TOWN OF STAR PRAIRIE
BOARD MEETING - MINUTES
TUESDAY, NOVEMBER 10, 2026 – 6:00 P.M.
STAR PRAIRIE TOWN HALL
2118 COOK DRIVE, SOMERSET, WISCONSIN

The Town Board Meeting was called to order by Tom Heintz at 6:03 p.m. in the Star Prairie Town Hall: 2118 Cook Drive, Somerset, WI 54025. Present: Tom Heintz, Darryl Wendt, Bob Crotty and Town Clerk/Treasurer Andrea Neumann. Supervisors Michele Hermansen and Brian Duggan joined by phone.

The Pledge of Allegiance was recited.

Agenda: Motion M/S by Darryl Wendt/Bob Crotty to approve the agenda, as submitted. Motion carried.

Approval of Minutes: Motion M/S by Darryl Wendt/Brian Duggan to table the approval of the minutes from the October 7th Town Board Meeting. Motion carried.

Treasurer's Report: Reviewed; no action taken.

Building Permits: The October 2026 building permits were read, as reported, by the Building Inspector. Motion M/S by Bob Crotty/Darryl Wendt to accept the report, as submitted. Motion carried.

Public Comments: None.

Adoption of 2027 Town Budget: Motion M/S by Darryl Wendt/Bob Crotty to adopt the 2027 town budget as presented at the Budget Hearing. In a roll call vote: Heintz, Hermansen, Wendt, Duggan and Crotty voted yes. Motion carried.

Annual Tax Meeting: Clerk is scheduled to attend the annual tax meeting at the St. Croix County Government Center this Thursday, November 12 and the office will be closed.

2027 Elections and Nomination Papers: Tom Heintz's, Darryl Wendt's and Bob Crotty's board seats are up for re-election at the Spring Election in April. Nomination papers can begin circulating starting December 1 and are due January 5. No action taken.

St. Croix County Community Development Department - Land Use Permits: Board reviewed land use permits issued by the County to Tyler Cloutier at 1258 County Rd H for alteration to the principal dwelling/addition of an attached garage within R-2 and Shoreland Overlay District, Pat Flynn & Marguerite Harvieux at 2355 W Cedar Ln for the reconstruction of an existing boathouse within R-2 and Shoreland Overlay District and Matthew Lennon at 1385 200th Ave for a commercial principal building and contractor storage yard within C-3 Commercial District. No action taken.

Law Enforcement Contract Addendum: The Town's original law enforcement contract with the County is from 2021. The St. Croix County Sheriff's Department sent an addendum to the law enforcement services agreement, with compensation rates for 2027 - 2029. Motion M/S by Brian Duggan/Michele Hermansen to approve the contract, as submitted. In a roll call vote: Heintz, Hermansen, Wendt, Duggan and Crotty voted yes. Motion carried.

Engineering General Services Contract: Town is pursuing a general services contract for engineering services with SEH. Motion M/S by Darryl Wendt/Michele Hermansen to accept the contract, conditional on a satisfactory review by the Town Attorney. In a roll call vote: Heintz, Hermansen, Wendt, Duggan and Crotty voted yes. Motion carried.

Wisconsin Towns Association - St. Croix County Unit Meeting Summary: Darryl attended and stated there was a lot of discussion regarding data center issues. The current moratorium in the County only covers municipalities that fall under county zoning.

NR Ambulance Board - Meeting Summary: Their meeting expenses and revenue is low, with only 10 days of cash on hand. There are ongoing concerns with their billing company, compounded with funding concerns through Medicare. They also indicated Cedar Lake Speedway owes $18,500 from the racing season.

Northwest Wisconsin Extreme Weather Roadshow: Town Board was invited to attend the event, scheduled for December 9 in Rice Lake. Clerk to post event information on website.

Oakland Cemetery Update: Town received the reimbursement check from the insurance agency, totaling $26,819. Nancy Karastes reported a headstone was knocked over, and she was going to ask Melgard to fix it when they're on-site for another marker.

Post-Election Summary and Equipment Audit: We had 1793 total voters for the November 3 General Election, which included nearly 70 election day registrations and 436 absentee ballots. The Town was selected to perform a post-election voting equipment audit of our tabulators.

Cyclone Holdings LLC Driveway Access Update: Cyclone is working through their options on driveway placement. No action taken.

Plan Commission: The next meeting is scheduled for Wednesday, November 18, 2026 at 6:30 p.m. to consider a CSM for a three-lot subdivision for Stephanie Campeau and a concept review of a 45-lot major subdivision for Bristol Ridge Estates LLP.

Schedule Monthly Work Session: No work session is scheduled at this time, but could consider November 23rd, if needed.

Town Road Maintenance: Road Patching, Repairs, Mowing and Other Issues

115th Street: County to patch potholes on 115th

195th Ave: Homeowner parks large trailer right on edge of road. Clerk to contact City of NR regarding driveway size and parking enforcement.

WISLR - Road Inventory: Rick Booth with St. Croix County completed the WISLR report, including road ratings. Tom Heintz to review mileage and certify map.

Snow Plowing: We have repeat drivers for County snowplow services this season.

Approve Payment of Town Bills and Adjourn: Motion M/S by Bob Crotty/Darryl Wendt to approve the payment of Town bills and adjourn. Motion carried at 6:58 p.m.

Andrea Neumann, Clerk/Treasurer
Town of Star Prairie