a Facebook post from one of the chairman candidates.

b. Tom Cudo commented about one of the chairman candidates; read a Facebook post and a previous campaign letter from that candidate; Cudo went over his 5 minute limit – refused to stop talking when told by the board that his time was up.

c. Jim Zak commented that the town needs to return to a normal process; believes the town should not close town roads and should not put in turnarounds; gave his opinion on the vote for a new chairman.

d. John Richter asked the board if the public could vote on the chairman nominations by a show of hands to give the board something else to think about.

e. Steve VanDerLoop directed his comments towards the two candidates for chairman about turning his property into some sort of subdivision, would like for the candidates to give him 30 seconds on what it will take to do that.

f. Bob Lorkowski commented on the history of what has been going on in the town.

g. Dave Kochendorfer (read by Pam Bonczyk) commented that a decision on several topics on this agenda should not be made until a new chairman is appointed and has adequate time to review each item.

7. Appointment to fill vacancy of the town chair for the remainder of the term

a. Each nominee to introduce themselves and give their perspective on town governance

i. Brad Bartels

ii. Jon Runstrom

b. The board and clerk interview the nominees

- i. Annie Huiras is concerned about the planning commission, meeting agendas, policy committee, public comment and asked questions to the candidates about these topics.
- c. The board and clerk vote to appoint a new chairman
 - i. The roll call vote by the board and clerk is as follows: Supervisor Annie Huiras: Jon Runstrom; Supervisor Pam Bonczyk: Brad Bartels; Clerk Lynn DeWall: Brad Bartels.
 - ii. Brad Bartels is voted in as the new town chairman.
- d. The clerk administers the oath of office and the new chairman assumes office.
 - i. The clerk administered the oath of office to the new chairman, Brad Bartels.
- 8. Reports/requests/concerns from officers, road crew, etc.
 - a. Report on Library from Trevor Richards
 - i. Trevor Richards provided a briefing on the library: some services that are offered by the library are free public computers to use with internet access and fax services; library is also working on starting home delivery for library books.
 - b. Kahn Road
 - i. Kahn Road sign has arrived; clerk will leave sign with Craig to install.
 - c. Report/requests/concerns from officers, road crew, etc.
 - i. Two bad back tires on the front end loader – will receive an invoice from A & A.
 - ii. Set date for meeting with road crew: Frank, Tom, Craig and board; a date of February 26, 2026 at 5:30 p.m. was set for the road crew meeting.
- 9. Specific matters for discussion and possible action by the town board in open session
 - a. Discuss having the chairman's computer and phone copied to an external hard drive and then have it wiped clean before issuing them to new chairman
Motion by Pam Bonczyk / Annie Huiras to have the chairman's computer backed up to this point and reissued to Brad Bartels the new chairman, but not wiping it clean. **Motion carried unanimously.**
 - b. Discuss the introduction of a resolution under Wi Stat. 82.10 (2) by the Town Board to initiate the process to discontinue Martindale Road, a highway located in the Town of Stubbs and described as follows: Commencing at the N.W. corner of the N.E. quarter of Section 36 T.34N.-R.8W. thence So. 180° for 35 rods; Thence E. 90° for 30 rods; a total distance of approximately 1072 feet
Motion by Annie Huiras / Pam Bonczyk 2nd to create a resolution under Wi Stat. 82.10 (2) by the Town Board to initiate the process to discontinue Martindale Road, a highway located in the Town of Stubbs and described as follows: Commencing at the N.W. corner of the N.E. quarter of Section 36 T.34N.-R.8W. thence So. 180° for 35 rods; Thence E. 90° for 30 rods; a total distance of approximately 1072 feet. **Huiras: Aye; Bonczyk: Aye; Bartels abstained. Motion carried.**
 - c. Discuss closing the regular savings account.
Motion Annie Huiras / Pam Bonczyk 2nd to move all the automatic deposits from the regular savings account to the checking account. **Motion carried unanimously.**
 - d. Discuss policy on setting the agenda and noticing meetings
Motion by Annie Huiras / Pam Bonczyk 2nd to give the clerk the authority to prepare and post all meeting agendas, as follows: Any town board member may contact the clerk at least 12 days prior to the meeting to have items placed on the agenda. The agenda items shall be worded so that the public can clearly and reasonably understand what is going to be discussed at the meeting. After receiving agenda items from the board, the clerk will complete the agenda and email to the board members to review. The board members have 24 hours in which to respond with additions or corrections after which time the clerk will post the official agenda at least one week prior to the upcoming board meeting. No single board member or the clerk can remove an item from the agenda. This will be for monthly meetings only and also be published in the Ladysmith News. **Motion carried unanimously.**
 - e. Board of Audit – Board to receive completed CT report to review for accuracy and approval
 - i. The clerk will email the CT report to the board for review once completed.

- f. Motion to rescind the order to close Martindale Road and also the order to close Paul Lane as voted on at the December 1, 2025 meeting and declare each action void

Motion by Pam Bonczyk / Annie Huiras 2nd to rescind the order to close Martindale Road and also the order to close Paul Lane as voted on at the December 1, 2025 meeting and declare each action void due to legal description errors. **Huiras: Aye; Bonczyk: Aye; Bartels abstained. Motion carried.**

- g. Set policy on lawyer communications: board approved; emails, telephone, clerk included, elected officials only, etc.

i. There was discussion about lawyer communications. Annie Huiras will initiate an email to the attorney regarding questions about an open records request and the town's current agreement with the attorney.

ii. This topic will be discussed at the next meeting.

- h. Discuss adoption of a public records access policy and notice per Wi. Stat. 19.34

i. This topic will be discussed at the next meeting.

- i. Discuss open records request questions from the clerk

i. The board gave approval for the clerk to reach out to the former chairman to answer questions about David Wierzba's open records request.

ii. Annie Huiras will initiate the email to the attorney for questions regarding the open records request.

Motion by Brad Bartels / Annie Huiras 2nd for Annie Huiras to initiate an email chain with the attorney and copy the board and the clerk with the questions regarding David Wierzba's open records request.

Motion carried unanimously.

- j. Request that upon receipt of an invoice, the clerk email it to the board members to review and also scan into the Marge Program, including all the debit card receipts

Motion by Annie Huiras / Pam Bonczyk 2nd that upon the receipt of an invoice, the clerk email it to the board members to review and also scan into the Marge Program, including all the debit card receipts.

Motion carried unanimously.

- k. Motion to add the new chairman as a signer on the bank accounts.

Motion by Pam Bonczyk / Annie Huiras 2nd to add Brad Bartels, the chairman as a signer on the following bank accounts at Chippewa Valley Bank: savings account, checking account, CD, and the safety deposit box. **Motion carried.**

- l. BOR training - clerk to attend in person or virtually

Motion by Annie Huiras / Pam Bonczyk 2nd to have the clerk complete BOR training and the town will pay for the training. **Motion carried unanimously.**

- m. Discuss switching town website hosting from monthly billing to annual billing

i. The clerk will look into the agreement with Town Web and email to the board.

- n. Discuss tax bills being returned from River Ridge Court

i. This topic will be discussed at the next meeting.

10. Future agenda items: Lorkowski Lane request, sale of tractor with mower, sale of fuel tank, containment tank and pump, town sanding private driveways, set policy on lawyer communications, discuss adoption of public records request access policy, discuss tax bills being returned from River Ridge Court

11. Clerk update on Landfill passes and Building Permits

a. Landfill Passes: Ivan Thull, renter pass; Alan Melichar, seasonal pass

b. Building Permits: none

12. Approval of monthly bills for payment

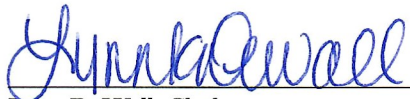
a. **Motion by Annie Huiras / Pam Bonczyk 2nd** to approve the monthly bills for payment and to transfer \$477,311.04 from tax savings to checking. **Motion carried unanimously.**

b. **Motion by Annie Huiras / Pam Bonczyk 2nd** that on March 1 the clerk and treasurer transfer the remaining balance from tax savings to checking. **Motion carried unanimously.**

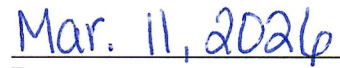
13. Set date for next meeting: March 9, 2026 at 6:00 p.m.

14. **Motion by Annie Huiras / Brad Bartels 2nd** to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 8:52 p.m.

A handwritten signature in blue ink, reading "Lynn DeWall", written over a horizontal line.

Lynn DeWall, Clerk

A handwritten date in blue ink, reading "Mar. 11, 2026", written over a horizontal line.

Date