

TOWN OF STUBBS • MONTHLY BOARD MEETING

December 8, 2025 • N3305 S. Hutchinson Road, Bruce, WI 54819

Attendance: Dave Kochendorfer, Chairman; Annie Huiras, Supervisor 1; Pam Bonczyk, Supervisor 2; Lynn DeWall, Clerk; Valerie Richter, Treasurer

Others in attendance: Trevor Richards, John Richter, Janet Kochendorfer, Tom Cudo, Patricia Burak, Shirley Rouleau, Bob Lorkowski, Bonnie Partridge, David Wierzba, Lynne Wierzba, Brian Hagstrom, John Bonczyk, Dean Taylor, Greg Czynscon, Tom Donohue, Brenda Donohue

1. Meeting called to Order at 6:07 p.m.

2. Pledge of Allegiance

3. Approve minutes from prior town meetings

Motion by Annie Huiras / Pam Bonczyk 2nd to amend October 29 Special Meeting minutes. **Motion carried unanimously.**

Motion by Dave Kochendorfer / Pam Bonczyk 2nd to remove the account numbers from November 17 Special Meeting minutes. **Motion carried unanimously.**

Motion by Dave Kochendorfer / Pam Bonczyk 2nd to approve November 24 Special Meeting minutes. **Motion carried unanimously.**

Motion by Dave Kochendorfer / Pam Bonczyk 2nd to approve December 1 Special Meeting minutes. **Motion carried unanimously.**

4. Approval of Financial Report

a. Treasurer presented the November Financial Report

Motion by Dave Kochendorfer / Annie Huiras 2nd to approve November Financial Report. **Motion carried unanimously.**

5. Report on Town correspondence / announcements from clerk, officers, and employees

a. There was discussion about how often town employees are required to be paid. Town employees need to be paid at least once per month.

b. Annie Huiras stated that she would like discussion on closing Martindale Road and making Paul Lane a 2-rod road added to the agenda for January meeting.

6. Specific matters for discussion and possible action by the town board in open session

a. Briefing on Library from Trevor Richards

i. Trevor Richards provided a briefing on the library: the library will be closed Christmas Eve, Christmas Day, New Year's Eve, and New Year's Day; there will be art people can check out from the library starting sometime in late January or early February.

b. Order road sign for Kahn Road

Motion by Annie Huiras / Pam Bonczyk 2nd to order road sign for Kahn Road. **Motion carried unanimously.**

c. Bond for treasurer to collect property taxes

i. Treasurer Valerie Richter provided an update on the cost of her bond to collect the property taxes.

d. Approve purchase of new mouse for treasurer

i. Chairman Dave Kochendorfer stated the treasurer could purchase a new mouse for her computer.

e. Approve Election Inspectors for 2026-2027

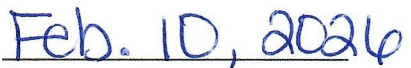
i. List of Election Inspectors for 2026-2027: Shirley Rouleau, Patricia Burak, Caroline VanDerLoop, Sue Hopkins, Valerie Richter, Tom Cudo, Judy Anderson, Pat Jaskierny, Toni Fillion, Orv Bystol, Pam Bystol

Motion by Annie Huiras / Pam Bonczyk 2nd to approve the list of Election Inspectors for 2026-2027. **Motion carried unanimously.**

f. Survey for Town Hall

- i. Dave Kochendorfer provided a cost estimate of \$1,475.00 for the survey.
- g. Approve 2026 Budget
 - Motion by Annie Huiras / Pam Bonczyk 2nd to approve 2026 budget. Motion carried unanimously.**
- h. Road report: Changes made by Annie Huiras – Must be done and submitted by December 15
 - i. Annie Huiras stated that the road report has been submitted; also commented that there are updates that need to be made – road descriptions that are wrong.
- 7. Clerk update on Landfill passes and Building Permits
 - a. Landfill Passes: none
 - b. Building Permits: none
- 8. Approval of monthly bills for payment
 - Motion by Dave Kochendorfer / Pam Bonczyk 2nd to approve the December bills for payment.**
 - Kochendorfer: Aye, Bonczyk: Aye, Huiras: Nay. Motion carried.**
- 9. Set date for next meeting: Monday, January 12, 2026 at 6:00 p.m.
- 10. Meeting adjourned at 6:51 p.m.


Lynn DeWall, Clerk


Date