

Town of Stubbs

Policy, Ordinance, and Resolution Advisory Committee

Meeting Thursday, February 6, 2025 at 5:30 P.M. at the Stubbs Town Hall N3305 S. Hutchinson Road, Bruce, WI.

5:40 P.M. Meeting called to order

5:41 P.M. Pledge of Allegiance recited

Present:

Amanda Poppe, chair

Tom Cudo

Annie Huiras

Heather Olesiak

Reappoint members

- Huiras motions to reappoint Tom Cudo, Barb Lorkowski, and Heather Olesiak to another term, Poppe second, motion carried.
- Huiras motions Lorkowski as chairman if she accepts, Cudo 2nd, motion carried.
- Huiras motions Poppe to clerk minutes, Cudo 2nd, motion carried.

Discussion on Fee and Wage Schedule and Mileage Reimbursement

- Amend Resolution 2023-1 Set Wages and Salaries for Town Employees to reflect Town Clerk annual salary to \$12,000, Town Treasurer annual salary to \$3,500. Remove "Current rate for 2023 is \$0.655 per mile".
- Reimbursement of Expenses policy, no change

Address any new policies, ordinances, or resolutions requests/recommendations by the board.

- Recommend to board draft a hiring policy to include
 - Advertise position in Ladysmith News, Rice Lake Chronotype, Chetek Alert, and Barron News Shield for two weeks
 - Advertisement template
- Present treasurer job description at 2-10-25 town meeting
- Present an advertisement for treasurer position at 2-10-25 town meeting
- Present Town Hall Rental Agreement at 2-10-25 town meeting to reaffirm approval

Future agenda items

- Cemetery fees
- Policy for keys and logins and passwords
- Campground ordinance correction

- Hiring policy

7:20 P.M. Poppe motion to adjourn, Cudo 2nd. Meeting adjourned