

**TOWN OF STUBBS • MONTHLY BOARD MEETING**  
**January 12, 2025 • 6:00 PM • Town Hall, N3305 S. Hutchinson Road, Bruce, Wisconsin**  
**AGENDA**

1. Call Town Meeting to order
2. Pledge of Allegiance
3. Select a temporary meeting facilitator due to the resignation of the Town Chairman, appoint an individual to preside over the meeting
4. Amend and approve minutes from prior town meetings
  - a. November 10 Monthly Board Meeting
  - b. November 18 Public Hearing
  - c. December 1 Special Board Meeting
  - d. December 8 Monthly Board Meeting
5. Approval of Financial Report
  - a. Clerk and Treasurer exchange vouchers and verify bank balances
6. Report on Town correspondence / announcements from clerk, officers, and employees
7. Discussion on actions needed due to the Town Chairman's resignation
  - a. Formally accept chairman's resignation
  - b. Removal of Dave Kochendorfer from all bank accounts and the safety deposit box
  - c. Discussion on prorating chairman's wages for December
  - d. Discussion on any action, if needed, in reference to the Landfill Negotiation Committee
  - e. Discussion on process to replace chairman, the role of the chairman, and qualifications the board would want in a candidate
  - f. Supervisors/Clerk nominations for replacement of chairman
  - g. Board votes on nominee(s) to fill the vacant chairman position
8. Specific matters for discussion and possible action by the town board in open session
  - a. Briefing on Library from Trevor Richards
  - b. Discussion on moving all of the automatic deposits from the regular savings account to the checking account and closing the regular savings account
  - c. Discussion on the adoption of a written public records policy and notice as required by Wis Statue 19.34
  - d. Discussion and possible action regarding ratification of the Town Board's prior purchase of cellular phones for the Town Chairman and Town Clerk, which was not specifically noticed on a prior agenda
  - e. Discussion on any outstanding public records requests
  - f. Discussion on adding public comment to future agendas
  - g. Discussion on a policy for setting the agenda and how items may be added to the agenda
  - h. Discussion on road certification map and construction reports
  - i. Discussion on Lorkowski Lane
    - Amend the resolution passed on September 4, 2000 that put Lorkowski Lane on the town road plat
    - Request to reduce Lorkowski Lane's 4 rod right of way to 3 rod right of way

9. Formal resolution to replace chairman must be drawn up with meeting minutes
  - a. Document the appointment
  - b. Effective date
  - c. Must be signed by board
10. Clerk update on Landfill Passes and Building Permits
11. Approval of monthly bills for payment
  - a. Review bills paid using alternative claims procedure
  - b. Approve the transfer of funds as necessary
12. Set date for next meeting
13. Town Meeting adjournment

Discussion and action may occur on any of the above items

Lynn DeWall, Clerk Posted January 9, 2025