

**TOWN OF STUBBS • MONTHLY BOARD MEETING**  
February 9, 2026 • 6:00 PM • Town Hall, N3305 S. Hutchinson Road, Bruce, Wisconsin  
**AGENDA**

1. Call Town Meeting to order
2. Pledge of Allegiance
3. Select a temporary meeting facilitator
4. Approve minutes from prior town meetings
  - a. November 10 Monthly Board Meeting
  - b. November 18 Public Hearing
  - c. December 1 Special Board Meeting
  - d. December 8 Budget Hearing
  - e. December 8 Monthly Board Meeting
  - f. January 12 Monthly Board Meeting
5. Approval of Financial Report
  - a. Clerk and Treasurer exchange vouchers and verify bank balances
6. Public Comment – 5 minutes per person, 30 minutes max, only on Town business
7. Appointment to fill vacancy of the town chair for the remainder of the term
  - a. Each nominee to introduce themselves and give their perspective on town governance
  - b. The board and clerk interview the nominees
  - c. The board and clerk vote to appoint a new chairman
  - d. The clerk administers the oath of office and the new chairman assumes office
8. Reports/requests/concerns from officers, road crew, etc.
  - a. Report on Library from Trevor Richards
  - b. Town correspondence/announcements by town officials
    - i. Kahn Road sign update
  - c. Report/requests by road and hall maintenance crew
    - i. Set date for meeting with the road crew
9. Specific matters for discussion and possible action by the town board in open session
  - a. Discuss having the chairman's computer and phone copied to an external hard drive and then have it wiped clean before issuing them to new chairman
  - b. Discuss the introduction of a resolution under Wi Stat. 82.10 (2) by the Town Board to initiate the process to discontinue Martindale Road, a highway located in the Town of Stubbs and described as follows: Commencing at the N.W. corner of the N.E. quarter of Section 36 T.34N.-R.8W. thence So. 180° for 35 rods; Thence E. 90° for 30 rods; a total distance of approximately 1072 feet
  - c. Discuss closing the regular savings account
  - d. Discuss policy on setting the agenda and noticing meetings
  - e. Board of Audit – Board to receive completed CT report to review for accuracy and approval
  - f. Motion to rescind the order to close Martindale Road and also the order to close Paul Lane as voted on at the December 1, 2025 meeting and declare each action void

- g. Set policy on lawyer communications: board approved; emails, telephone, clerk included, elected officials only, etc.
  - h. Discuss adoption of a public records access policy and notice per Wi. Stat. 19.34
  - i. Discuss open records request questions from clerk
  - j. Request that upon receipt of an invoice, the clerk email it to the board members to review and also scan into the Marge Program, including all the debit card receipts
  - k. Motion to add the new chairman as a signer on the bank accounts
  - l. BOR training – clerk to attend in person or virtually
  - m. Discuss switching town website hosting from monthly billing to annual billing
  - n. Discuss tax bills being returned from River Ridge Court
10. Future agenda items: Lorkowski Lane request; sale of tractor with mower, sale of fuel tank, containment tank and pump
11. Clerk update on landfill passes and building permits
12. Approval of monthly bills for payment
- a. Review bills paid using alternative claims procedure
  - b. Approve the transfer of funds as necessary
13. Set date for next meeting
14. Town Meeting adjournment

Discussion and action may occur on any of the above items

Lynn DeWall, Clerk Posted February 6, 2026