

**TOWN OF STAR PRAIRIE
BOARD MEETING - MINUTES
TUESDAY, SEPTEMBER 1, 2026 – 6:00 P.M.
STAR PRAIRIE TOWN HALL
2118 COOK DRIVE, SOMERSET, WISCONSIN**

The Town Board Meeting was called to order by Tom Heintz at 6:00 p.m. in the Star Prairie Town Hall: 2118 Cook Drive, Somerset, WI 54025. Present: Tom Heintz, Michele Hermansen, Darryl Wendt, Brian Duggan, Bob Crotty and Town Clerk/Treasurer Andrea Neumann.

The Pledge of Allegiance was recited.

Agenda: Motion M/S by Bob Crotty/Brian Duggan to approve the agenda, as submitted. Motion carried.

Approval of Minutes: Motion M/S by Michele Hermansen/Darryl Wendt to approve the minutes from the Town Board Meeting August 5, as submitted. Motion carried.

Treasurer's Report: Reviewed; no action taken.

Building Permits: The August 2026 building permits were read, as reported, by the Building Inspector. Motion M/S by Bob Crotty/Brian Duggan to accept the report, as submitted. Motion carried.

Public Comments: No Public Comments.

Plan Commission Recommendation: Town reviewed application for a major subdivision final plat submitted by Riverdale Properties, LLC for Apple River Prairie Estates. The Plan Commission recommended approval of the application. Motion M/S by Michele Hermansen/Darryl Wendt to approve the final plat submitted by Riverdale Properties LLC for Apple River Prairie Estates, Job Number 26-17. Motion carried.

Wisconsin Dept. of Safety and Professional Services - Permission to Start Construction for Cyclone Fence at 1820 County Rd C: Board reviewed Permission to start for a nearly 12,000 square foot building to include footings and in-floor heating system. No action taken.

Operator's License Application for Cari Anderson, Submitted by Cedar Creek Bar & Grill: Motion M/S by Brian Duggan/Bob Crotty to approve the operator's license application for Cari Anderson. Motion carried.

Snow Plowing Contract: Board reviewed contract. Motion M/S by Michele Hermansen/Darryl Wendt to approve the snowplowing contract, as submitted. In a roll call vote: Crotty - Yes, Duggan - Yes, Hermansen - Yes, Wendt - Yes, Heintz - Yes. Motion carried.

Oakland Cemetery Repair Estimates: Town reviewed estimates to replace fencing and the entrance pillars. Motion M/S by Brian Duggan/Bob Crotty to move forward with Terry Steffen's proposal to replace the two damaged cemetery pillars for \$5000 and replace the two oldest pillars on the north entrance for \$6800. In a roll call vote: Crotty - Yes, Duggan - Yes, Hermansen - Yes, Wendt - Yes, Heintz - Yes. Motion carried.

Apple River Boat Landing: Town reviewed and discussed ramp and parking area considerations. Board agreed to add another section of ramp panel to increase depth at the end of the ramp. Proposed material for a guardrail or fence to be the most cost effective. Tom to follow up with the County Engineer. No action taken.

Town Park Planning: Landscape architect is drafting an initial plan, focusing on a patio area that could be installed ahead of landscaping, pavilion or memorial. No action taken.

Fire Advisory Board Summary: Reviewed updated images of the new firetruck, which is under construction but expected by the end of the year. The Town has the necessary funds once the City requests payment. No action taken.

Ambulance Board Summary: Michele reported that revenue is significantly behind projections due to billing errors (subject of ongoing litigation). The Ambulance Board is projecting an approximately \$80,000 budget shortfall. Michele voted to support a small increase in the levy to cover the shortfall, but the rest of the ambulance board did not support an increase. The Town of Star Prairie currently pays \$8.97 per capita for its ambulance dues. For comparison, Amery is \$18 per capita and Baldwin is \$17 per capita. Clerk to add topic to future Work Session agenda. No action taken.

WTA Fall Conference: Scheduled for Thursday, September 24 in Eau Claire. Board to contact the Clerk if they'd like to register.

Local Municipality Collaborative: Clerk posted a quorum notice if the Board would like to attend on Monday, September 21, 2026 at 6:00 p.m.

Fall Clerk Conference: Clerk to attend conference Thursday, October 1 and Friday, October 2.

Open Book and Board of Review Scheduling: Board of Review will need to reconvene ahead of September 30 so it can adjourn to its new date of Friday, October 23 at 2:00 p.m. Clerk to post required notices.

St. Croix Planning and Land Information Administrator Retirement: Brett Budrow is retiring after 25 years.

St. Croix County Ordinance Amendments re: Parking Restrictions - Public Hearing is tonight at the Board of Supervisors meeting.

Schedule Monthly Work Session: Scheduled for Monday, September 21 at 4:00 p.m.

Town Road Maintenance: Road Patching, Repairs, Mowing and Other Issues: Appear to be potholes on 104th Street north of 192nd Avenue.

Approve Payment of Town Bills and Adjourn: Motion M/S by Darryl Wendt/Brian Duggan to approve the payment of Town bills and adjourn. Motion carried at 7:13 p.m.

Andrea Neumann, Clerk/Treasurer
Town of Star Prairie