

TOWN OF STUBBS • MONTHLY BOARD MEETING

November 10, 2025 • N3305 S. Hutchinson Road, Bruce, WI 54819

Attendance: Dave Kochendorfer, Chairman; Annie Huiras, Supervisor 1; Pam Bonczyk, Supervisor 2; Lynn DeWall, Clerk; Valerie Richter, Treasurer

Others in attendance: Janet Kochendorfer, Dean Taylor, Devan Lihman, Tom Cudo, Bonnie Partridge, Robbie Swanson, Brenda Donohue, Tom Donohue, Pam Lamm, Jennifer Reischel, Joni Jasicki, Pete Jasicki, John Bonczyk, Carol Zak, Jim Zak, Shirley Rouleau, Patricia Burak, Bob Lorkowski, Gai Lorenzen, Bruce Lorenzen, Steve VanDerLoop, John Richter, Laura Jennerman, Lynne Wierzba, Greg Czyncon, Metz Christman, David Wierzba

1. Meeting called to Order: 6:00 p.m.
2. Pledge of Allegiance
3. Supervisor Communication
 - a. A motion was made by Annie Huiras to remove the agenda item supervisor communication along with agenda items 7c and g because they are not specific enough to apprise the public of what will be discussed or addressed. The motion failed for lack of a second.
4. Approve minutes from prior town meetings

Motion by Pam Bonczyk / Dave Kochendorfer 2nd to approve 13 October Monthly Meeting minutes with comments or additions/deletions in red. **Kochendorfer: Aye, Bonczyk: Aye, Huiras: Nay. Motion carried.**

Motion by Pam Bonczyk / Annie Huiras 2nd to approve 16 October Special Meeting minutes from open session including temporary in item #2. **Motion carried unanimously.**

Motion by Pam Bonczyk / Annie Huiras 2nd to approve 22 October Special Meeting minutes as written. **Motion carried unanimously.**

Motion by Pam Bonczyk / Annie Huiras 2nd to approve 29 October Special Meeting minutes as written. **Motion carried unanimously.**
5. Approval of Financial Report
 - a. Treasurer presented the October Financial Report

Motion by Pam Bonczyk / Dave Kochendorfer 2nd to approve October Financial Report. **Motion carried unanimously.**
6. Report on Town correspondence / announcements from clerk, officers and employees
 - a. Roads maintenance update
 - b. Volunteers for Elections
 - i. Volunteers for Elections should submit their name to the Clerk.
7. Specific matters for discussion and possible action by the town board in open session
 - a. Briefing on Library from Trevor Richards
 - i. Trevor Richards was unable to attend the meeting; sent an update on the Bruce Library via email to be read at the meeting.
 - b. Mileage approval for clerk and treasurer (training and bond)

Motion by Pam Bonczyk / Dave Kochendorfer 2nd to approve the mileage for clerk and treasurer training. **Motion carried unanimously.**
 - c. Road Status Update: WISLR/Pacer, turnarounds (Committee)
 - i. Bruce Lorenzen gave an update on road status. There was discussion on the fact that the Road Committee did not post their meetings.
 - d. Road Grant status
 - i. Pam Bonczyk will submit Amacoy Lake Road grant this week.
 - e. Discuss repairs to Sandhill and Golat Lane – Annie Huiras
 - i. Start a list of roads needing repair for next spring.

f. Discuss road names not matching 911 – Annie Huiras

- i. The road name in 911 system is Kahn Lane and road sign is Kahn Road or vice versa.
 - ii. Annie will call Lynn once she knows what the sign name should be and Lynn will order the sign.
- g. Revisit preliminary resolution: to include all town public records on personal or private devices such as emails, etc. to the clerk

Motion by Dave Kochendorfer / Pam Bonczyk 2nd to change the sentence in the Security of Town Hall Keys and Materials Resolution to read “Upon termination, the terminated employee is responsible for returning all items immediately to include all town public records on personal or private devices such as emails, etc. to the clerk.” **Motion carried unanimously.**

h. Discuss having free electronics recycling service for the town

- i. Put on agenda for Annual Meeting in April 2026
- i. Discussion on possible cease and desist letters for individually using town property right of way – Annie Huiras
- i. Annie Huiras would like this put on the agenda for next meeting.

8. Budget calculations / adjustments

- a. Meeting set for Monday, November 17, 2025 at 6:00 p.m. to further discuss the budget.

9. Clerk update on Landfill passes and Building Permits

- a. Landfill Passes: Paul and Amy Pinkalla
- b. Building Permits: none

10. Approval of monthly bills for payment

- a. A motion was made by Annie Huiras to pay all the bills except the cell phone bill. The motion failed for lack of a second.
- b. The cell phone bill was approved at a previous meeting.

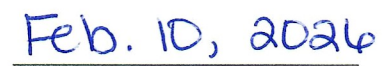
11. Heather Olesiak – up to 2 minutes for public comments. Must follow agreement.

- a. Heather Olesiak was allowed up to two minutes for public comment.

12. Set date for next meeting: Monday, December 8, 2025 at 6:00 p.m.

13. Meeting adjourned at 6:59 p.m.


Lynn DeWall, Clerk


Date